



March 31, 2025

To,

<b>National Stock Exchange of India Ltd.</b> Exchange Plaza Bldg. 5 <sup>th</sup> Floor, Plot No.C-1 'G' Block, Near Wockhardt, Bandra Kurla Complex Mumbai 400 051 Fax:26598237/38 Symbol: DCW	<b>BSE Limited</b> Department of Corporate Services, 1 <sup>st</sup> floor, New Trading Ring Rotunda Building, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai - 400 001 Fax: 22723121/3719/2037/2039 Scrip Code: 500117
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Dear Sir(s)/Madam,

**Sub: Intimation under Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015**

Pursuant to Regulation 30 read with Schedule III Para A Part A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, and SEBI Circular bearing reference No. SEBI/HO/MIRSD/MIRSD-PoD1/P/CIR/2023/37 dated 16 March 2023, we wish to inform that the enclosed letter is sent to identified shareholders urging them to update their KYC details.

The requisite forms are available on the website of the Company and Registrar and Share Transfer Agent (RTA) i.e., M/s. Bigshare Services Private Limited.

You are requested to take the above information on record.

Yours faithfully,

For DCW Limited



**Dilip Darji**  
**Sr. General Manager (Legal) & Company Secretary**  
Membership No. ACS-22527

**DCW LIMITED**

HEAD OFFICE :  
"NIRMAL" 3RD FLOOR, NARIMAN POINT, MUMBAI-400 021  
TEL : 4957 3000, 4957 3001  
REGISTERED OFFICE : DHRANGADHRA - 363 315 (GUJRAT STATE)  
Email ho@dcwlimited.com, Website: www.dcwlimited.com, CIN-L24110GJ1939PLC000748



## **LETTER TO ALL SHAREHOLDERS HOLDING SHARES IN PHYSICAL FORM**

**Subject: Reminder to update details pursuant to SEBI Circular bearing reference no SEBI/HO/MIRSD/ MIRSD-PoD-1/P/CIR/2023/37 dated 16<sup>th</sup> March, 2023 in suppression of earlier circulars issued by SEBI bearing reference nos. SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/655 & SEBI/HO/MIRSD/MIRSD RTAMB/P/ CIR/2021/687 dated 3<sup>rd</sup> November, 2021 and 14<sup>th</sup> December, 2021 respectively**

Dear Shareholder,

Hope this communicate finds you in safe and good health. We thank you for your continued patronage as a shareowner of the Company.

With reference to our earlier communication(s) sent to you in terms of SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023, whereby it is mandatory for each holder of physical securities of the Company to furnish his/her PAN, Address, Email ID, Mobile number, Bank account details, Specimen Signature and Nomination details to Company's Registrar and Share Transfer Agent (RTA) i.e., Bigshare Services Private Limited. The last date for compliance was September 30, 2023 as per SEBI directives and in the case of non - updation of KYC, Folios wherein any ONE of the cited details/documents, (i.e. PAN, Address with PIN code, Mobile Number, Bank Account details, Specimen Signature and Nomination) were not available on or after October 01, 2023, would have been frozen as per SEBI circular.

**Please also note that after December 31, 2025, the frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002.**

Further, it has been cited in the SEBI circular that:

1. The securities in the frozen folios shall BE ELIGIBLE:
  - To lodge any grievance or avail of any service from us, **only after furnishing the complete documents / details** as mentioned above.
  - To receive any payment including dividend, interest or redemption amount (which would be only through electronic mode) **only after they comply with the above** stated requirements.

### **DCW LIMITED**

Head Office: 'Nirmal' 3rd Floor, Nariman Point, Mumbai - 400 021. • Tel.: 022 4957 3000 / 4957 3001  
Registered Office : Dhrangadhra - 363 315, Gujarat.  
Email : legal@dcwlimited.com • Website : www.dcwlimited.com • CIN : L24110GJ1939PLC000748



2. a) In view of the above, we once again request you to submit PAN, KYC and nomination details to RTA of the Company in the following forms as notified by SEBI, if not submitted yet:

Forms	Descriptions
Form ISR – 1	Request for registering PAN, KYC details or changes / updation thereof (Along with self-attested supporting documents)
Form ISR – 2	Confirmation of Signature of securities holder by the Banker (Along with Original cancelled Cheque with your name(s) printed thereon or self-attested copy of bank passbook/statement)
Form SH – 13	Nomination form
Form ISR – 3	Declaration for Nomination opt-out
Form SH – 14	Change in Nomination

The formats for Nomination and Updation of KYC details viz; Forms ISR-1, ISR-2, ISR-3, SH-13, SH-14 and SEBI circular are available on our website at <https://dcwlimited.com/investors/> and RTA's website at [https://www.bigshareonline.com/resources-sebi\\_circular.aspx](https://www.bigshareonline.com/resources-sebi_circular.aspx)

- b) For registering new bank details or where there is a change in such details, mandatory submission of Original cancelled cheque leaf bearing the name of the first named security holder or alternatively, submission of copy of bank passbook/ statement attested by the bank along with Form ISR-2 is required. In case of joint holding, updation of bank details will be done based on the documents provided by the first holder only.

**Mandatory Linkage of PAN with Aadhaar:** The due date for linking PAN with Aadhaar number was June 30, 2023, as per the Central Board of Direct Taxes (CBDT), post which the folios of non-linked PANs were supposed to be frozen. Hence, Security holders who are yet to link their PAN with Aadhaar number are requested to get the same done at the earliest.

In view of the above, we request you to submit the KYC Forms which can be downloaded from RTA's website [https://www.bigshareonline.com/resources-sebi\\_circular.aspx](https://www.bigshareonline.com/resources-sebi_circular.aspx) at the earliest. You may submit self-attested photocopy(ies) of the relevant document to the RTA via courier or in case your email-id is already registered with us, you may send the scanned copies of your KYC documents of the holder(s)/claimant(s) on the documents at our dedicated email-id: [investor@bigshareonline.com](mailto:investor@bigshareonline.com). **Kindly mention the email subject line as "KYC Updation – DCW Limited and Folio No. \_\_\_\_"**

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**Note:** Shareholders holding shares in physical form are requested to kindly convert shares from physical form to demat form at the earliest possible to enhance security transparency, and ease of transfer. Here's why this is important and how SEBI regulations emphasize this:

- A) Since April 01, 2019, SEBI mandated that all transfers of listed securities must be in demat form. This eliminates the possibility of physical share transfer fraud and enhances efficiency.
- B) Dematerialized shares minimize risks associated with physical share certificates, such as theft, loss, or forgery.

Demat shares allow for seamless and quick processing of trades, corporate benefits (e.g., dividends, rights, bonuses), and pledging of securities.

You are requested to get in touch with our RTA for any queries or assistance in this regard:

**M/s. Bigshare Services Private Limited**  
**Office No S6-2, 6th floor, Pinnacle Business Park,**  
**Next to Ahura Centre, Mahakali Caves Road, Andheri (East), Mumbai – 400093**  
**Tel.: (022) 6263 8200 Fax: (022) 6263 8299**

**(From 9:00 a.m. to 5:00 p.m. on all working days)**

**Thanking you,**  
**For DCW Limited**

**Sd/**  
**Dilip Darji**  
**Sr. General Manger (Legal) & Company Secretary**

This communication is computer generated and hence does not require signature.

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