



September 04, 2025

BSE Limited

Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai -400 001
Scrip Code: 502820
ISIN: INE498A01018

National Stock Exchange of India Ltd.

Exchange Plaza, Plot no. C/1,
G Block, Bandra - Kurla Complex,
Bandra (E), Mumbai – 400 051
Trading Symbol: DCM
ISIN: INE498A01018

Sub: Disclosure under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir/ Madam,

Please find enclosed letter dispatched to the Shareholders who hold shares in Physical form and whose KYC and other related information (including email addresses) are not registered/updated with the Company/Registrar and Share Transfer Agent of the Company. The said letter contain the following information:

- Instructions to update KYC and other related information in compliance with SEBI Master Circular No. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/91 dated June 23, 2025; and
- A web link including the exact path to access the Annual Report for the financial year 2024-25 on the Company's website, in compliance with Regulation 36(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Kindly take the above information on record.

Thanking you,

Yours Truly,
For **DCM Limited**

Arjit Gupta
Company Secretary

Encl: As Above

Registered office:

Unit Nos. 2050 to 2052, Plaza - II, 2nd Floor, Central Square, 20, Manohar Lal Khurana
Marg, Bara Hindu Rao, Delhi – 110006. Phone: (011) 41539170
CIN: L74899DL1889PLC000004, Website: www.dcm.in, Email Id: investors@dcm.in



Registered office: Unit Nos. 2050 to 2052, 2nd Floor, Plaza - II, Central Square, 20,
Manohar Lal Khurana Marg, Bara Hindu Rao, Delhi – 110006

CIN: L74899DL1889PLC000004

Website: www.dcm.in, **Email id:** investors@dcm.in, **Tel No.:** 011-41539170

Folio No.

Date: September 04, 2025

Dear Shareholder,

- Sub: (a) Mandatory furnishing of PAN, KYC Details (including email, mobile number and bank account details) in respect of physical folios as per the SEBI Regulations to avail uninterrupted service request as well as dividend credit in bank account**
- (b) Web-link including the exact path of the Annual Report of the Company for the Financial Year 2024-25 pursuant to Regulation 36(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015**

- (a) Mandatory furnishing of PAN, KYC Details (including email, mobile number and bank account details) in respect of physical folios as per the SEBI Regulations to avail uninterrupted service request as well as dividend credit in bank account**

We wish to inform you that Securities and Exchange Board of India ('SEBI') has issued guidelines on common and simplified norms for processing investor's service requests by Registrars to an Issue and Share Transfer Agents ('RTAs') [vide the Master Circular No. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/91 dated June 23, 2025 ('Master Circular')]. Norms for mandatory furnishing of PAN, KYC details and compulsorily link PAN with Aadhaar number, unless exempt by the competent authority as provided in the Master Circular.

In accordance with the above Circular, the shareholders whose folio(s) do not have PAN, Contact Details, Bank Account Details and Specimen Signature updated, will be eligible:

- to lodge grievance or avail any service request from the Company's RTA only after furnishing PAN, KYC details.
- for any payment of dividend in respect of such folios, only through electronic mode with effect from April 01, 2024 and such payment shall be made electronically only upon furnishing PAN, KYC details.

In view of the above, the existing shareholders holding shares of the Company in physical form are required to furnish the PAN, KYC details as above to the Company's RTA in the prescribed forms (available on the websites of the Company viz. <https://dcm.in/forms/> and its RTA viz. <https://www.mcsregistrars.com/downloads.php>) to avail uninterrupted service request as well as dividend credit in bank account, as no dividend will be paid by the Company to the shareholders holding shares of the Company in physical form by way of issuance of physical warrant with effect from April 1, 2024.

Please note that PAN to be furnished by you must be linked with Aadhaar. In case the same is not so linked, you are requested to do the same immediately. In the event the PAN is not linked with Aadhaar, then the PAN will be deemed to be invalid and consequently your folio will be treated in the same manner as applicable in case of folios for which no PAN has been furnished.

Since the aforesaid details with respect to the shares of the Company held by you are not present in the Company's records, we request you to please provide the following documents / form(s) which can be downloaded from the website(s) of the Company/the Company's RTA:

- a. Form ISR-1 duly filled in along with self attested supporting documents for updation of KYC details.
- b. Form ISR-2 duly filled in with banker attestation of signature along with original cancelled cheque with your name(s) printed thereon or self-attested copy of bank passbook/statement.

c. Form SH-13 for updation of Nomination OR ISR-3 for “Opt-out of the Nomination”. In case, you are opting out of the nomination, then only Form No. ISR-3 is to be submitted.

We request you to send the above details/documents to MCS Share Transfer Agent Limited (Company’s RTA), Unit: DCM Limited, 179-180, DSIDC Shed, 3rd Floor, Okhla Industrial Area, Phase-1, New Delhi-110020.

Alternatively, the scan copies of the documents can also be mailed through e-mail registered with RTA at their email: helpdeskdelhi@mcsregistrars.com after applying e-sign# of shareholder or in case of joint holder, by first holder on the forms and supporting documents.

#Note: E-Sign is an integrated service, which facilitates issuing a Digital Signature Certificate and performing signing of requested data by e-Sign user. The holder/claimant may approach any of the empaneled e-Sign Service provider, details of which are available on the website of Controller of Certifying Authorities (CCA), Ministry of Communications and Information Technology (<https://cca.gov.in/>) for obtaining an e-sign.

(b) Web-link including the exact path of the Annual Report of the Company for the Financial Year 2024-25 pursuant to Regulation 36(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Notice is hereby given that the **135th Annual General Meeting** (‘AGM’) of **DCM LIMITED** (‘the Company’) is scheduled to be held on **Tuesday, September 30, 2025 at 12:30 P.M. (IST)** through **Video-Conferencing/Other Audio-Visual Means** (‘VC/ OAVM’) without the physical presence of the Members at a common venue, pursuant to recent circular dated September 19, 2024 issued by the Ministry of Corporate Affairs (‘MCA Circular’) and circular dated October 3, 2024 issued by Securities and Exchange Board of India (‘SEBI Circular’), to transact the businesses set out in Notice convening the AGM. Registered Office of the Company shall be deemed to be the venue of this AGM.

In compliance with the above-mentioned MCA & SEBI Circulars and the relevant provisions of the Companies Act, 2013 and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (‘**Listing Regulations**’), the Notice of 135th AGM and Annual Report of the Company for the financial year 2024-25, are being sent through electronic mode to those Members, whose e-mail addresses are registered with the Company/ Depository Participants (‘DPs’)/Company’s Registrar & Share Transfer Agent (‘RTA’).

In terms of Regulation 36(1)(b) of the Listing Regulations, this letter is being sent to you to provide the web-link along with the exact path to access the Annual Report of Company for the financial year 2024-25, which is given below:

Link: <https://dcm.in/147-2/>

Exact path of Annual Report for FY 2024-25: www.dcm.in > Investor Relations > Financials > Annual General Meeting

The Annual Report for the financial year 2024-25 is also available on the website of the Company at www.dcm.in; websites of the stock exchanges where shares of the Company are listed viz. BSE Limited at www.bseindia.com and National Stock Exchange of India Limited at www.nseindia.com and website of National Securities Depository Limited (‘NSDL’) at www.evoting.nsdl.com.

Thanking You,

Yours Truly,
For DCM Limited

Sd/-
Arjit Gupta
Company Secretary