



Gujarat Raffia Industries Limited

CIN: L17110GJ1984PLC007124

Regd. Off: Plot No. 455, Santej-Vadasar Road, Village: Santej Taluka: Kalol - 382721

Phone.: (91- 79) 29702373/29702606 Fax: (91-79) 79 -297C2614

Web Site: www.griltarp.com E-mail: cs@griltarp.com

To

Manager

Listing Department

National Stock Exchange of India Ltd

Exchange Plaza, Bandra-kurla Complex,

Bandra (E), Mumbai - 400 051

NSE Symbol: GUJRAFFIA

Date: June 15, 2021

Sub: Brief profile (in case of appointment - Secretarial Auditor)

Ref: Your mail dated 10th June, 2021 regarding Clarification on outcome of board meeting

Dear Sir/Madam,

With reference to your mail dated 10th June, 2021 we hereby attached here brief profile of Secretarial Auditor appointed

Kindly take the same on your records.

Thanking you.

FOR GUJARAT RAFFIA INDUSTRIES LIMITED

Dhaval Patel

Company Secretary

Encl:- As Above

PROFILE SNAPSHOT

(Name) Himanshu Maheshwari (Practicing Company Secretary) M.No. : 38047 C.P. No. : 14406	(Office Address) A-24, Murli Apartment, Times of India Press Road, Satellite, Ahmedabad-380015	Mobile : 91 8460481770 Email: cshimanshu.maheshwari@gmail.com
About Us →	CS Professional over 6 years of vast experience specializing in Compliance and ROC work related to Listed as well as Unlisted Companies. We can implement effective Legal strategies at Companies highest level.	
Objective →	To contribute our sincere efforts for the growth and prosperity of an organisation through which we can seek an opportunity for growth.	
Education →	Professional Qualification: <p style="text-align: center;">Company Secretary</p> Academic Qualification: <p style="text-align: center;">B.Com.</p>	
Certificates & Training →	<ol style="list-style-type: none"> 1. 15 Days Stock Exchange Training from Mewar Chamber of Commerce & Industry. 2. 5 Days Training of Orientation Programme organised by ICSI. 3. 1 Day Training of Academic Programme organised by ICSI. 4. 15 Days Management Skill Orientation Programme organised by ICSI. 5. Training for understanding Information technology in the Corporate Environment. 6. Qualified for Independent Director by IICA 	
Experience →	Various Kinds of Secretarial Work : <ul style="list-style-type: none"> ■ Secretarial Audit ■ ROC Return Filing including XBRL & other ROC Works ■ Compliances of Listed Companies ■ Compliances of Stock Brokers ■ Change of Reregistered office of the Companies ■ Drafting of Legal Documents & Reply of Various Department Notices 	

- Annual Return Filing & other filing of Various stock Exchanges

Such as NSE, BSE, MCX, NCDEX etc.

- SME/IPO Related consultancy
- Debt Recovery through NCLT
- Compliances of RBI for NBFC & FFMC

Various Kinds of Audit & other Works

- GST Registration & Return filing
- TDS Return Filing Work
- Accounting of Various firms
- Income Tax Scrutiny & Return filing