

September 25, 2026

To,
Gillette India Limited
P&G Plaza,
Cardinal Gracias Road
Chakala, Andheri East
Mumbai 400099

Sub: Resignation from the position of Company Secretary and Compliance Officer

Warm Regards.

I hereby submit my resignation as Company Secretary and Compliance Officer of Gillette India Limited with effect from close of business hours of September 28, 2026, as I will be taking up a change in assignment at P&G.

It has been my privilege to serve this esteemed Board and I extend my sincere gratitude to the Board members for the invaluable support and guidance provided throughout my tenure as Company Secretary of the Company.

Thanking you,
Best regards,


Flavia Machado