FEDDERS ELECTRIC & ENGINEERING LTD.
(Formerly Fedders Lloyd Corporation Ltd.)
159, Okhla Industrial Estate, Phase-III,
New Delhi - 110 020 (INDIA)
Tel. : +91-11-40627200, 40627300
Fax : +91-11-41609909
CIN : L29299UP1957PLC021118

FEDDERS ENGINEERING

15th September, 2018

To,
BSE Limited
Phiroze Jeejeebhoy Towers, Dalal Street,
Mumbai- 400 001 Maharashtra

BSE Code: 500139
Fax No.: 022-22722039

To,
National Stock Exchange of India Limited
Exchange Plaza, Plot no. C/1, G Block,
Bandra-Kurla Complex, Bandra (E)
Mumbai - 400 051, Maharashtra
NSE Code: FEDDERELEC
Fax No.: 022-2659 8237/38

Sub.:-Dispatch intimation of reminder letters sent to the shareholders holding shares in physical form

Dear Sir/Madam,

In furtherance to our previous letter dated 17th August, 2018 and in accordance with Regulation 30 or any other applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), as amended from time to time, we would like to inform you that the Company has completed dispatch of the first reminder letters for intimation to all the shareholders of the Company holding shares in physical form apprising them about the following in accordance with Circulars and applicable provisions of SEBI:

1. Requesting for updation of PAN, Bank account and other details of Shareholders with the Company.
2. Requesting for mandatory Dematerialisation of equity shares held in physical form for enabling transfer of such equity shares with effect from 5th December, 2018.

The copies of the aforesaid reminder letters are being enclosed herewith for your kind reference and records.

Please take this information on record and oblige.

Thanking You,

FOR FEDDERS ELECTRIC AND ENGINEERING LIMITED

FEDDERS ELECTRIC AND ENGINEERING LTD. New Delhi

PULKIT BHASIN
COMPANY SECRETARY
ICSI MEM NO: A27686

FEDDERS ELECTRIC AND ENGINEERING LIMITED

(Formerly Fedders Lloyd Corporation Limited)
CIN: L29299UP1957PLC021118
Registered Office: 6 and 6/1, UPSIDC Industrial Area, Sikandrabad, District Bulandshahr-203205, Uttar Pradesh (India)
Corporate Office: 159, Okhla Industrial Estate, Phase-III, New Delhi-110020 (India)
Phone No: +91-11-40627200, 40627300, **Fax No:** +91-11-41609909
Website: www.fedderselectric.com, **Email:** investor.relations@fedderselectric.com

REMINDER- 1

Date: 14th September, 2018

Dear Shareholder(s),

Sub.: Request for submission of your Copy of PAN Card, Bank details & Email ID

Pursuant to Circular No.: SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018, issued by the Securities and Exchange Board of India ("SEBI"), the Company is required to obtain the copy of PAN Card and Bank details from all the shareholders holding shares in physical form.

In this regard, the Company vide its letter dated 14th August, 2018 had requested the Shareholders to provide their PAN and Bank details for updation of the same in the Company's records. We would like to bring to your kind notice that the Company/Registrar & Share Transfer Agent ("RTA") have not received any communication from your end, as on the date of this reminder letter. Hence, you are once again requested to submit the following documents for updation in our records:

(i) Enclosed format duly filled-in and signed by the shareholders;

(ii) Self-attested copy of your PAN Card (all the Shareholders in case of joint holding); and

(iii) Original cancelled cheque leaf with your name printed on it or a copy of Bank Passbook/Statement bearing your name, duly attested by the Bank.

Further, to support "Green Initiative", you are requested to provide your Email ID for service of documents through electronic mode. Please ignore, if your Email ID has already been updated with us.

Kindly send the aforesaid details along with the enclosures latest by 5th October, 2018 to the Company's RTA, **Skyline Financial Services Private Limited** at D-153A, 1st Floor, Okhla Industrial Area, Phase-I, New Delhi-110020, Phone No.: +91-11-26812682-88.

Thanking you,

Yours faithfully,

For Fedders Electric and Engineering Limited
Sd/-
Pulkit Bhasin
Company Secretary
ICSI Mem. No.: A27686

REMINDER-1

Date : ----------

To,

Skyline Financial Services Private Limited
D-153A, 1st Floor,
Okhla Industrial Area, Phase-I,
New Delhi-110020

Unit: Fedders Electric and Engineering Ltd.

Dear Sir,
I/we hereby request you to update my/our below mentioned details in your records with respect to the shareholding in Fedders Electric and Engineering Ltd.

Name of Shareholder(s)			
Folio No.(s)			
PAN	First Holder	Second Holder	Third Holder
Bank Name & Branch Address			
Bank A/c. No.			
IFSC Code			
MICR Code			
Email ID			

I/we hereby declare that the particulars given hereinabove are correct and complete.

Signature of Shareholder(s) - _____ _____ _____

First Holder Second Holder Third Holder

Encl.: 1. Self- attested copy of PAN card of the Shareholder (all the Shareholders in case of joint holding).

2. Original cancelled cheque leaf/Bank Passbook/Statement attested by the Bank.

FEDDERS ELECTRIC AND ENGINEERING LIMITED

(Formerly Fedders Lloyd Corporation Limited)
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Website: www.fedderselectric.com, **Email:** investor.relations@fedderselectric.com

REMINDER- 1

Date: 14th September, 2018

Dear Shareholder(s),

Sub.: Mandatory Dematerialisation for enabling transfer of Equity Shares held in physical form with effect from 5th December, 2018

We would like to inform you that Securities and Exchange Board of India ("SEBI") vide amendment in Regulation 40 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 through notification bearing no.: SEBI/LAD-NRO/GN/2018/24 dated 8th June, 2018 read with BSE circular-LIST/COMP/15/2018-19 dated 5th July, 2018 and NSE circular-NSE/CML/2018/26 dated 9th July, 2018 respectively, has mandated that **transfer of equity shares shall not be processed (except transmission or transposition of securities) on or after 5th December, 2018** unless such equity shares are held in dematerialized form with the depositories. Therefore, the Members holding equity shares in physical form are requested to convert their shares into dematerialized form before 5th December, 2018, failing which transfer of such equity shares shall not be permitted.

The aforesaid amendment has been brought up with a view to check on the instances of fraudulent practices associated with shares transfers held in physical form, the vital benefits of holding equity shares in dematerialised form and ensuring better transparency. Accordingly, we would like to bring into your kind notice that dematerialization is a process of conversion of a physical share certificate from its present physical form to electronic form for the same number of holdings. It is an attempt to avoid the time consuming and complex process of getting shares transferred in the name of buyers and also aims to shirk costs, inherent problems of bad deliveries, delay in processing, fraudulent interception in postal transit, etc. and to provide a platform whereby share transactions and transfers are processed electronically without involving any share certificate or transfer deed after the share certificates have been converted from physical to electronic form.

The dematerialisation services are being offered by the depositories i.e. National Securities Depository Limited ("NSDL") and Central Depository Services (India) Limited ("CDSL") and is carried out by the Depository Participants ("DP") which work as the agent of the Depository and is the medium through which shares are held in the electronic form. They are also the representatives of the Member, providing the link between the Member and the Company/Registrar and Share Transfer Agents ("RTA") through the Depository.

The equity shares of the Company are traded compulsorily in dematerialized form in National Stock Exchange of India Limited ("NSE") and BSE Limited ("BSE") and the Company's ISIN is INE249C01011. To facilitate Members of the Company to trade in the Company's equity shares, the Company has admitted its equity shares with both the Depositories i.e. NSDL and CDSL.

For dematerialization of shares, the Members are required to open a Demat Account with any DP of their choice and thereafter, surrender the Share Certificate(s) with Demat Request Form ("DRF") with the said DP. Upon receipt of the shares and the DRF, the DP will send electronic requests through NSDL/CDSL to the Company/RTA; for confirmation of demat. Upon receipt of the confirmation, the DP will credit the account with the dematerialized shares. The DP will then hold the shares in the dematerialized form on your behalf and thereafter, the Member will become the beneficial owner of these dematerialized shares.

The rights of the Members holding shares in demat form are at par with holders of shares in physical form. All corporate benefits such as Bonus Shares, Dividend etc. that may accrue in relation to the above shares are credited to the said Demat Account of the Members.

For ease of reference and understanding of the Members, the Company has hosted complete information with respect to the dematerialisation of equity shares on its website i.e. www.fedderselectric.com.

The Company, with a view to comply with the requirements set out in the aforesaid notification and to facilitate hassle-free transfer of equity shares in future had advised the Shareholders to dematerialise their holdings in the Company **before 5th December, 2018**, vide its letter dated 14th August, 2018. As per the records maintained by the Company and its RTA, we note that your holding in the Company is in physical form as on the date of this reminder letter. Accordingly, you are requested to kindly treat this letter as a **gentle reminder** and request you to get your physical shareholding dematerialised at the earliest, in case you have not taken steps towards Dematerialisation of your physical shareholding in the Company. Please ignore, if the shares have already been dematerialised by you.

For any communication/clarification, you may contact the following:

Mr. Virender Rana **Skyline Financial Services Pvt. Ltd.** **Registrar and Share Transfer Agent** D-153A, Ist Floor, Okhla Industrial Area, Phase-I, New Delhi-110020 Ph. No.: +91-11-26812682-88 Email: grievances@skylinerta.com	**Mr. Pulkit Bhasin** **Company Secretary and Compliance Officer** **Fedders Electric and Engineering Ltd.** 159, Okhla Industrial Estate, Phase-III, New Delhi-110020 Ph. No.: +91-11-40627200/300 Email: investor.relations@fedderselectric.com

Thanking you,

Yours faithfully,

For Fedders Electric and Engineering Limited
Sd/-
Pulkit Bhasin
Company Secretary
ICSI Mem. No.: A27686