



emami* limited

To,

Date: 5th July, 2016

The Secretary,
National Stock Exchange Ltd.
Plot no. C/1, G Block
Bandra Kurla Complex
Bandra (E)
Mumbai - 400 051

The Secretary,
The Bombay Stock Exchange Limited.
Phiroze Jeejeebhoy Towers,
Dalal Street
Mumbai - 400 001.

The Secretary,
The Calcutta Stock Exchange,
7, Lyons Range,
Kolkata-700001

Dear Sir,

Sub: Annual General Meeting and Book Closure

This is to inform you that the Thirty Third Annual General Meeting of the Members of Emami Limited will be held on Wednesday, 3rd August 2016 at 11.30 am at South City International School Auditorium, 375 Prince Anwar Shah Road, Kolkata- 700 068.

Pursuant to the provisions of section 91 of the Companies Act, 2013 the register of members and share transfer book of the Company shall remain closed from Thursday, July 28, 2016 to Wednesday, August 3, 2016 (both days inclusive) for the purpose of Annual General meeting and determination of entitlement for payment of Dividend.

The Board of directors has recommended the Dividend @ Rs.7/- per equity share on the Face Value of Re 1/- for the financial year 2015-16 subject to approval of shareholders in the ensuing Annual General Meeting of the Company. The aforesaid dividend if declared by the shareholders, will be paid to those members whose name stand registered:





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- a. As beneficial owners as at the end of business on Wednesday, July 27, 2016 as per list to be furnished by National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) in respect of shares held in electronic form, and
- b. As members in the Register of Members of the Company after giving effect to valid share transfers in physical form lodged with the Company's Registrar and Transfer Agents (RTA) M/s. Maheswari Datamatics Pvt. Ltd., 6, Mangoe Lane, Kolkata 700 001 on or before Wednesday, July 27, 2016. The instruments of share transfers complete in all respects should reach the said Registrar and Share Transfer Agents well before the above date.

This is for your information and record.

Thanking You,

Yours faithfully,

For Emami Limited,

A K Joshi

Company Secretary & VP- Legal