



Corporate Office : 8377, Roshanara Road, Delhi - 110007
Tel. : 23826445 Fax : 91-11-23822409

10th September, 2018

BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Fort, <u>Mumbai – 400 001</u> Scrip Code: 519588	National Stock Exchange of India Ltd. (NSE) Exchange Plaza, Bandra Kurla Complex, Bandra (E), <u>Mumbai – 400 051</u> Scrip Code: DFMFOODS
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Sub: **Intimation regarding Dispatch Completion & Publication of Postal Ballot Notice**

Dear Sir/Madam,

This is in continuation to our communication dated 6th August, 2018, wherein the Company had duly intimated to the Stock Exchange(s) about the approval of Postal Ballot Notice by its Board of Directors.

In this regard, we wish to inform you that pursuant to Section 110 of the Companies Act, 2013 and other applicable provision(s) of the Act, read with rule(s) made thereunder, the Postal Ballot Notice dated 6th August, 2018 (both physically and electronically) along with prepaid self-address envelop had been dispatched and duly completed on today i.e. Monday, 10th September, 2018 to all the members whose name appear in the Register of Members/Records of Depositories as on Friday, 31st August, 2018, the cut-off date for the said purpose. The voting period begins on Tuesday, 11th September, 2018 at 10:00 A.M. and ends on Wednesday, 10th October, 2018 at 5:00 P.M

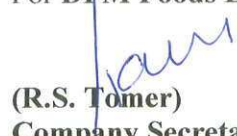
In compliance with applicable Regulations of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed a copy of the Postal Ballot Notice along with Postal Ballot Form for your information and records. The same has been also uploaded on the Company's website viz. www.dfmfoods.com

Further, the Postal Ballot Notice is being published in all editions of "The Financial Express (English)" and "Jansatta (Hindi)".

This is for your information and records.

Thanking you.

Yours faithfully,
For **DFM Foods Limited**


(R.S. Tomer)
Company Secretary
Encl: As above





DFM FOODS LIMITED

Registered Office: 8377, Roshanara Road, Delhi-110007

Phone No: 011 23826445; Fax No: 011 23822409

CIN: L15311DL1993PLC052624 Email: dfm@dfmgroup.in

Website: www.dfmfoods.com

POSTAL BALLOT NOTICE

(Pursuant to Section 110 of the Companies Act, 2013

Read with Rule 22 of the Companies (Management and Administration) Rules, 2014)

Dear Members,

NOTICE is hereby given that pursuant to Section 110 and all other applicable provisions, if any, of the Companies Act, 2013 ("the Act"), read together with the Companies (Management and Administration) Rules, 2014 ("the Rules") and Securities Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009 ("SEBI ICDR Regulations") including any statutory modification or re-enactment thereof for the time being in force that the resolutions appended are proposed to be passed as Ordinary Resolution by way of postal ballot/e-voting.

The Statement pertaining to the aforesaid resolutions setting out the material facts concerning each item and the reasons thereof is annexed hereto along with a Postal Ballot Form (the "Form") for your consideration.

The Board of Directors of the Company (the "Board") has appointed Mr. Pradeep Debnath (FCS-6654) of **M/s. Pradeep Debnath & Co.**, Practicing Company Secretaries, as the **Scrutinizer** for conducting Postal Ballot process (including remote e-voting) in a fair and transparent manner.

The members holding Equity Shares of the Company have the option to vote either by Postal Ballot or through remote e-voting. Members are requested to carefully read the instructions printed on the Form, record their assent (For) or dissent (Against) therein by filling necessary details and affixing their signature at the designated place in the Form and return the same in original duly completed in all respects in the enclosed self-addressed, pre-paid postage business reply envelope (if posted in India) so as to reach the Scrutinizer on or before the close of working hours i.e **5.00 P.M. on 10th October, 2018**. Postal Ballot Forms received after this date shall be treated as if reply from the member has not been received.

If a member has opted for Physical Postal Ballot, then he/she should not vote by e-voting and vice versa.

Pursuant to Section 108 of the Companies Act, 2013 and other applicable provisions of the Act, read with the Rules and in compliance with Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended from time to time, the Company has engaged the services of Central Depository Services (India) Limited (CDSL) to provide e-voting facility to the members of the Company. Accordingly, the Company is providing e-voting facility for voting electronically on the resolutions proposed in this Postal Ballot Notice. Members desiring to opt for the e-voting facility are requested to read carefully the related notes to this Postal Ballot Notice and instructions given thereunder.

Upon completion of the scrutiny of the Forms, the Scrutinizer will submit his report to the Chairman. The result of the Postal Ballot (including voting through electronic means) would be announced by the Chairman of the Company on Friday, 12th October, 2018 on or before 5.00 P.M. at the Registered Office of the Company.

The said result would be intimated to Stock Exchanges i.e BSE Limited ('BSE') and National Stock Exchange of India Limited ('NSE'), where the Shares of the Company are listed and displayed on the Company's website: www.dfmfoods.com and of CDSL: www.evotingindia.com

SPECIAL BUSINESS

1. Sub-Division of Equity Shares from the face value of Rs.10/- per share to Rs.2/- per share

To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED that pursuant to provisions of Section 61(1)(d) and all other applicable provisions of the Companies Act, 2013 and Rules framed thereunder (including any statutory modification(s) or re-enactment thereof, for the time being in force) and the provisions of the Memorandum and Articles of Association of the Company and subject to such approvals, consents, permissions and sanctions as may be necessary from the appropriate statutory authority(ies), approval of the members of the Company be and is hereby accorded for Sub-division of Equity Share of the Company having a face value of Rs. 10/- (Rupees Ten Only) each fully paid up into 5(Five) Equity Shares having a face value of Rs. 2/- (Rupees Two Only) each fully paid up on such date as may be fixed by the Board of Directors of the Company (hereinafter referred to as the "Board" which term shall be deemed to include any Committee thereof for the time being exercising the powers conferred by the Board) for this purpose (hereinafter referred to as "Record Date").

RESOLVED FURTHER THAT pursuant to the Sub-division of Equity Shares of the Company, the Authorized, Issued, Subscribed and Paid-up Equity Share Capital of 1(One) Equity Share of the face value of Rs.10/- (Rupees Ten Only) each shall stand sub-divided into 5(Five) Equity Shares having a face value of Rs. 2/- (Rupees Two Only) each from the Record Date and shall rank pari-passu in all respects with and carry the same rights as to the existing fully paid-up Equity Share of Rs. 10/- (Rupees Ten Only) each of the Company.

RESOLVED FURTHER THAT upon the Sub-division of the Equity Shares as aforesaid, the Existing Share Certificate(s) in relation to the existing Equity Shares of the face value of Rs.10/- each held in physical form shall be deemed to have been automatically cancelled and to be of no effect on and from the Record Date and the Company may without requiring the surrender of the existing Share Certificate(s) directly issue and dispatch the new Share Certificate(s) of the Company, in lieu of such existing issued Share Certificate(s) and in case of the Equity Shares held in dematerialized form, the number of sub-divided Equity Shares be credited to the respective beneficiary accounts of the shareholders with the Depository Participants, in lieu of the existing credits representing the Equity Shares of the Company before Sub-division.

RESOLVED FURTHER THAT the Board be and is hereby authorized, to take such steps as may be necessary including the delegation of all or any of its powers herein conferred to any Director(s), the Company Secretary or any other Officer(s) of the Company for obtaining approvals, statutory, contractual or otherwise, in relation to the above and to settle all matters arising out of and incidental thereto, and to execute all deeds, applications,

documents, papers and writings that may be required, on behalf of the Company and generally to do all such acts, deeds, matters and things that may be necessary, proper, expedient or incidental for the purpose of giving effect to above resolution.”

2. Alteration of clause 5th i.e. Capital Clause of the Memorandum of Association of the Company

To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

“RESOLVED pursuant to provisions of Section 13, 61 and other applicable provisions, if any, of the Companies Act, 2013 and Rules issued there under (including any statutory modification or re-enactment thereof for the time being in force), and subject to such other approval(s)/consent(s) from the concerned Statutory/Regulatory Authority(ies) the approval of the members of the Company be and is hereby accorded to alter the existing Clause 5th of the Memorandum of Association of the Company relating to Capital by substituting with the following Clause 5th:

5th. The Share Capital of the Company is Rs. 15,00,00,000/- (Rupees Fifteen Crores Only) divided into 6,50,00,000 Equity Shares of Rs.2/- each and 20,00,000 Cumulative Convertible Preference Shares of Rs. 10/- each carrying dividend @10% per annum.

RESOLVED FURTHER THAT the Board of Directors of the Company (hereinafter referred to as the “Board” which term shall be deemed to include any Committee thereof for the time being exercising the powers conferred by the Board and as may be authorized by the Board in that behalf), be and is hereby authorized to take such steps as may be necessary including the delegation of all or any of its powers herein conferred to any Director(s), the Company Secretary or any other officer(s) of the Company for obtaining approvals, statutory, contractual or otherwise, in relation to the above and to do all such acts, deeds, matters and things that may be necessary, proper, expedient or incidental for the purpose of giving effect to this resolution.”

By order of the Board
For DFM Foods Limited

Place: New Delhi
Date: 6th August, 2018

Sd/-
Raju Singh Tomer
Company Secretary

NOTES:

- i. A Statement pursuant to Section 102 of the Companies Act, 2013 setting out the material facts and reasons for the proposed resolutions at Item No. 1 & 2 set out above is annexed hereto.
- ii. As per Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014, Notice of Postal Ballot may be served on the members through electronic means. Members who have registered their e-mail IDs with depositories or with the Company are being sent this Notice of Postal Ballot by e-mail and the members who have not registered their e-mail IDs will receive Notice of postal ballot along with physical form through post/courier. Members who have received Postal Ballot Notice by e-mail and who wish to vote through physical Form may download the Postal Ballot Form attached to the e-mail or from the Company's website www.dfmfoods.com
- iii. The Notice of postal ballot has been sent to all the members of the Company whose names appear on the

Register of Members / List of beneficial owners from National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) as at the close of business hours on 31st August, 2018. The Notice of postal ballot is being sent to members in electronic form to the email addresses registered with their Depository Participant (in case of electronic shareholding) / the Company's Registrar and Share Transfer Agent (in case of physical shareholding). For members whose email IDs are not registered, physical copies of the Notice of postal ballot are being sent by post/courier along with postage prepaid self-addressed Business Reply Envelope.

- iv. Only a member is entitled to vote is entitled to exercise his/her vote through postal ballot. A member cannot exercise his vote by proxy on postal ballot. Further, a person who is not a member of the Company as on the Cut-off date should treat this Notice as intimation only.
- v. Members who have not received the postal ballot form may apply to the Company to obtain duplicate form.
- vi. The postage will be borne and paid by the Company, however envelopes containing postal ballots, if sent by courier or by Registered Post at the expense of the members will also be accepted. It is, however, clarified that members desiring to exercise their vote from outside of India will have to arrange for postage from the country where the ballot papers are dispatched to the Scrutinizer.
- vii. **General Instructions:**
 - **Members have option to vote either through Postal Ballot Form or through e-voting. In case members cast their votes through both the modes. voting done by e-voting shall prevail and votes cast through physical Postal Ballot will be treated as invalid.**
 - **The voting rights of the members shall be in the proportion to their share of the paid-up equity share capital as on 31st August, 2018.**
- viii. The date of dispatch of Notice will be announced through advertisement in newspapers.
- ix. The resolutions, if approved, by the requisite majority shall be deemed to have been passed on the last date for receipt of duly completed Postal Ballot Forms or e-voting i.e 10th October, 2018.
- x. All documents referred to in this Postal Ballot Notice and Statement setting out material facts are open for inspection by the Members at the Registered Office of the Company between 10.00 A.M to 12.00 Noon on all working days of the Company from the date hereof upto Wednesday, 10th October, 2018.
- xi. The Scrutinizer's decision on the validity of the Postal Ballot shall be final.
- xii. **Voting through Electronic Means**

Pursuant to Section 108 and other applicable provisions of the of the Act, read with the Rules and in compliance with Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended from time to time, the Company is pleased to provide its members the facility of remote e-voting. The Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating e-voting to enable the members to cast their votes electronically (hereinafter referred to as the “Remote e-voting”) instead of Postal Ballot Form/ E-voting is optional.

The instructions for shareholders voting electronically are as under:

A. In case a member receives Notice through an e-mail:

- (i) The voting period begins on Tuesday, 11th September, 2018 at 10:00 A.M. and ends on Wednesday, 10th October, 2018 at 5:00 P.M. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. 31st August, 2018, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting at 5:00 P.M. on 10th October, 2018.
- (ii) Shareholders who have already voted through e-voting would not be entitled to vote through Physical Ballot.
- (iii) The shareholders should log on to the e-voting website www.evotingindia.com.
- (iv) Click on Shareholders/Members.
- (v) Now Enter your User ID
 - a) For CDSL: 16 digits beneficiary ID,
 - b) For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c) Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (vi) Next enter the Image Verification as displayed and Click on Login.
- (vii) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any Company, then your existing password is to be used.
- (viii) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).

- (ix) After entering these details appropriately, click on "SUBMIT" tab.
- (x) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other Company on which they are eligible to vote, provided

that Company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- (xi) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xii) Click on the EVSN for the relevant DFM FOODS LTD on which you choose to vote.
- (xiii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xvi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xviii) If a demat account holder has forgotten the changed login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xix) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. iPhone and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- (xx) **Note for Non – Individual Shareholders and Custodians**
 - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be emailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xxi) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.

(xxii) Any person, who acquires shares of the Company and become Member of the Company after dispatch of the Postal Ballot Notice and holding shares as on the cut-off date i.e. 31st August, 2018 may follow the same instructions as mentioned above for e-Voting.

B. In case a member receives physical copy of the Postal Ballot Notice [for Members whose email IDs are not registered with the Company/ Depository Participant(s)]:

- (i) User ID and initial password as provided overleaf.
- (ii) Please follow all steps as mentioned in (A) above, to cast your vote.

ANNEXURE TO THE NOTICE

[Statement pursuant to Section 102(1) of the Companies Act, 2013]

Item no. 1 and 2

The Equity Shares of your Company are listed and traded on BSE Ltd. and National Stock Exchange of India Ltd.

With a view to encourage wider participation of small investors and to enhance the liquidity of the Equity Shares at the Stock Market, the Board of Directors at its meeting held on 6th August, 2018 has considered and recommended the Sub-division of 1(One) Equity Share of the Company having a face value of Rs.10/- (Rupees Ten Only) each into 5 (Five) Equity Shares of the Company having a face value of Rs.2/- (Rupees Two Only) each fully paid up subject to approval of the Members and other statutory and regulatory approvals, as applicable.

Presently, the Authorised Share Capital of the Company is Rs. 15,00,00,000/- (Rupees Fifteen Crores Only) divided into 1,30,00,000 Equity Shares of Rs. 10/- each and 20,00,000 Cumulative Convertible Preference Shares of Rs. 10/- each

carrying dividend @10% per annum and the Paid-up Share Capital of the Company is Rs 10,02,16,760 divided into 1,00,21,676 Equity Shares of Rs 10/- (Rupees Ten Only) each fully paid-up.

There will not be any change in the amount of authorized and paid-up share capital on account of Sub-division of Equity Shares. However, the paid-up equity share capital may change as on the record date due to allotment of shares, if any, before the record date. The Sub-division as aforesaid would also require consequential amendments to the existing Clause 5th of the Memorandum of Association ("MOA") of the Company as set out in Item No. 2 of the Postal Ballot Notice to reflect the change in face value of each Equity Share of the Company from existing Rs 10/- (Rupees Ten Only) each to proposed Rs. 2/- (Rupees Two Only) each. As per the provision of the Section 13 and 61 of the Companies Act, 2013, any alteration in the Capital Clause of MOA of the Company shall be effected only after the approval of the Members by passing an Ordinary Resolution.

None of the Directors / Key Managerial Personnel of the Company or their relatives are concerned or interested in the resolution except to the extent of their shareholding in the Company, if any.

The Board recommends the resolution set forth in Item no. 1 and 2 for the approval of the members as an Ordinary Resolution.

By order of the Board
For DFM Foods Limited

Place: New Delhi
Date: 6th August, 2018

Sd/-
Raju Singh Tomer
Company Secretary



DFM FOODS LIMITED

Registered Office: 8377, Roshanara Road, Delhi-110007

Phone No: 011 23826445; **Fax No:** 011 23822409

CIN: L15311DL1993PLC052624 **Email:** dfm@dfmgroup.in

Website: www.dfmfoods.com

POSTAL BALLOT FORM

(Please read the instructions printed overleaf carefully before completing this form)

Sl. No.:

1. Name(s) of Member(s)/Beneficial Owner(s)
(in block letters)
2. Registered address of the sole/first named
Member(s)/ beneficial owner(s)

3. Registered Folio No./DP ID No./Client ID No*.
(*Applicable to investors holding shares in
dematerialized form)
4. Number of Equity Shares held

I/We hereby exercise my / our vote in respect of the Ordinary Resolution(s) to be passed through postal ballot for the business stated in the Notice of postal ballot issued by the company dated 6th August, 2018 by sending my/our assent/dissent to the said resolution by placing the tick (✓) mark at the appropriate box below:

Sl. No	Description	No. of equity shares	I/ We assent to the Resolution (FOR)	I/ We dissent to the Resolution (AGAINST)
1.	Sub-Division of Equity Shares from the face value of Rs.10/- per share to Rs.2 /- per share			
2.	Alteration of the Capital Clause of the Memorandum of Association			

MCA info@mpaworld.com

Place:

Date:

Signature of Member

Electronic Voting Particulars

EVEN (Electronic Voting Event Number)	User ID	Password

Note: For e-voting, please refer the instructions under "E-Voting Facility" in the Notice attached herewith.

Note: Last Date of receiving Postal Ballot Forms by the Scrutinizer: 10th October, 2018.

INSTRUCTIONS FOR VOTING THROUGH POSTAL BALLOT FORM

Voting in Physical form:

1. A Member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the enclosed self-addressed postage pre-paid envelope.
2. This form should be completed and signed by the member/beneficial owner. In case of joint holding, this form should be completed and signed (as per the specimen signature registered with the Company, in event the shares are in the physical form and as per the specimen signature furnished by National Securities Depository Limited (NSDL)/ Central Depository Services (India) Limited (CDSL), in respect of shares held in dematerialized form) by the first named member/beneficial owner and in his absence, by the next named member/beneficial owner. There will be one postal ballot form for every Folio/Client ID irrespective of the number of joint holders.
3. A Member need not use all his/her votes nor needs to cast all his/her votes in the same way. The right of voting by Postal Ballot cannot be exercised by a Proxy.
4. The consent must be accorded by recording the assent in the column “**FOR**” and dissent in the column “**AGAINST**” to the proposed resolution by placing a tick mark (✓) in the appropriate column. The assent or dissent received in any other form shall not be considered valid.
5. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on 31st August, 2018 (cut-off date).
6. Duly completed postal ballot form should reach the Scrutinizer not later than close of business hours at 5.00 p.m. on 10th October, 2018. All postal ballot forms received after this date will be strictly treated as if the reply from the member/beneficial owner has not been received.
7. In case of shares held by Corporates and Institutional Shareholders (companies, trusts, societies etc.) the duly completed postal ballot form should be accompanied by a certified true copy of Board Resolution/ Authority, authorizing the signatory to execute and sign the postal ballot form, with the specimen signature of the authorized signatory duly attested. Further, where the form has been signed by a representative of the President of India or Governor of State, certified copy of the nomination should accompany the postal ballot form.
8. Members/ beneficial owners are requested not to send any other paper along with the postal ballot form in the enclosed self-addressed envelope, other than the resolution/authority mentioned above, as the envelope will be sent to the Scrutinizer and any extraneous paper found in the envelope would not be considered and would be destroyed by the Scrutinizer. Members/beneficial owners are also requested not to write anything on the postal ballot form except giving their assent or dissent and affixing their signatures.
9. In case a member is desirous of printed postal ballot form or a duplicate thereof, he or she may send an email at raju.tomer@dfmggroup.in or write to MCS Share Transfer Agent Limited, (RTA) at F-65, Okhala Industrial Area Phase - I, New Delhi - 110020. The RTA/Company shall forward the same along with the business reply to the member. However, the duly filled in and signed duplicate postal ballot form should reach the Scrutinizer not later than the date specified in Point No. 6 above.
10. The Scrutinizer's decision on the validity of a postal ballot will be final.
11. Incomplete, unsigned, incorrect, defaced, torn, mutilated, overwritten postal ballot forms or postal ballot forms defective in any manner are liable to be rejected.
12. Members are requested to fill in the postal ballot form in indelible ink and not in any erasable writing mode.
13. The results of the voting by postal ballot will be announced by the Chairman of the Company or in his absence, any person authorized by him, on 12th October, 2018 at 5.00 p.m.

Voting in Electronic form

The Company is pleased to offer e-voting facility as an alternate for its Members to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-voting is optional. The detailed procedure on e-voting is enumerated in the Notes to the Postal Ballot Notice.