

Date :- September 01, 2026

To,
BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400 001
Scrip Code: 531599

National Stock Exchange of India Ltd.
Exchange Plaza, Plot no. C/1, G
Block, Bandra-Kurla Complex, Bandra (E),
Mumbai - 400 051
Symbol: FDC

Sub.: Notice of the 86th Annual General Meeting ("AGM") of FDC Limited ("the Company").

Dear Sir / Madam,

Pursuant to Regulation 34 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), please find enclosed the Notice of 86th AGM for the financial year 2025-26 of the Company.

The Notice convening the 86th AGM and the Annual Report of the Company for the financial year 2025-26 are being sent electronically to all the Members of the Company whose email addresses are registered with the Company, MUFG Intime India Private Limited (formerly known as Link Intime India Private Limited), the Registrar and Share Transfer Agent, or their respective Depository Participant(s), in compliance with the relevant circulars issued by the Ministry of Corporate Affairs and the Securities and Exchange Board of India.

The 86th AGM of the members of FDC Limited will be held on Thursday, September 24, 2026 at 10:00 a.m. IST through Video Conferencing/ Other Audio-Visual Means.

The Cut-off date for the purpose of determining the Members eligible to vote on the resolutions set out in the notice of 86th AGM is Wednesday, September 16, 2026.

The Remote e-voting period begins on Monday, September 21, 2026 at 09:00 a.m. IST and ends on Wednesday, September 23, 2026 at 05:00 p.m.

The Annual Report for the financial year 2025-26 is also being made available on the website of the Company at www.fdcindia.com.

This is for your information and dissemination.

Thanking you,

Yours sincerely,
For FDC Limited

Varsharani Katre
Company Secretary & Compliance Officer
Mem. No.: FCS-8948

REGISTERED OFFICE

FDC House, C-11 & 12, Dalia Industrial Estate, Oshiwara Village, Off New Link Road, Andheri (West), Mumbai - 400 053, Maharashtra, INDIA.
• Phones : +91-22-69107100 • E-mail : fdc@fdcindia.com • Website : www.fdcindia.com • CIN : L24239MH1940PLC003176



FDC Limited

CIN : L24239MH1940PLC003176

Registered Office: FDC House, C-11 & 12, Dalia Industrial Estate, Oshiwara Village,
Off New Link Road, Andheri (W), Mumbai – 400053.

Website: www.fdcindia.com ; **E-mail Id:** investors@fdcindia.com

Tel: 91-022-69107100

NOTICE

NOTICE IS HEREBY GIVEN THAT THE EIGHTY-SIXTH (86TH) ANNUAL GENERAL MEETING ("AGM") OF THE MEMBERS OF FDC LIMITED (the "COMPANY") WILL BE HELD ON THURSDAY, SEPTEMBER 24, 2026 AT 10.00 A.M. (IST) THROUGH VIDEO CONFERENCING ("VC") / OTHER AUDIO VISUAL MEANS ("OAVM") TO TRANSACT THE FOLLOWING BUSINESSES:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Standalone Financial Statements of the Company for the Financial Year ended March 31, 2026 together with the Reports of the Board of Directors and Auditors thereon.
2. To receive, consider and adopt the Audited Consolidated Financial Statements of the Company for the Financial Year ended March 31, 2026 along with Report of the Auditors thereon.
3. To re-appoint Mr. Ashok Anand Chandavarkar, (**DIN: 00042719**) Executive Director, who retires by rotation and being eligible, offered himself for re-appointment.

SPECIAL BUSINESS:

4. To consider and if thought fit, to pass the following Resolution as an **Ordinary Resolution**:

Ratification of the remuneration payable to the Cost Auditor of the company for the Financial Year 2026–27:

"RESOLVED THAT pursuant to provisions of Section 148 and all other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with the Companies (Audit and Auditors) Rules, 2014 and the Companies (Cost Records and Audit) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), and pursuant to the recommendation of the Audit Committee and approval of the Board of Directors of the company, the remuneration payable to **M/s. GMVP & Associates LLP (Firm Registration No.000910)**, who were appointed by the Board of Directors of the Company to conduct the audit of the Cost records of the Company for the financial year 2026-27 amounting to ₹4,25,000/- (Rupees Four lakhs Twenty Five Thousand only) plus applicable taxes and reimbursement of out of pocket expenses be and is hereby ratified and approved.

RESOLVED FURTHER THAT any one of the Board of Directors or the Company Secretary of the Company be and are hereby severally authorized to sign and execute all such documents and papers (including appointment letter, etc.) as may be required for the purpose and file necessary e-forms with the Registrar of Companies and to do all such acts, deeds and things as may be considered expedient and necessary in this regard."

By Order of the Board of Directors of
FDC Limited

Sd/-

Varsharani Katre

Company Secretary & Legal Head
Membership No. FCS 8948

Date: August 05, 2026

Place: Mumbai

Registered Office:

FDC Limited

(**CIN:** L24239MH1940PLC003176)

Registered Office: FDC House, C-11 & 12,
Dalia Industrial Estate, Oshiwara Village,
Off New Link Road, Andheri - West, Mumbai- 400 053
Maharashtra, India.

Tel: 91-022-69107100

E-mail: investors@fdcindia.com

Website: www.fdcindia.com

Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 and Additional Information as required under the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Circulars issued thereunder.

Item No. 4

The Board of Directors of the Company at their meeting held on May 27, 2026 based on the recommendation of the Audit Committee, has considered and approved the appointment and remuneration of M/s. GMVP and Associates LLP (Firm Registration No.000910), as the Cost Auditor for conducting the audit of the cost records of the Company for the Financial Year ending March 31, 2026, at a remuneration not exceeding ₹4,25,000/- (Rupees Four lakhs Twenty Five Thousand only) out of pocket expenses plus taxes, in connection with audit. M/s. GMVP and Associates LLP (Firm Registration No.000910) have confirmed that they hold a valid certificate of practice under sub section (1) of Section 6 of the Cost and Work Accountants Act, 1959 and are not disqualified under section 141 read with section 148 of the Act and rules made thereunder.

Pursuant to provisions of Section 148 of the Act read with the Companies (Audit and Auditors) Rules, 2014 and Companies (Cost records and Audit) Rules, 2014 (including any statutory modification(s) and/ or re-enactment(s) for the time being in force), the remuneration payable to Cost Auditor has to be ratified by the members of the Company.

Accordingly, approval of the Members is being sought for ratification of remuneration payable to the Cost Auditor for the Financial Year ended March 31, 2027, as stated above.

None of the Directors and Key Managerial Personnel of the Company or their relatives is, in any way, concerned or interested, financially or otherwise, in the proposed Resolution.

The Board of Directors accordingly recommends the ordinary resolution set out at Item No. 4 for the approval of the members.

By Order of the Board of Directors of
FDC Limited

Sd/-

Varsharani Katre

Company Secretary & Legal Head
Membership. No. FCS 8948

Date: August 05, 2026

Place: Mumbai

FDC Limited

(CIN: L24239MH1940PLC003176)

Registered Office: FDC House, C-11 & 12,

Dalia Industrial Estate, Oshiwara Village,

Off New Link Road, Andheri - West,

Mumbai- 400 053

Maharashtra, India.

Tel: 91-022-69107100

E-mail: investors@fdcindia.com

Website: www.fdcindia.com

“Annexure –I”

Additional Disclosures/Information pursuant to Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 and applicable provisions of Secretarial Standard – 2

Name of the Director	Mr. Ashok A. Chandavarkar
Designation	Executive Director
DIN	00042719
Date of Birth and Age	August 01 st , 1941 (85 Years)
Experience and nature of expertise in specific functional area	Mr. Ashok A. Chandavarkar is having experience of around 4 decades in Pharmaceutical Industry. Mr. Chandavarkar is responsible for FDC's overall Procurement function and General Management. He is also actively involved in Corporate Social Responsibility activities of the Company.
Qualifications	Bachelor of Engineering (Mechanical)
Date of first appointment on the Board	March 31, 1987
Relationship with other Directors, Manager and other Key Managerial Personnel of the Company	Mr. Ashok Chandavarkar is a brother of Mr. Mohan Chandavarkar - Managing Director and father of Mr. Ameya Chandavarkar - CEO – International Business & Executive Director and uncle of Mr. Nandan Chandavarkar - Joint Managing Director and Ms. Nomita Chandavarkar- Non-Executive Director, of the Company. Except mentioned above, Mr. Ashok Chandavarkar is not related to any other Key Managerial Personnel of the Company.
Details of Remuneration sought to be paid and the remuneration last drawn by such person	As mentioned in the Notice of 85 th AGM and approved by the Shareholders of the Company.
Details of Listed entities from which he has resigned during the last three years.	NIL
Directorships held in other companies as on the date of the Notice	- Virgo Advisors Private Limited - Leo Advisors Private Limited
Memberships/ Chairmanships of committees across all other companies	NIL
Number of Board Meetings attended during the year (FY 2025-26)	7
Number of Equity Shares held in the Company	NIL
Terms and conditions of reappointment	Reappointment in terms of Section 152(6) of the Companies Act, 2013.
Skills and capabilities required for position of Independent Director and the manner in which the proposed person meets such requirements / justification for choosing the appointee for appointment as Independent Directors	Not Applicable

Notes:

1. Pursuant to the Latest General Circular No.03/2025 dated 22 September 2025, issued by the Ministry of Corporate Affairs ("MCA Circular") and circular issued by SEBI vide circular no. SEBI/HO/CFD/CFDPoD-2/P/CIR/2024/133 dated October 3, 2024 ("SEBI Circular") and other applicable circulars and notifications issued (including any statutory modifications or re-enactment thereof for the time being in force and as amended from time to time, companies are allowed to hold Annual General Meeting through Video Conferencing (VC) or other audio visual means (OAVM), without the physical presence of members at a common venue. In compliance with the said Circulars, 86th Annual General Meeting (AGM) of the Company shall be conducted through VC / OAVM. The deemed venue for the AGM shall be the Registered Office of the Company situated at FDC House, C-11 & 12, Dalia Industrial Estate, Oshiwara Village, Off New Link Road, Andheri - West, Mumbai- 400 053, Maharashtra, India.
2. The Explanatory Statement pursuant to Section 102 of the Act setting out material facts concerning the business under Item No. 4 of the Notice is annexed hereto. The Board of Directors of the Company at its meeting held on August 05, 2026 considered that the special business under Item No. 4 be transacted at the AGM of the Company.
3. The relevant details with respect to Item No. 3 of the Notice pursuant to Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), and Secretarial Standard - 2 on General Meetings issued by the Institute of Company Secretaries of India ("ICSI") in respect of the Director retiring by rotation and seeking re-appointment at this AGM are also annexed. Requisite declarations have been received from the Director seeking re-appointment.
4. Pursuant to the Circular No. 14/2020 dated April 08, 2020, issued by the Ministry of Corporate Affairs, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, as provided in Section 113 of the Companies Act, 2013, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate there at and cast their votes through e-voting.
5. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the AGM by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first serve basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
6. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013 ("the Act").
7. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Act and the Register of Contracts or Arrangements in which the Directors are interested or deemed to be interested, maintained under Section 189 of the Act and relevant documents referred to in the Notice of this AGM and explanatory statement, will be available electronically for inspection by the Members from the date of circulation of this notice up to the date of AGM. Members who wish to inspect such documents can send their requests to the Company at investors@fdcindia.com by mentioning their Name and Folio Number / DP ID and Client ID.
8. In terms of the MCA Circulars and SEBI Circulars, Notice of the AGM and the Annual Report for the financial year 2025-26 including therein, inter-alia, the Audited Standalone and Consolidated Financial Statements for the financial year ended March 31, 2026, the Auditors Report and the Directors Report are being sent only by email to the Members. Therefore, those Members, whose email addresses are not registered with the Company or with RTA i.e. MUFG Intime India Private Limited ("MUFG") (For Shares held in Physical Form) or with their respective Depository Participant/s (For Shares held in Electronic Form) and who wish to receive all the communication sent by the Company, from time to time, can get their email address registered by following the steps as given below:-
 - a. For Members holding shares in physical form, please send scan copy of a signed request letter mentioning your folio number, name, complete address, email address to be registered along with scanned self-attested copy of the PAN and any document (such as Driving Licence, Passport, Bank Statement, AADHAR) supporting the registered address of the Member, by email to the Company's email address investors@fdcindia.com or to RTA at mt.helpdesk@in.mpms.mufg.com
 - b. For the Members holding shares in demat form, please update your email address through your respective Depository Participant/s.
9. Shareholders can avail the facility of nomination in respect of shares held by them in physical form, pursuant to the provision of the Act read with the Rules framed thereunder. Members desiring to avail of this facility may send their nomination in the prescribed Form No. SH-13 duly filled in to MUFG. Members holding in electronic form may contact their respective Depository Participants for availing this facility.

Shareholders desires to opt out or cancel the earlier nomination, he/ she may do so by filing Form ISR-3 or SH-14 as the case may be and send the same to MUFG. In case of shares held in dematerialised form, the nomination/change in nomination should be lodged with their respective Depository Participants (DPs).

10. Members holding shares in dematerialised form may please note that, in accordance with the SEBI Listing Regulations (as amended) and the SEBI Master Circular dated 30 January 2026, dividends will be distributed exclusively through electronic mode using bank details furnished by the respective depositories. Please note that the Company will no longer issue physical dividend warrants or cheques as a fallback. For Members who have not updated their bank account details, the dividend will be withheld and paid electronically only upon the successful updation of KYC and bank mandates. To ensure timely receipt, members are requested to update their bank account details and KYC with their DPs (for demat holdings) or the Company's RTA, MUFG (for physical holdings). The Company or its RTA cannot act on direct requests for change or deletion of bank details for shares held in demat form; such changes must be lodged only with the respective DPs.
11. Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) the Secretarial Standard on General Meetings (SS-2) issued by the ICSI and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and the Circulars issued by the Ministry of Corporate Affairs from time to time the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a member using remote e-Voting system as well as e-voting on the date of the AGM will be provided by NSDL.
12. In line with the MCA Circular, the Notice calling the AGM has been uploaded on the website of the Company at www.fdcindia.com. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and the AGM Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. www.evoting.nsdl.com.
13. The members are requested to:
 - i. intimate to the Company / their Depository Participant ("DP"), changes, if any, in their registered address at an early date;
 - ii. quote their Registered Folio No. and/or DP Identity and Client Identity number in their correspondence;
- iii. Members holding shares in dematerialized form are requested to intimate all changes pertaining to their bank details such as bank account number, name of the bank and branch details, MICR code and IFSC code, mandates, nominations, power of attorney, change of address, change of name, e-mail address, contact numbers, etc. to their Depository Participant (DP). Changes intimated to the DP will then be automatically reflected in the Company's records which will help the Company and the Company's Registrar and Transfer Agents, MUFG to provide efficient and better services. Members holding shares in physical form are requested to intimate such changes to MUFG.
- iv. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised to not leave their demat account(s) dormant for long time.
14. **The members are requested to claim the Unpaid/ Unclaimed dividend:**
 - i. Members whose dividend remains unclaimed are requested to contact Registrar and Share Transfer Agent ('RTA') of the Company i.e. MUFG at rnt.helpdesk@in.mpms.mufg.com or the Secretarial Department, at investors@fdcindia.com to claim the same. Members are requested to note that dividends not claimed within seven years from the date of transfer to the Company's Unpaid Dividend Account will be transferred to the Investor Education Protection Fund ('IEPF'), as per provisions of Section 124 of the Act (including any statutory amendment(s) modification(s) or re-enactment(s) for the time being in force);
 - ii. Pursuant to the provisions of Section 124(6) of the Act and the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ("the rules"), as amended, the Company has transferred all shares in respect of which dividend has not been en-cashed by the shareholders for seven consecutive years in the name of Investor Education and Protection Fund (IEPF). The shareholders who wish to claim the said shares from the IEPF may claim the same by filing e-form IEPF-5 as prescribed under the Rules available on www.iepf.gov.in along with requisite fee as decided by the Authority from time to time and by sending a physical copy of the same, duly signed to the Company, along with requisite documents enumerated in the Form IEPF-5. The Member/claimant can file only one consolidated claim in a financial year as per the IEPF Rules and amendments thereto.

- iii. The following table gives information relating to various outstanding dividends and the dates by which they can be claimed by the shareholders from the Company or its Registrar and Share Transfer Agent:

Financial Year	Date of Declaration	Last date of claiming dividend
2019-20	March 13, 2020	April 02, 2027
2024-25	November 06, 2024	December 05, 2031
2025-26	February 05, 2026	March 07, 2033

- iv. Members who have not claimed the dividend amounts for above-mentioned years are requested to claim the same immediately.
15. SEBI, via its Master Circular No. SEBI/HO/OIAE/OIAE_IAD-1/P/CIR/2023/195 dated 28 December 2023 (as amended), requires shareholders to first submit grievances directly to the listed entity. If unresolved, complaints can be escalated via the SCORES 2.0 portal. Only after exhausting these options can disputes be taken to the Online Dispute Resolution ("ODR") Portal, in line with SEBI requirements. The Master Circular is available at: https://www.sebi.gov.in/legal/master-circulars/dec-2023/master-circular-for-online-resolution-of-disputes-in-the-indian-securities-market_80236.html.
16. SEBI, via its Master Circular No. HO/38/13/(3)2026-MIRSDPOD/I/3763/2026 dated 06 February 2026 (superseding earlier circulars), has mandated that security holders holding shares in physical form must furnish their PAN, KYC details, Bank Account details, and Specimen Signature to be eligible for any dividend payments. Effective 01 April 2024, such payments are made only through electronic mode. Please note that while providing a 'Choice of Nomination' is no longer a mandatory prerequisite for receiving dividends, shareholders are strongly encouraged to update this for seamless asset transmission. Relevant FAQs can be viewed on the SEBI website at: https://www.sebi.gov.in/sebi_data/faqfiles/jan-2026/1767611333081.pdf.
17. As per Regulation 40 of SEBI Listing Regulations, as amended from time to time, securities of the listed companies can be transferred only in dematerialized form. Therefore, Members holding shares in physical form are advised to convert their shareholding to dematerialised form to eliminate all risks associated with physical shares for ease of portfolio management as well as for ease of transfer.
18. Pursuant to SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/97 dated July 02, 2025, all shareholders are hereby informed that a Special Window is open for a period of six months from July 07, 2025 to January 06, 2026 to facilitate re-lodgement of transfer requests of physical shares.

In order to facilitate the investors, SEBI vide Circular No. HO/38/13/11(2)2026-MIRSD-POD/I/3750/2026 dated January 30, 2026 has opened another special window for one year starting from February 05, 2026 to February 04, 2027. This facility is only available for transfer deeds lodged prior to April 1, 2019 and which were rejected,

returned or not attended due to deficiencies in documents/process/otherwise. The securities that are re-lodged for transfer will be processed only in demat mode. Such securities shall be under lock-in for a period of one year from the date of registration of transfer. Such shares shall not be transferred/lien-marked/pledged during the said lock-in period.

Eligible shareholders may avail this opportunity by mandatorily submitting the original share certificate along with other necessary documents to the Company's Registrar and Share Transfer Agent (RTA) viz. MUFG Intime India Private Limited, C-101, Embassy 247, L B S Marg, Vikhroli (West), Mumbai - 400083 . Toll Free No. +91 022 49186000 or accounts@in.mpms.mufig.com on or before February 04, 2027, the timeline prescribed by SEBI.

No re-lodgement will be accepted after February 04, 2027.

19. Pursuant to provisions of Section 91 of the Act read with Regulation 42 of SEBI Listing Regulations, the register of Members and Share Transfer Books of the Company will remain closed from **Thursday, September 17, 2026**, to **Wednesday, September 23, 2026** (both days inclusive) for the purpose of the 86th AGM of the Company.
20. The Members, whose names appear in the Register of Members/ list of Beneficial Owners as of **Wednesday, September 16, 2026 ("Cut-off date")**, are entitled to avail of the facility of remote e-voting as well as e-voting system during the AGM. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date. Any recipient of the Notice, who has no voting rights as of the Cut-off date, shall treat this Notice as intimation only.
21. A person who has acquired the shares and has become a member of the Company after the dispatch of the Notice of the AGM and prior to the Cut-off date i.e. Wednesday, September 16, 2026, shall be entitled to exercise his/her vote either electronically i.e. remote e-voting or e-voting system on the date of the AGM.
22. The remote e-voting period shall **commence on Monday, September 21, 2026 at 9.00 a.m.** and shall end on **Wednesday, September 23, 2026 at 5.00 p.m.** The Members desiring to vote through remote e-voting are requested to refer to the detailed procedure given hereinafter.
23. Mr. Sanjay Dholakia, Proprietor of M/s. Sanjay Dholakia & Associates Practicing Company Secretary (FCS 2655) has been appointed as the Scrutinizer to scrutinize the remote e-voting process (including e-voting at the AGM) in a fair

and transparent manner and he/she has communicated his/her willingness to be appointed and will be available for same purpose.

24. The Scrutinizer shall after the conclusion of e-voting at the AGM, first download the votes casted at the AGM and thereafter unblock the votes casted through remote e-voting and shall make a consolidated scrutinizer's report of the total votes cast in favour or against, invalid votes, if any, and whether the resolution has been carried or not, and such Report shall then be sent to the Chairman or a person authorized by him, within 2 working days from the conclusion of the AGM, who shall then declare the result of the e-voting forthwith.
25. The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company at www.fdcindia.com and on the website of NSDL at www.evoting.nsdl.com immediately after the declaration of Results by the Chairman or a person authorized by him. The results

shall also be immediately forwarded to BSE Limited ("BSE") and The National Stock Exchange of India Limited ("NSE").

26. In terms of SEBI circular dated December 9, 2020 on e-voting facility provided by listed companies, individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-voting facility.
27. SEBI has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are required to submit their PAN as well as bank details to their Depository Participants and Members holding shares in physical form shall submit their PAN as well as bank details to the Company/ MUFG the Company's Registrar & Share Transfer Agents.

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING GENERAL MEETING ARE AS UNDER:-

The remote e-voting period begins on Monday, 21st September, 2026 at 09:00 A.M. and ends on Wednesday, 23rd September, 2026 at 05:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. Wednesday, 16th September, 2026 may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being 16th September, 2026.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	- For OTP based login you can click on https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp. You will have to enter your 8-digit DP ID, 8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. - Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. - If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp - Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. - Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.

NSDL Mobile App is available on

 App Store
  Google Play



Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with CDSL	1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then use your existing my easi username & password. 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800-21-09911

B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered**.
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "[Forgot User Details/Password?](#)"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box

8. Now, you will have to click on "Login" button..
9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to sanjayrd65@gmail.com with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user

manual for Shareholders available at the download section of www.evoting.nsdl.com or call on.: 022 - 4886 7000 or send a request to Sagar S. Gudhate, Senior Manager at evoting@nsdl.com

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to investors@fdcindia.com.
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to investors@fdcindia.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
2. Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.
3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for **Access to NSDL e-Voting system**. After successful login, you can see link of "VC/OAVM" placed under **"Join meeting"** menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
2. Members are encouraged to join the Meeting through Laptops for better experience.
3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
5. Shareholders who would like to express their views / have questions may send their questions in advance mentioning their name, demat account number/folio number, email id, mobile number at investors@fdcindia.com. The same will be replied by the company suitably.
6. Members who would like to express their views / ask questions as a Speaker at the Meeting may pre-register themselves by sending a request from their registered e-mail address mentioning their names, DP ID and Client ID/Folio number, PAN and mobile number at investors@fdcindia.com between Monday, September 14, 2026 to Friday, September 18, 2026. Only those Members who have pre-registered themselves as a speaker will be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.

By Order of the Board of Directors of
FDC Limited

Sd/-

Varsharani Katre

Company Secretary & Legal Head
Membership No. FCS 8948

Date: August 05, 2026

Place: Mumbai

Registered Office:

FDC Limited

(CIN: L24239MH1940PLC003176)

Registered Office: FDC House,
C-11 & 12, Dalia Industrial Estate,
Oshiwara Village, Off New Link Road,
Andheri - West, Mumbai- 400 053
Maharashtra, India.

Tel: 91-022-69107100

E-mail: investors@fdcindia.com

Website: www.fdcindia.com