

4th August, 2026

The Secretary
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street
Mumbai- 400001
Scrip Code: 533208

The Secretary
National Stock Exchange of India Limited
Exchange Plaza, C-1, Block G,
Bandra Kurla Complex, Bandra (E)
Mumbai – 400 051
NSE Symbol-EMAMIPAP

Dear Sir/Madam,

Sub.: Intimation of Record Date for the 44th Annual General Meeting and payment of Dividend for FY 2025-26 pursuant to Regulation 42 of SEBI (LODR) Regulations, 2015 and submission of Newspaper Advertisement

Pursuant to Regulations 30 and 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby submit the following:

1. We enclose copies of the newspaper advertisements published in "Business Standard" (English - All India edition) and "Aajkaal" (Bengali - Kolkata edition), both having electronic editions, on Tuesday, 4th August, 2026 informing the Shareholders, *inter-alia*, about the 44th Annual General Meeting (AGM) of the Company, Remote E-Voting/E-Voting information, Record Date, Book Closure etc.
2. Further, pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the details of the Record Date and Book Closure are as under:

Particulars	Details
Date of the AGM	Friday, 4 th September, 2026
Record Date	Friday, 28 th August, 2026
Date of Book Closure	Saturday, 29 th August, 2026 to Friday, 4 th September, 2026 (both days inclusive)
Purpose for Book Closure	Payment of Dividend for the Financial Year ended 31 st March, 2026.

The dividend, if approved by the shareholders at the 44th Annual General Meeting, will be paid to the shareholders within the statutory period of 30 days from the date of such approval.

This is for your kind information and record.

Thanking you,
For **Emami Paper Mills Limited**,

Sumit Jaiswal
Company Secretary & Compliance Officer
ICSI Membership No. F9485

Enclosed: As Above



EMAMI PAPER MILLS LIMITED

Regd. Office: Emami Tower, 687 Anandapur, E.M. Bypass, Kolkata 700 107, West Bengal, India
T: +91 33 6613 6264 E: emamipaper@emamipaper.com W: www.emamipaper.com
CIN: L21019WB1981PLC034161

tbo.com | TBO Tek Limited

Registered Office: Unit No. 501, 5th Floor, Worldmark-4, Asset Area No. LP-IB-04, Aerocity, Near Indira Gandhi International Airport, New Delhi-110037
 Corp. Office: Plot No. 728, Udyog Vihar Phase-V, Gurugram-122016, Haryana, India
 CIN: L74999DL2006PLC155233, Website: www.tbo.com
 Email: corporatesecretarial@tbo.com, Tel.: +91 124 499 8999

INFORMATION REGARDING THE 20th ANNUAL GENERAL MEETING TO BE HELD THROUGH VIDEO CONFERENCING/OTHER AUDIO-VISUAL MEANS

The members of the TBO Tek Limited ('Company') are hereby informed that Twentieth (20th) Annual General Meeting ('AGM') of the Company is scheduled to be held on **Thursday, August 27, 2026 at 12:00 Noon (IST)** onwards through Video Conference ('VC')/Other Audio-Visual Means ('OAVM') to transact the businesses that will be set forth in the notice of the 20th AGM ('Notice').

The Ministry of Corporate Affairs ('MCA') vide its General Circular Nos. 14/2020 dated April 08, 2020, 17/2020 dated April 13, 2020, 20/2020 dated May 05, 2020 and subsequent circulars issued in this regard, latest being General Circular No. 03/2025 dated September 22, 2025 ('MCA Circulars') has permitted the holding of AGM through VC/OAVM. In compliance with the MCA Circulars, the relevant provisions of the Companies Act, 2013 ('Act'), read with Rules made thereunder and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), the 20th AGM of the Company will be held through VC/OAVM, without the physical presence of the members at a common venue.

In accordance with Listing Regulations and MCA Circulars, the Notice and Annual Report for the Financial Year 2025-26 ('Annual Report') will be sent, in due course, by electronic mode to those members whose email addresses are registered with the Company/its registrar and share transfer agent ('RTA'), i.e. KFin Technologies Limited or with respective Depository Participants ('DPs'). The Notice and Annual Report will also be available on the Company's website at www.tbo.com, on the websites of the stock exchanges, i.e. National Stock Exchange of India Limited at www.nseindia.com and BSE Limited at www.bseindia.com and on the website of National Securities Depository Limited ('NSDL') at www.nsdlindia.com. In compliance with Regulation 36(1)(b) of the Listing Regulations, a letter providing the weblink, including the exact path for accessing the Notice and Annual Report will be sent to those members who have not registered their email addresses with Company/RTA/DPs.

In case the members are desirous of obtaining a hard copy of the Notice and Annual Report, they may send the request to the Company at corporatesecretarial@tbo.com mentioning their Folio No./DP ID and Client ID.

The instructions for joining and manner of participation in the 20th AGM will be provided in the Notice. The members attending the 20th AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Act.

Manner of casting vote(s) through electronic mode

The Company is providing the facility for remote E-voting and E-voting during the AGM, enabling members to cast their votes on all the resolutions as set out in the Notice.

The detailed procedure, required to be followed by the members including those who have not registered their email addresses for remote E-voting and E-voting during the AGM, will be provided in the Notice. The members attending the 20th AGM who have not cast their votes by remote E-voting shall be eligible to cast their votes through E-voting during the AGM.

In case of any queries related to remote E-voting, please refer to the Frequently Asked Questions (FAQs) and E-voting user manual for the members available at the download section of www.evoting.nsdl.com or call 022-4886 7000 or send a request to Ms. Pallavi Mhatre, Senior Manager, NSDL at evoting@nsdl.com.

Manner of registering/updating email address and other KYC details

Since the entire shareholding of the Company is in dematerialised form, the members are advised to register/update their email address, bank account details, change of postal address and mobile number, etc. with their respective DPs. The email addresses registered with the DPs will be used for sending all the communications from the Company.

The format(s) for updation of KYC details and nomination is/are available on the website of RTA. The members may also download the prescribed forms from the Company's website at www.tbo.com.

This notice is issued for the information and benefit of all the members of the Company in compliance with MCA and SEBI circulars.

By order of the Board of Directors
 For TBO Tek Limited

Date: August 3, 2026
 Place: Gurugram

Neera Chandak
 Company Secretary & Compliance Officer

Emami PAPER MILLS LIMITED

CIN : L21019WB1981PLC034161
 Registered Office: 687, Anandapur, 1st Floor, E.M. Bypass, Kolkata - 700107
 T: +91-33-6613-6264 E: investor.relations@emamipaper.com
 W: www.emamipaper.com

**NOTICE TO SHAREHOLDERS****44th Annual General Meeting and Remote E-voting/E-voting Information**

Notice is hereby given that the Forty-Fourth Annual General Meeting ("AGM" / "44th AGM") of the Members of Emami Paper Mills Limited ("the Company") will be held on Friday, 4th September, 2026, at 11:30 a.m. (IST) through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM") facility in compliance with the applicable provisions of the Companies Act, 2013 and the Circulars issued thereunder by the Ministry of Corporate Affairs ("MCA") and the Securities and Exchange Board of India ("SEBI") to transact the businesses as set out in the Notice convening the 44th AGM.

The Notice of the AGM along with the Annual Report for the year 2025-26 including the Financial Statements for the year ended 31st March 2026 ("Annual Report") will be sent only by email to all those Shareholders, whose email addresses are registered with the Company/Depository Participants/Registrar and Transfer Agents ("RTA") as on Friday, 7th August, 2026 in accordance with the MCA and the SEBI Circulars. A letter providing a web-link and QR code for accessing the Annual Report will be sent to those Members who have not registered their Email IDs.

Shareholders can join and participate in the AGM through the VC/OAVM facility only. Attendance of the Shareholders attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013. The Notice of the AGM and the Annual Report will be available on the website of the Company at www.emamipaper.com, the website of Central Depository Services (India) Ltd ("CDSL"), the agency appointed for conducting the e-voting at www.evotingindia.com and the same will also be available on the websites of the Stock Exchanges on which the securities of the Company are listed i.e., at www.bseindia.com and www.nseindia.com, respectively.

The detailed instructions for joining the AGM through VC/OAVM and the manner of participation in the remote e-voting and casting votes through the e-voting system during the Annual General Meeting are provided in the Notice of AGM. Shareholders are requested to go through carefully, particularly the instructions given therein for attending the AGM and matters associated therewith.

Members holding shares in physical form or whose e-mail addresses are not registered, may cast their votes through e-voting, after registering their e-mail addresses, by following the instructions mentioned on the website of the RTA at www.mdpl.in or the Company's website at www.emamipaper.com/investors/.

Members are requested to submit their PAN, or intimate any changes pertaining to their bank details, mandates, nominations, power of attorney, change of address, change of name, e-mail address, contact numbers, specimen signature (as applicable) etc. to their respective Depository Participant ("DP") in case of holding securities in dematerialised form and for Members holding securities in physical form to the Company's Registrar and Share Transfer Agents through Form ISR-1, Form ISR-2 and Form ISR-3 (as applicable) available at the website of the Company at www.emamipaper.com and also on the website of the RTA at www.mdpl.in.

Members are encouraged to register their Bank details with the Company's RTA /the respective Depository Participant to receive the Dividends when declared by the Company directly into their Bank account through RBI approved electronic mode(s). Detailed information on the same is provided in the Notice of the 44th AGM.

The Register of Members and Share Transfer Book of the Company will remain closed from Saturday, 29th August, 2026 to Friday, 4th September, 2026 (both days inclusive) for the purpose of AGM and dividend, if approved at the Meeting.

Shareholders holding shares in physical form are requested to take note that SEBI, through its Master Circular for Registrars to an Issue and Share Transfer Agents (RTAs) dated February 6, 2026, has mandated that holders of securities in physical form whose folio(s) do not contain updated details such as PAN, nomination, contact details, mobile number, bank account details, and specimen signature shall be eligible to receive dividend, interest, or redemption payments in respect of such folios only through electronic mode upon furnishing all the aforesaid details in full to the Company's RTA. The Company has already communicated this requirement to the concerned shareholders.

Tax on Dividend

Pursuant to the Income Tax Act, 2025 ("IT Act"), dividend income is taxable in the hands of shareholders, and the Company is required to deduct tax at source (TDS) at the prescribed rates. Resident shareholders holding a valid PAN may claim non-deduction of TDS by submitting the prescribed documents, including Form No. 121 (where applicable), to the Company's Registrar and Transfer Agent (RTA) at contact@mdplcorporate.com. Non-resident shareholders, including FPIs, may avail concessional tax rates under the applicable DTAA/tax treaty by submitting the prescribed documents, including a Tax Residency Certificate (TRC) Form 41, No Permanent Establishment Declaration, Beneficial Ownership Declaration, and other required documents, in PDF format to contact@mdplcorporate.com.

The above declarations and supporting documents must be submitted by the shareholders on or before Friday, 28th August, 2026. The detailed process of the same is provided in the Notice of the AGM.

The above information is being issued for the information and benefit of all the Members of the Company and is in compliance with MCA Circulars and SEBI Circulars.

For Emami Paper Mills Limited

Sumit Jaiswal

Company Secretary & Compliance Officer
 CSI Membership No. F9485

Place: Kolkata
 Date: 3rd August 2026



