GREAVES
SINCE 1859

3rd May, 2018

Stock Code: BSE-501455
NSE- GREAVESCOT

The Secretary
BSE Limited
Corporate Relationship Department
2nd Floor, New Trading Wing
Rotunda Building, Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai - 400 001

The Secretary
National Stock Exchange of India Limited
Exchange Plaza, 5th Floor
Plot No. C /1, G Block
Bandra - Kurla Complex
Bandra (E)
Mumbai - 400 051

Dear Sir/Madam

Sub: **Annual General Meeting and Book Closure**

Please note that the 99th Annual General Meeting of the Company will be convened on Monday, 13th August, 2018. The Register of Members and Share Transfer Books will be closed from Tuesday, 7th August, 2018 to Monday, 13th August, 2018 (both days inclusive) for the purpose of the said Annual General Meeting and to ascertain the eligibility for final dividend. The final dividend, if approved by the Shareholders, will be paid on or after Friday, 17th August, 2018.

Thanking you,

Yours faithfully,
For Greaves Cotton Limited

Amit K. Vyas
Company Secretary,
Head- Legal & Internal Audit