

**Date: August 28, 2025**

To,  
Listing Department,  
**National Stock Exchange of India Limited**  
Exchange Plaza Bandra Kurla Complex,  
Bandra East, Mumbai-400 051

**Symbol: FOCUS**

**Series: EQ**

**Subject: Dispatch of letter containing web link of Annual Report pursuant to Regulation 36(1)(b) of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015.**

Dear Sir/ Madam,

In furtherance to our letter dated August 28, 2025, and Pursuant to Regulation 36(1)(b) of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, we wish to inform you that, the Company has dispatched a letter providing a web-link of the Annual Report 2024-25 and Notice of 20<sup>th</sup> AGM along with QR Code, to those Members who have not registered their e-mail addresses with the Company/Depository Participants.

The above information is also available on the website of the Company at:  
[www.focuslightingandfixtures.com](http://www.focuslightingandfixtures.com)

You are requested to kindly take the same on your records.

**For Focus Lighting And Fixtures Limited**

**Ms. Shruti Seth**  
**Company Secretary & Compliance Officer**

**Encl: As below**

**FOCUS LIGHTING AND FIXTURES LIMITED**

CIN: L31500MH2005PLC155278

Registered Office: 1007-1010, Corporate Avenue Wing A, Sonawala Road,  
Near Udyog Bhawan, Goregaon (East), Mumbai – 400063, Maharashtra, India.

Tel. No.: +91 22 2686 5671-6; E-mail: [info@pluslighttech.com](mailto:info@pluslighttech.com); Website:

[www.focuslightingandfixtures.com](http://www.focuslightingandfixtures.com)

**Date: August 28, 2025**

To,  
Folio No./ DPID  
Name of the Shareholder(s),  
Address

**Subject: Notice for 20<sup>th</sup> Annual General Meeting of Focus Lighting And Fixtures Limited (“the Company”) and Annual Report for the Financial Year 2024-25.**

Dear Member(s),

Trust you and your family are safe and in good health!

We are pleased to inform you that the Board of Directors of the Company at its meeting held on August 05, 2025 has approved to hold 20<sup>th</sup> Annual General Meeting (‘AGM’) of Focus Lighting And Fixtures Limited (“the Company”) on Monday, September 22, 2025 at 02:00 P.M. at the Unit No. 1202, A Wing, Naman Midtown, SB Marg, Elphinstone Road, Mumbai, Maharashtra – 400013.

We are pleased to provide below an electronic link to enable you to view/download the soft copy of Notice of 20<sup>th</sup> AGM and Annual Report along-with the annexures for the Financial Year 2024-25 of the Company:

<b>Notice of 20<sup>th</sup> AGM</b>	<a href="https://www.focuslightingandfixtures.com/focus_investor/events_or_information_disclosed_to_stock_exchange_under_regulation_30_of_LODR/notice_to_shareholders/Notice%20of%2020th%20AGM.pdf">https://www.focuslightingandfixtures.com/focus_investor/events_or_information_disclosed_to_stock_exchange_under_regulation_30_of_LODR/notice_to_shareholders/Notice%20of%2020th%20AGM.pdf</a>
<b>Annual Report for FY 2024-25</b>	<a href="https://www.focuslightingandfixtures.com/focus_investor/financial_details/annual_report/Annual%20Report-2024-25.pdf">https://www.focuslightingandfixtures.com/focus_investor/financial_details/annual_report/Annual%20Report-2024-25.pdf</a>

The same shall also be available at the website of stock exchanges i.e. National Stock Exchange of India Limited at [www.nseindia.com](http://www.nseindia.com) and on the website of Bigshare Services Pvt. Ltd at <https://ivote.bigshareonline.com>.

Pursuant to the applicable provisions of the MCA Circulars and SEBI Circulars, the Notice of the Annual General Meeting (AGM) along with the link to access the Annual Report for the Financial Year 2024–25 is being sent electronically to those Members whose e-mail addresses are registered with the Company/Registrar & Transfer Agent (RTA)/Depositories. Further, in accordance with Regulation 36(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform you that the Company has dispatched a physical letter containing a web link to the Annual Report 2024–25 along with a QR code, to those Members who have not registered their e-mail addresses with the Company or their respective Depository Participants.

Upon scrutiny of our Shareholder records, we have observed that your e-mail address is not registered against your demat account/folio number. As a result, we are unable to send the Annual Report to you via electronic mode. In compliance with Regulation 36(1)(b) of the SEBI (LODR) Regulations, 2015,

we are providing below the link to access and download the Annual Report for FY 2024–25:  
[https://www.focuslightingandfixtures.com/focus\\_investor/financial\\_details/annual\\_report/Annual%20Report-2024-25.pdf](https://www.focuslightingandfixtures.com/focus_investor/financial_details/annual_report/Annual%20Report-2024-25.pdf) and QR Code:



We encourage you to register your e-mail address with your Depository Participant (for demat shareholders) or with our RTA (for physical shareholders) to receive future communications electronically.

However, Members desiring a physical copy of the Annual Report for FY25, may either write to the RTA or Company via email on [cs@pluslighttech.com](mailto:cs@pluslighttech.com) for the same. Members are requested to include details of their Folio No./DP ID & Client ID and shareholding in the said communication.

Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014, Secretarial Standard on General Meetings issued by The Institute of Company Secretaries of India and Regulation 44 of the SEBI Listing Regulations, as amended from time to time, the Members are provided with the facility to cast their votes on all resolutions set forth in the Notice of the AGM using electronic voting system (remote e-voting) provided by Bigshare Services Private Limited.

The Company has engaged with Bigshare Services Private Limited for facilitating Remote e-voting to enable the Members to cast their votes electronically in respect of all the resolutions as set out in the AGM Notice.

The remote e-Voting facility will be available during the following period:

<b>Cut-off Date for reckoning voting rights</b>	<b>Monday, September 15, 2025</b>
<b>Commencement of remote e-Voting</b>	<b>From 9:00 a.m. (IST) on Wednesday, September 17, 2025</b>
<b>Closure of remote e-Voting</b>	<b>Till 05:00 pm (IST) on Sunday, September 21, 2025</b>

During this period, Members holding shares either in physical or in electronic form as on Monday, September 15, 2025 ('Cut-off date') may cast their vote by remote e-voting on the business specified in the Notice of the AGM. The remote e-voting module shall be disabled by Bigshare Services Private Limited for voting thereafter. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently. Members are provided with the facility for voting through ballot papers at the AGM and Members participating at the AGM, who have not already cast their vote by remote e-Voting, are eligible to exercise their right to vote at the AGM. The voting rights of the Members shall be in proportion to their share of the paid-up equity share capital of the Company as on the Cut-off date.

The detailed procedure for remote e-Voting before the AGM is provided in the Notes to the Notice of the AGM.

Further it is hereby informed that, SEBI vide its circular No. SEBI/HO/MIRDS-PoD/P/CIR/2025/97 dated July 02, 2025 has directed to open a special window only for re-lodgement of transfer deeds, which were lodged prior to the deadline of April 01, 2019 and rejected/ returned/ not attended to due do deficiency in the document/ process/ or otherwise, for a period of six months starting from July 07, 2025 till January 06, 2026. During this period, the securities that are re-lodged for transfer (including those requests that are pending with the Company/ RTA, as on date) shall be issued only in demat mode. Hence, such shareholders are requested to re-lodge the transfer deed(s) along-with the requisite documents, with our RTA at address provided below:

**Bigshare Services Private Limited**

Office No S6-2, 6th floor Pinnacle Business Park, Next to Ahura Centre, Mahakali Caves Road, Andheri (East) Mumbai - 400093, India.

Email Id: investor@bigshareonline.com

For any query/clarification or assistance required with respect to the Annual Report or the AGM, Members may write to cs@pluslighttech.com . Members holding securities in Demat mode with NSDL facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call the toll-free no.: 1800 1020 990 and 1800 22 44 30 and for Members holding securities in demat mode with CDSL facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or call 022- 23058738 or 022-23058542-43.

We look forward to your participation at the Annual General Meeting and continued support.

Thanking you.

Yours faithfully,

**For and on Behalf of Focus Lighting And Fixtures Limited**

**Sd/-**

**Ms. Shruti Seth**

**Company Secretary and Compliance Officer**

**Membership No.: A71512**