



Giriraj Civil Developers Limited

[Formerly known as Giriraj Civil Developers Pvt. Ltd.]

Govt. Registered Contractor Certificate of Incorporation - CIN L45520005PLCI56879

October 04, 2021

To,
The Manager
Listing and Compliance Department,
NSE *Emerge*
National Stock Exchange of India Limited
Exchange Plaza, Plot no. C/1, G Block,
Bandra-Kurla Complex, Bandra (East),
Mumbai - 400 051

Scrip Symbol: GIRIRAJ

Dear Sir/ Madam,

Subject: Intimation of Annual General Meeting, and Book Closure Dates, scheduled to be held on Saturday, 30th October, 2021 in the matter of M/s. Giriraj Civil Developers Limited

Dear Sir/ Madam,

This is to inform you that the 16th Annual General Meeting of the members of Giriraj Civil Developers Limited will be held on Saturday, 30th October, 2021 at 10:00 AM through VC/ OAVM, to transact the business set out in the Notice of AGM.

In view of the continuing Covid-19 pandemic, social distancing is a norm to be followed, the Government of India, Ministry of Corporate Affairs allowed conducting Annual General Meeting through Video Conferencing (VC) or Other Audio-Visual Means (OAVM) and dispensed the personal presence of the members at the meeting. Accordingly, the Ministry of Corporate Affairs issued Circular No. 14/2020 dated April 8, 2020, Circular No. 17/2020 dated April 13, 2020, Circular No. 20/2020 dated May 5, 2020, Circular No. 22/2020 dated June 15, 2020 and Circular No. 02/2021 dated January 13, 2021 prescribing the procedures and manner of conducting the Annual General Meeting through VC/ OAVM. In terms of the said circulars, the 16th Annual General Meeting (AGM) of the members will be held through VC/OAVM. Hence, members can attend and participate in the AGM through VC/OAVM only.

Member will be provided with a facility to attend the AGM through VC/OAVM via Google Meet. Following is the link through which member can join the Company's AGM:

<http://meet.google.com/ypv-dgzn-jqv> An invitation of the link is given in the Notice of AGM which along with Annual Report will be sent to all the members on their registered email addresses or through postal/ courier services.



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Further we would like to inform you that pursuant to the provisions of Section 91 of the Companies Act, 2013 and rule 10 of the Companies (Management & Administration) Rules, 2014 read with regulation 42 of SEBI (LODR) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will remain closed from Wednesday, 27th October, 2021 to Saturday, 30th October, 2021, both days inclusive.

Pursuant to the Notification issued by the Ministry of Corporate Affairs dated. 19th March, 2015 with reference to the Companies (Management & Administration) Rules, 2014, companies covered under Chapter XB and XC as per SEBI (ICDR) Regulations, 2009 are exempted from e-voting provisions. The company is covered under Chapter XB and is listed on "NSE Emerge", SME platform of National Stock Exchange and therefore e-voting provisions are not applicable to the company.

As per the requirement of Ministry of Corporate Affairs Circular No. 14/2020 dated April 8, 2020, Circular No. 17/2020 dated April 13, 2020, Circular No. 20/2020 dated May 5, 2020 and Circular No. 22/2020, the members can convey their vote (assent or dissent) during the meeting at such stage on items considered in the meeting by sending email to the designated e-mail address of the company i.e., info@giriraj.co or where less than 50 members are present in a meeting, the Chairman may decide to conduct a vote by show of hands.

The detailed procedure for participation in the meeting through VC/OAVM will be given in the Notice of AGM and will also be available at the Company's website www.giriraj.co The deemed venue for the AGM shall be the Registered Office of the Company.

You are requested to take the same on your record.

Thanking you,

Yours faithfully,

For **GIRIRAJ CIVIL DEVELOPERS LIMITED**

Mahesh
MAHESH SHAH
MANAGING DIRECTOR

