



25<sup>th</sup> February, 2022

**The Manager (Listing - CRD)**

**BSE Limited**

Phiroze Jeejeebhoy Tower,  
Dalal Street, Fort,  
Mumbai - 400 001.

**Scrip Code:** 533151

**The Manager (Listing Department)**

**The National Stock Exchange of India Limited**

Exchange Plaza, C-1, Block G,  
Bandra Kurla Complex, Bandra (East),  
Mumbai - 400 051.

**Symbol:** DBCORP

**ISIN:** INE950I01011

**Sub.: Communication sent to the physical shareholders in accordance with SEBI Circular dated 3<sup>rd</sup> November, 2021 read with Circular dated 14<sup>th</sup> December, 2021 – Disclosure under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations')**

Dear Sir(s)/ Madam,

In compliance with SEBI Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated 3<sup>rd</sup> November, 2021 read with clarificatory Circular No. SEBI/ HO/ MIRSD/ MIRSD\_RTAMB/ P/ CIR/ 2021/ 687 dated 14<sup>th</sup> December, 2021, please find enclosed herewith a communication (letter) sent by the Company via speed post to all the shareholders of the Company holding shares in physical form, indicating the process and documentation required for updation of their KYC, details of Bank Account, Demat Account and Nomination with the Registrar & Share Transfer Agent of the Company i.e. KFin Technologies Private Limited.

The Company has uploaded the relevant forms as stipulated in the aforesaid SEBI Circulars on its website i.e. [www.dbcorpltd.com](http://www.dbcorpltd.com)

We request you to kindly take the same on record.

Thanking you.

Yours truly,

For D. B. Corp Limited

Anita Gokhale  
Company Secretary

Membership Number: F4836



Encl : a/a



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**Registered Office:**  
Plot No. 280, Sarkhej-Gandhinagar Highway,  
Near YMCA Club, Makarba,  
Ahmedabad - 380051.

**Corporate Office:**  
501, 5th Floor, Naman Corporate Link,  
Opp. Dena Bank, C-31, G Block,  
Bandra Kurla Complex, Bandra (East), Mumbai-400051

**CIN:** L22210GJ1995PLC047208  
**Website:** <http://dbcorpltd.com>  
**E-mail:** [dbcs@dbcorp.in](mailto:dbcs@dbcorp.in)  
**Tel:** +91 22 7157 7000 • **Fax:** +91 22 7157 7093



D. B. Corp Limited

(CIN: L22210GJ1995PLC047208)

Registered Office: Plot No. 280, Sarkhej Gandhinagar Highway,  
Near YMCA Club, Makarba, Ahmedabad, Gujarat – 380051

Tel: +91 22 7157 7000, Fax: +91 22 7157 7093, Website: [www.dbcorpltd.com](http://www.dbcorpltd.com), Email - id: [dbcs@dbcorp.in](mailto:dbcs@dbcorp.in)

Dated: 24-02-2022

Reference No. :

Folio No. :

Dear Shareholder (s),

**Sub.: Furnishing of PAN, KYC details and Nomination by holders of physical securities**

**Ref.: SEBI Circular dated 3<sup>rd</sup> November, 2021, read with clarification issued on 14<sup>th</sup> December, 2021.**

Your attention is drawn to the SEBI Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated 3<sup>rd</sup> November, 2021 (read with clarification issued on 14<sup>th</sup> December, 2021), wherein SEBI mandated:

- furnishing of PAN, email address, mobile number, bank account details, specimen signature and nomination by holders of physical securities,
- any service request shall be entertained only upon registration of the PAN, Bank details and the nomination,
- to ensure that your PAN linked to Aadhaar by 31<sup>st</sup> March, 2022 or any other date as may be specified by the Central Board of Direct Taxes to avoid freezing of your folio.

We request you to submit the relevant forms, duly filled in and signed, as per the table below, to the Registrars & Transfer Agents M/s KFin Technologies Private Limited, immediately on receipt of this letter.

| Sr No | Particulars                             | Please furnish details in         |
|-------|-----------------------------------------|-----------------------------------|
| 1     | PAN                                     | Form No. ISR-1<br>(Form enclosed) |
| 2     | Address                                 |                                   |
| 3     | Email address                           |                                   |
| 4     | Mobile Number                           |                                   |
| 5     | Demat account details                   |                                   |
| 6     | Bank account details                    |                                   |
| 7     | Nomination details                      | Form:SH-13 (Form enclosed)        |
| 8     | Cancellation or Variation of Nomination | Form: SH-14 (Form enclosed)       |
| 9     | Declaration to opt out nomination       | Form :ISR-3 (Form enclosed)       |

**In case of mismatch in the signature of the holder as available in the records of KFinTech and the present signature OR in case signature is not available with the Company then please furnish original cancelled cheque and banker's attestation of the signature as per Form ISR-2 (Form enclosed)**

| <b>Modes for submission of Documents/Information</b>                                                                                                                                                                                                                                                                                                      |                                                                                                  |                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Through any one of the following modes:</b>                                                                                                                                                                                                                                                                                                            |                                                                                                  |                                                                                                                                                                                                                                                                                               |
| <b>Through 'In Person Verification' (IPV)</b>                                                                                                                                                                                                                                                                                                             | <b>Physical / Hard copy</b>                                                                      | <b>Through Electronic Mode with e-sign</b>                                                                                                                                                                                                                                                    |
| The original documents can be submitted by the investor in person at RTA's office which shall be verified by the authorised person of the RTA and retaining copy(ies) with IPV stamping with date and initials.                                                                                                                                           | By furnishing original /photocopy(ies) of the relevant document(s) duly self-attested with date. | In case the email address is already registered with RTA, the Shareholder(s) may send the scanned copies of their KYC documents/service requests with e-sign at RTA's email-id <a href="mailto:inward.ris@kfintech.com">inward.ris@kfintech.com</a> with the subject line: DBCL KYC updation. |
| <b>RTA's Office:</b> KFin Technologies Private Limited<br>Unit: D. B. Corp Limited<br>Plot No. 31 & 32, Selenium Building,<br>Tower B, Financial District,<br>Nanakramguda, Gachibowli,<br>Hyderabad, Telangana — 500 032.<br>Toll Free No. 1800-309-4001<br>Email Id: <a href="mailto:sridhar.balamurli@kfintech.com">sridhar.balamurli@kfintech.com</a> |                                                                                                  |                                                                                                                                                                                                                                                                                               |

The aforesaid forms can be downloaded from the website of the Company at: [www.dbcorp.in](http://www.dbcorp.in) and of the RTA at: [www.kfintech.com](http://www.kfintech.com).

**Freezing of Folios without PAN, KYC details and Nomination:**

- Folios wherein any one of the said document / details are not available **on or after 1<sup>st</sup> April, 2023,** shall be frozen and you will not be eligible to lodge grievance or avail service request from the RTA and not eligible for receipt of dividend in physical mode.
- After 31st December, 2025,** the frozen folios shall be referred by RTA / Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and / or Prevention of Money Laundering Act, 2002.

**All shareholders, who have not yet dematerialized their shares, are also advised to get their shares converted into demat / electronic form.**

Thanking you,

For **D. B. Corp Limited**

Sd/-

**Ms. Anita Gokhale**  
**Company Secretary**

Encl : a/a