THE GROB TEA CO. LTD.

16th June, 2021

To,
The Secretary
National Stock Exchange of India Limited
Exchange Palza Bandra Kurla Complex Mumbai – 400051
ISIN : INE646C01018

To,
The Secretary
The Calcutta Stock Exchange Limited
7 Lyons Range,
Kolkata – 700 001
ISIN : INE646C01018

Dear Sir,

Sub : **Appointment of Secretarial Auditor**

Meeting Commencement Time	14:45 P.M.
Meeting Conclusion Time	15:15 P.M.

The Board noted the untimely sad demise of Mr. H M Choraria our Secretarial Auditor and proprietor of the firm M/s H M Choraria & Co.

In the view of the above the Board of Directors of the Company in its meeting held today i.e. June 16, 2021 at 14.45 p.m. have approved the appointment of the Secretarial Auditor, M/s MR & Associates, Partnership Firm of 46, B B Ganguly Street, 4th Floor, R. No: - 6, Kolkata – 700 012 for the Financial Year 2020- 2021 in accordance with Section 204 of the Companies Act, 2013 and Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules.

The letter of appointment and the consent letter given by the Secretarial Auditor to the Company is attached along is attached herewith for you kind perusal.

Kindly take this on the record.

Thanking You,

Yours Faithfully,
For the Grob Tea Co. Ltd.
Kritika Mohata
Kritika Mohata
(Company Secretary)

Encl: As Above

"Haute Street", 9th Floor, 86A, Topsia Road (S), Kolkata - 700 046
Phone : +91-33-4003-1325 / 26, Fax : 40040892, E-mail : grobtea@rawalwasia.co.in
Website : www.grobtea.com
CIN : L74110WB1895PLC000963

THE GROB TEA CO. LTD.

Annexure-A

Disclosure of information pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, read with circular No. CIR/CFD/ CMD/4/2015 dated 9th September, 2015

S.No	Particulars	M/s MR & Associates, Practising Company Secretary
1	**Reason for Change Viz., appointment. Resignation, removal, death or otherwise;**	**Death :** Untimely sad demise of Mr H M Choraria, Practising Company Secretaries and our Secretarial Auditor. **Appointment :** M/s MR & Associates, Practising Company Secretary
2	**Date of Appointment/ cessation (as applicable) & terms of appointment**	**16.06.2021** CS Tanvee, Partner of M/s MR & Associates , Practicing Company Secretaries is appointed as Secretarial Auditor of the Company.
3	**Brief profile (in case of appointment)**	**Name of Auditor**: CS Tanvee, partner of M/s MR & Associates **Office Address**: 46, B B Ganguly Street, 4th Floor, R. No: - 6, Kolkata – 700 012 **Email**: goenkamohan@ gmail.com **Field of Experience**: Having good working experience and proficiency in all matters related to company law, SEBI and various other business laws. **Terms of appointment**: Conduct Secretarial Audit for Financial Year 2020 – 2021. **About the auditor:** CS Tanvee (ACS) is an Associate Member of The Institute of Company Secretaries of India (ICSI). Having good working experience and proficiency in all matters related to company law, SEBI and various other business laws and have command over compliance management with respect to statutory reporting and other statutory requirements.
4	**Disclosure of relationships between directors (in case of appointment of a director).**	None

Kindly take this on the record.

Thanking You,

Yours Faithfully,
For the Grob Tea Co. Ltd.
Kritika Mohata
Kritika Mohata
(Company Secretary)

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THE GROB TEA CO. LTD.

Dated: 04.06.2020

To,
MR & Associates
46, B B Ganguly Street,
4th Floor, R. No: - 6,
Kolkata – 700 012

Dear Sir,

Sub: - Appointment of Secretarial Auditor

We are pleased to inform you that the Board of Directors of the Company at their meeting held today i.e. June 16, 2021 have appointed you as a Secretarial Auditor for conducting the Secretarial Audit for the Financial Year 2020 – 2021 in accordance with Section 204 of the Companies Act, 2013 and Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules.

Kindly acknowledge the receipt of the same.

Thanking you,

Yours faithfully,
For The Grob Tea Co. Ltd.
Kritika Nowata

(Company Secretary)

Encl: as stated

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Website : www.grobtea.com
CIN : L74110WB1895PLC000963

MR & Associates
Company Secretaries

June 04, 2021

To
The Board of Directors
The Grob Tea Company Limited
86A, Haute Street, Yopsia Road, 9th Floor
KOLKATA, WEST BENGAL 700046

Dear Sir,

Sub: Consent to act as Secretarial Auditor for Financial Year 2020-2021

We do hereby give our consent to conduct the Secretarial Audit of your Company and feel very pleased to serve you and thank you for showing your concern in assigning our firm to conduct the Secretarial Audit of your Company for the Financial Year 2020-2021.

Hope to render you our best of services.

Thanking You,

Yours Faithfully

For M R & Associates

Partner

Our Office :
46, B. B. Ganguly Street, 4th Floor
R. No.: 6, Kolkata 700012,
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