

**THE GREAT EASTERN
SHIPPING COMPANY LIMITED**
CIN: L35110MH1948PLC006472



OCEAN HOUSE, 134/A, Dr. Annie Besant Road, Worli, Mumbai - 400 018, INDIA. Tel.: +91(22) 6661 3000 / 2492 2100 Fax : +91(22) 2492 5900

Our Ref: SH/SE/H20/2021

June 18, 2021

BSE Ltd. Phiroze Jeejeebhoy Towers Dalal Street MUMBAI -400 001 Scrip Code: 500620	National Stock Exchange of India Limited Exchange Plaza, 5 th Floor, Plot No C/1, G Block, Bandra-Kurla Complex, Bandra (E), Mumbai – 400051 Symbol - GESHIP
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Dear Sir,

**Sub: REGISTERING / UPDATING THE E-MAIL ADDRESS / BANK ACCOUNT
DETAILS**

Please find enclosed communication being sent to the shareholders in connection in connection with registering / updating their e-mail address for receiving all communication from the Company including Annual Report, Notices, Circulars, etc. and the bank account details for receiving dividends.

This is for your information and records.

Thanking you,

Yours faithfully

For: **The Great Eastern Shipping Company Limited**

Jayesh M Trivedi
President (Secl & Legal)
& Company Secretary
Email Id : jayesh_trivedi@greatship.com

Encl: As above.



June 18, 2021

The Equity Shareholders

The Great Eastern Shipping Company Limited

Dear Sir/Madam,

In view of the prevailing Covid-19 situation, Ministry of Corporate Affairs has, vide its Circular dated May 05, 2020 and January 13, 2021, allowed companies to send annual reports to the members only by way of emails.

In view of the same, **if you are holding shares in electronic form**, you are requested to register/update your e-mail address for receiving all communication from the Company including Annual Report, Notices, Circulars, etc. and your bank account details for receiving dividend with your Depository Participant.

If you are holding shares in physical form, kindly register / update your email address by writing a letter to the Company or to the Company's Registrar and Transfer Agent ('RTA') - KFin Technologies Private Ltd. Scanned copy of the letter along with self-attested copies of your PAN Card may be emailed to the Company at shares@greatship.com or to the RTA at inward.ris@kfintech.com.

You may also register / update your bank account details for receiving dividend by writing a letter to the Company / RTA or by completing the application requesting payment of dividend through ECS (which is available on the website of the Company : www.greatship.com). Scanned copy of the letter / application duly filled in (along with self-attested copies of your PAN & AADHAR Card and cancelled cheque leaf/first two pages of bank passbook) may be emailed to the Company at shares@greatship.com or to the RTA at inward.ris@kfintech.com.

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The original documents as aforesaid may be sent in due course to the Company at its registered office or to the RTA at the following address:

KFin Technologies Private Ltd.

Unit: The Great Eastern Shipping Co. Ltd.

Selenium Tower B, Plot No. 31 & 32, Serilingampally Mandal,

Financial District, Nanakramguda, Hyderabad-500032

Email: einward.ris@kfintech.com

Thanking You,

Yours faithfully,

For **The Great Eastern Shipping Co. Ltd.**

Jayesh M. Trivedi

President (Secl. & Legal) & Company Secretary