EIH Limited
A MEMBER OF THE OBEROI GROUP

CIN: L55101WB1949PLC017981
CORPORATE OFFICE: 7, SHAM NATH MARG, DELHI – 110 054, INDIA/ TELEPHONE: +91 - 11- 2389 0505 / WEBSITE: WWW.EIHLTD.COM

6th July 2022

The National Stock Exchange of India Limited Exchange Plaza, 5th Floor Plot No..C/1, G Block Bandra Kurla Complex Bandra(E) Mumbai – 400 051. **Code: EIHOTEL**	BSE Limited Corporate Relationship Dept. 1st Floor,New Trading Ring Rotunda Building Phiroze Jeejeebhoy Towers Dalal Street,Fort, Mumbai-400001 **Code:500840**

SUB: NOTICE OF 72nd ANNUAL GENERAL MEETING

Dear Sir,

This is to inform you that the 72nd Annual General Meeting of the Company will be held on Thursday, 28th July 2022 at 11.30 A.M. (IST) through Video Conferencing /Other Audio Visual Means. Notice of the Annual General Meeting is enclosed herewith. Notice and Annual Report is also available on the website of the Company:

For ease of participation of the members, the key details with respect to AGM are provided below:

S.No.	Particulars	Details
1	Link for live webcast of the Annual general Meeting and for participation through Video Conference	https://evoting.nsdl.com
2	Username and Password for VC	Members may attend the meeting through e-voting credential.
3	Cut-off date	Wednesday 20th July 2022
4	Time Period for Remote e-voting	Open - Monday, 25th July 2022 at 10.00 A.M End- Wednesday, the 27th July 2022 at 5.00 P.M.
5	Book Closure Date	Thursday 21st July 2022 to Saturday 23rd July 2022
6	Process for updating the e-mail id	Physical mode - write to our RTA Link Intime India Private Limited, Noble Heights, 1st Floor, Plot No. NH-2 LSC, C-1 Block, Near Savitri Market, Janakpuri, New Delhi - 110058 delhi@linkintime.co.in Demat - contact your Depository Participant (DP)
7	Contact details of participation through VC or remote e-voting	Ms. Sarita Mote, Assistant Manager, National Securities Depository Limited (NSDL), Trade World – A Wing, Kamala Mills Compound, Lower Parel, Mumbai – 400013 or evoting@nsdl.co.in

		NSDL toll free No. 1800 1020 990 and 1800 22 44 30
8	Company's Contact details	Mr. Lalit Kumar Sharma Company Secretary EIH Limited, 7 Sham Nath Marg, Delhi – 110054, isdho@oberoigroup.com 011-23890505

Thanking you,

Yours faithfully,

For **EIH LIMITED**

LALIT KUMAR SHARMA
COMPANY SECRETARY

EIH LIMITED

Notice

NOTICE is hereby given that the Seventy Second Annual General Meeting of the Company will be held at 11.30 A.M. on Thursday 28th July 2022 at The Oberoi Grand, 15, Jawaharlal Nehru Road, Kolkata – 700 013 or through video conference as may be permitted by the Ministry of Corporate Affairs to transact the following business:

1. To receive, consider and adopt:

   a. the Audited Financial Statement of the Company for the Financial Year ended on 31st March 2022, together with the Directors' and Auditor's Report thereon; and

   b. the Audited Consolidated Financial Statement of the Company for the Financial Year ended on 31st March 2022 together with the Auditor's Report thereon.

2. To appoint a Director in place of Mr. Manoj Harjivandas Modi (DIN: 00056207), who retires by rotation and being eligible, offers himself for re-appointment.

3. To re-appoint Statutory Auditors and fix their remuneration.

"**RESOLVED THAT** pursuant to the provisions of Section 139, 142 and other applicable provisions, if any, of the Companies Act 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification or re-enactment thereof), Deloitte Haskins & Sells LLP, Chartered Accountants (Firm's Registration Number 117366w/w-100018) be and are hereby re-appointed as Statutory Auditors of the Company to hold office for a period of 5 (five) consecutive years from the conclusion of the 72nd Annual General Meeting of the Company until the conclusion of the 77th Annual General Meeting of the Company to be held in the year 2027 at a remuneration as may be mutually agreed between the Board of Directors of the Company and the Statutory Auditors."

Registered Office
4 Mangoe Lane
Kolkata 700 001

4th May 2022

By order of the Board

Lalit Kumar Sharma
Sr. Vice President &
Company Secretary

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No.3

The Members of the Company at the 67th Annual General Meeting of the Company held in year 2017 had approved the appointment of Deloitte Haskins & Sells LLP, Chartered Accountants (FRN 117366W/W-100018) ("Deloitte") as the Statutory Auditors of the Company for a period of 5 years. Accordingly, Deloitte will complete their present term at the conclusion of this Annual General Meeting in terms of the said approval and Section 139 of the Companies Act, 2013 ('the Act') read with the Companies (Audit and Auditors) Rules, 2014.

The Board of Directors at its meeting held on 4th May 2022, proposed the re-appointment of Deloitte as the Statutory Auditors of the Company for another term of 5 (five) years from the conclusion of this Annual General Meeting until the conclusion of the 77th Annual General Meeting to be held in the year 2027 at a remuneration as may mutually agreed between the Board of Directors of the Company and Statutory Auditors.

Deloitte have given a written consent to the Company for re-appointment as the Statutory Auditors. They have also given a certificate that they satisfy the criteria prescribed in Section 141 of the Act and the re-appointment, if made, shall be in accordance with the conditions laid down under the Act and Rules.

None of the Directors, Key Managerial Personnel and their relatives are concerned or interested in the Resolution at Item No. 3 of the Notice. The Board recommends the resolution at Item No. 3 of this Notice be passed as an Ordinary Resolution.

Registered Office
4 Mangoe Lane
Kolkata 700 001

4th May 2022

By order of the Board

Lalit Kumar Sharma
Sr. Vice President &
Company Secretary

NOTES:

1. **In compliance with the Ministry of Corporate Affairs ("MCA") circulars Nos. 14/2020 dated 8th April 2020, 17/2020 dated 13th April 2020, 20/2020 dated 5th May 2020, 02/2021 dated 13th January 2021, 21/2021 dated 14th December 2021 (hereinafter referred to as "MCA circulars") and Securities and Exchange Board of India("SEBI") vide it's circular SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May 2020 and SEBI/HO/CFD/ CMD2/CIR/P/2021/11 dated 15th January 2021 (hereinafter referred to as "SEBI circulars") permitting Companies to hold Annual General Meeting through video conference ("VC")/ other audio visual means ("OAVM"), without the physical presence of the members at a common venue, provisions of Companies Act, 2013 ("Act") and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("listing regulations"), the 72nd Annual General Meeting ("72nd AGM") is being held through VC/OAVM. The deemed venue for the AGM shall be Registered Office of the Company.**

2. As per the Companies Act, 2013, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf. Since the 72nd AGM is being held through VC/OAVM as per the MCA circulars and SEBI circulars, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be made available for the 72nd AGM and hence the Proxy Form, Attendance Slip and route map are not annexed to this Notice.

3. In accordance with MCA circulars and SEBI circulars the notice of the 72nd AGM and the Annual Report 2021-22 are being sent only by electronic mode to those Members whose e-mail address is registered with the Company/Depository Participants on 30th June 2022. Members may please note that this Notice and the Annual Report as will also be available on the Company's website www.eihltd.com, the websites of the stock exchanges i.e. BSE Limited at www.bseindia.com and National Stock Exchange of India Limited at www.nseindia.com respectively and on the website of NSDL at www.evoting.nsdl.com.

4. For receiving all communications (including Annual Report) from the Company electronically –

   i) Members holding shares in physical mode and who have not registered/ updated their e-mail address with the Company are requested to register/ update the same by writing to the Company with details of folio number and attaching the self-attested copy of PAN card at isdho@oberoigroup.com or to our RTA Link Intime at delhi@linkintime.co.in.

   ii) Members holding shares in dematerialized mode are requested to register/ update their e-mail address with the relevant Depository Participant.

5. The Company has facilitated the Members to participate at the 72nd AGM through VC/OAVM provided by NSDL. The instructions for participation through VC/OAVM by Members are given separately. Participation at the AGM through VC/OAVM shall be allowed on a first-come-first- served basis. However, this rule would not apply to participation of shareholders holding 2% or more shareholding, promoters, institutional investors, directors, key and senior managerial personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc., who are allowed to attend the AGM without restriction on account of first come first served basis.

6. The Members will be able to attend the 72nd AGM through VC/OAVM or view the live webcast of the proceedings at the 72nd AGM provided by NSDL. The Members can visit and login through their user id and password to watch the live proceedings of the 72nd AGM from 11.30 A.M.IST onwards on Thursday 28th July 2022.

7. As per MCA and SEBI circulars, Members attending the 72nd AGM through VC/ OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

8. The Company has provided the facility to Members to exercise their right to vote by electronic means both through remote e-voting and e-voting during the AGM. For details on login method of remote e-voting and e-voting at the AGM, please refer the instructions below under the head "**Voting through electronic means**". The remote e-voting facility is in addition to e-voting that will take place at the 72nd AGM being held through VC/ OAVM.

9. Members joining the meeting through VC/OAVM and who have not already cast their vote by means of remote e-voting, shall be able to exercise their right to vote through e-voting at the AGM. The Members who have cast their vote by remote e-voting prior to the AGM may also join the AGM through VC/OAVM but shall not be entitled to cast their vote again. A Member can opt for only single mode of voting i.e. either through remote e-voting or voting at the AGM.

10. The Register of Members of the Company will remain closed from 21st July 2022 to 23rd July 2022, both days inclusive;

11. Voting rights shall be reckoned on the paid up value of the shares registered in the name of the member/ beneficial owner (in case of electronic shareholding) as on 20th July 2022. A person, whose name is recorded in the register of member or in the list of beneficial owner provided by depositories as on 20th July 2022 shall be entitled to avail the facility of remote e-voting, e-voting at the AGM.

Notice (Contd.)

12. The remote e-voting period shall commence at 10.00 a.m. on Monday, 25th July 2022 and will end at 5.00 p.m. on Wednesday 27th July 2022. The remote e-voting module shall be disabled by **NSDL** at 5.00 p.m. on Wednesday 27th July 2022. During the remote e-voting period, the members of the Company holding shares either in physical form or in demat form as on the cut-off date may cast their vote electronically provided once the vote on the resolution (s) is cast by the members, he/she will not be allowed to change it subsequently.

13. Any person, who acquires shares of the Company and become a Member of the Company after dispatch of the Notice and holding shares as on the cut-off date i.e. 20th July 2022 may obtain the login ID and password by sending an email to isdho@oberoigroup.com or evoting@nsdl.co.in by mentioning their folio No. /DP ID and Client ID. However, if the member is already registered with NSDL for remote e-voting, then the member can use his/her existing user ID and password for casting the vote. If the member forgets the password, he/she can reset the password by using "Forget User Details/ Password" option available on www.evoting.nsdl.com

14. As required under the Regulation 36(3) of the listing regulations and Secretarial Standards-2, particulars relating to Mr. Manoj Harjivandas Modi, Director retiring by rotation and proposed to be re-appointed is given in the Annexure to this Notice.

15. Pursuant to the provisions of Section 72 of the Companies Act, 2013, members holding shares in physical mode are requested to file a Nomination Form in respect of their shareholdings. Any member wishing to avail of this facility may submit to our RTA Link Intime India Private Limited

16. Members who hold shares in dematerialized form and wish to provide/change/ correct the bank account details should send the same immediately to their concerned Depository Participant (DP) and not to the Company. Members are also requested to give the MICR Code of their bank to their Depository Participants. Members who are holding shares in physical form are advised to submit particulars of their bank account, viz. name and address of the branch of the bank, MICR code of the branch, type of account and account number to the ISD of the Company.

17. In accordance with the proviso to regulation 40(1) of the listing regulations, effective from 1st April 2019, transfers of securities of the Company shall not be processed unless the securities are held in the dematerialized form with a depository. Accordingly, members holding equity shares in physical mode are urged to have their shares dematerialized so as to be able to freely transfer them and participate in corporate actions.

18. The Board of Directors have appointed Mr. Lalit Kumar Sharma, Sr. Vide President and Company Secretary as the person responsible for the entire process of voting i.e. remote e-voting and e-voting at the 72nd AGM. Dr. Ajay Kumar Jain, Practicing Company Secretary, Jus & Associates, Company Secretaries has been appointed as the scrutinizer to scrutinize the remote e-voting and e-voting process at the 72nd AGM in a fair and transparent manner.

19. The resolutions pertaining to ordinary business mentioned above shall be declared as passed on the date of the declaration of result if the number of votes cast in favour is more than the votes cast against.

20. The scrutinizer shall, immediately after the conclusion of voting at the 72nd AGM, first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company, and submit the consolidated scrutinizer's report of the votes cast in favor or against, if any, to the Chairman of the Meeting within 48 hours of conclusion of the meeting. The results along with the scrutinizer's report shall be placed on the website of the Company, www.eihltd.com and on the websites of Stock Exchanges, www.bseindia.com and www.nseindia.com.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	1. Existing **IDeAS** user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the **"Beneficial Owner"** icon under **"Login"** which is available under **'IDeAS'** section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on **"Access to e-Voting"** under e-Voting services and you will be able to see e-Voting page. Click on company name or **e-Voting service provider i.e. NSDL** and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 2. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select **"Register Online for IDeAS Portal"** or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp 3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or **e-Voting service provider i.e. NSDL** and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 4. Shareholders/Members can also download NSDL Mobile App **"NSDL Speede"** facility by scanning the QR code mentioned below for seamless voting experience.
Individual Shareholders holding securities in demat mode with CDSL	1. Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi. 2. After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of **e-Voting service provider i.e. NSDL**. Click on **NSDL** to cast your vote. 3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration 4. Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. **NSDL** where the e-Voting is in progress.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 or 022-23058542-43

Notice (Contd.)

B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.

2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.

3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

   Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12****** then your user ID is IN300***12******.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12********** then your user ID is 12**********
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:

   a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.

   b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.

   c) How to retrieve your 'initial password'?

      (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

      (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered**.

6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:

   a) Click on "**Forgot User Details/Password?**"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.

   b) "**Physical User Reset Password?**" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.

   c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.

   d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.

8. Now, you will have to click on "Login" button.

9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.

2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".

3. Now you are ready for e-Voting as the Voting page opens.

4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.

5. Upon confirmation, the message "Vote cast successfully" will be displayed.

6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.

7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to ajay@jurisprudentconsulting.in with a copy marked to evoting@nsdl.co.in. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "**Upload Board Resolution / Authority Letter**" displayed under "**e-Voting**" tab in their login.

2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.

3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Ms. Sarita Mote, Asst. Manger at evoting@nsdl.co.in

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to isdho@oberoigroup.com

2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to isdho@oberoigroup.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. **Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode**.

3. Alternatively shareholder/members may send a request to evoting@nsdl.co.in for procuring user id and password for e-voting by providing above mentioned documents.

4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

INSTRUCTIONS FOR ATTENDING/JOINING THE 72nd AGM THROUGH VC/OAVM ARE AS UNDER

1. Member will be provided with a facility to attend the 72nd AGM through VC/OAVM through the NSDL system. Members may access by following the steps mentioned above for **Access to NSDL e-Voting system**. After successful login, you can see link of "VC/OAVM link" placed under "**Join meeting**" menu against company name. You are requested to click on VC/OAVM link placed under Join General Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.

2. Members are encouraged to join the Meeting through Laptops for better experience.

Notice (Contd.)

3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.

4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.

5. **Questions prior to 72nd AGM and Speaker registration:** Members who would like to express their views/ask questions prior to the 72nd AGM may write to the isdho@oberoigroup.com by mentioning his/her folio / DP id and client id. Members who would to express their views/ ask questions during the 72nd AGM can register themselves as speaker by writing to isdho@oberoigroup.com. "Post your Questions" and speaker registration shall commence on Saturday 23rd July 2022 (10:00 a.m. IST) and close on Monday 25th July 2022 (5:00 p.m. IST). Please note that only questions of the members holding the shares as on cut-off date will be considered and those Members who have registered themselves as a speaker will be allowed to express their views/ ask questions during the 72nd AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the 72nd AGM.

DETAILS OF THE DIRECTORS SEEKING APPOINTMENT/ RE-APPOINTMENT

At the 72nd Annual General Meeting

[Pursuant to Secretarial Standard on General Meetings (SS-2)]

Name of the Director	Mr. Manoj Harjivandas Modi
Date of Birth (Age)	03-07-1957 (64years)
Date of first appointment on the Board	31/10/2011
Qualifications	Chemical Engineering
Experience	40 years
Terms and conditions of appointment / re-appointment along with details of remuneration to be paid	Liable to Retire by Rotation
Shareholding in the Company	0
Relationship with other Directors, Manager and other Key Managerial Personnel of the Company	NA
No. of Board Meetings attended/held during Financial Year 2021-22	6/6
Directorships held in other Companies	1. Reliance Retail Ventures Limited 2. Jio Platforms Limited
Chairmanship/ Membership of Committees in other Companies	1. Reliance Retail Ventures Limited – Audit Committee, Nomination and Remuneration Committee, Finance Committee 2. Jio Platforms Limited – Audit Committee, Nomination and Remuneration Committee, Finance Committee