emami limited

To,
The Secretary
National Stock Exchange of India Ltd
Exchange Plaza, Bandra Kurla complex
Bandra (E)
Mumbai 400 051

May 18, 2013

Dear Sir,

Re: Postal Ballot Notice & Form and Newspaper advertisement for completion of dispatch of Postal Ballot Notice & Form

This is to inform you that the Company has completed the process of the dispatch of the Postal Ballot Notice, the Explanatory Statements thereto along with the Postal Ballot form and a self addressed business reply envelope pursuant to Section 192A of the Companies Act, 1956 read with The Companies (Passing of the Resolution by Postal Ballot) Rules 2011. The notice is being given for seeking the approval of members for passing the following resolutions:

1. Ordinary Resolution for appointment of Shri R.S. Goenka as Whole Time Director.

2. Ordinary Resolution for Increase of Authorized Share Capital from Rs. 20 Crore to Rs. 25 Crore.

3. Special Resolution for Issue of Bonus Shares in the ratio of 1: 2 by capitalisation of Securities Premium Account and / or any other Reserves being eligible for the purpose.

4. Special Resolution under Section 17 of the Companies Act, 1956 for alteration of Ancillary Objects Clause of Memorandum of Association.

5. Special Resolution under Section 309 (4) of the Companies Act, 1956 for payment of Commission to Non-Executive Directors.

6. Special Resolution for payment of Service Tax on Sitting Fee to Non Executive Directors.

regd. office : 687 anandapur e. m. bypass kolkata 700107 india
phone: 91 33 6613 6264 tele fax: 91 33 6613 6600 e-mail: contact@emamigroup.com website: www.emamigroup.com

In Compliance with Clause 31C of the Listing Agreement , please find attached herewith three copies of the Postal Ballot Notice & Form as dispatched to the shareholders along with newspaper cuttings the Advertisement for completion of the same for your information and record.

Thanking You,

Yours Faithfully,

For **Emami Limited,**

A.K. Joshi
Company Secretary & AVP-Legal

Encl: As Above

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