

COMSYN/SE/2025-26**Date: 4th September, 2025****Online filing at: www.listing.bseindia.com and
<https://neaps.nseindia.com/NEWLISTINGCORP/login.jsp>**

To, BSE Limited Phiroze Jeejeebhoy Tower, Dalal Street, Mumbai (M.H.) 400 001 BSE CODE:539986	To, National Stock Exchange of India Limited Exchange Plaza, C-1, Block G, Bandra Kurla Complex, Bandra (E), Mumbai- 400051 NSE SYMBOL: COMSYN
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Sub: Filing of the Notice of 41st Annual General Meeting to be held on 29th September, 2025.

Dear Sir/Madam,

We are pleased to submit a copy of the Notice of the 41st Annual General Meeting of the Company to be held on **Monday, 29th September, 2025 at 1:00 P.M.** through Video Conferencing (“VC”) or Other AudioVisual Means (“OAVM”) at registered office of the company situated at Commercial House, 3-4, Jaora Compound, M.Y.H. Road, Indore (M.P.) 452001 which shall be deemed as the venue for the Meeting.

We would like to draw your kind attention that, we are in process to upload the XBRL copy of the AGM Notice and the same will be filed within the stipulated time.

We request you to kindly take the same on record and disseminate at the website for the information of investors.

Thanking you
Yours faithfully

FOR, COMMERCIAL SYN BAGS LIMITED**SANDEEP PATEL
COMPANY SECRETARY**

Encl: Notice of Annual General Meeting

Commercial Syn Bags Limited**CIN: L25202MP1984PLC002669****Registered Office: Commercial House, 3-4, Jaora Compound, M.Y.H. Road, Indore -452001, M.P. INDIA****Ph. +91-731-2704007,4279525 Fax: +91-731-2704130 E-Mail: mails@comsyn.com, Visit at : www.Comsyn.com**

NOTICE

NOTICE is hereby given that the **41stAnnual General Meeting** of the Members of **Commercial Syn Bags Limited** will be held on **Monday, the 29th day of September, 2025** at **1:00 P.M.** through Video Conferencing (“VC”) or Other Audio Video Means (“OAVM”) for which purposes the Registered office of the company situated at Commercial House, 3-4, Jaora Compound, M.Y.H. Road, Indore (M.P.) 452001 shall be deemed as the venue for the Meeting and the proceedings of the Annual General Meeting are made thereat to transact the following business:

ORDINARY BUSINESS:

1. To receive, consider, approve and adopt the Standalone and Consolidated Audited Financial Statements containing the Balance Sheet as at 31st March 2025, the Statement of Profit & Loss, Cash Flow, Changes in Equity and notes thereto of the company for the financial year ended 31st March 2025 and the Report of the Board’s and Auditors thereon.
2. To declare dividend on the 3,99,52,200 equity shares of Rs. 10/- each of the Company for the financial year ended 31st March, 2025.
3. To appoint a director in place of **Smt. Ranjana Choudhary (DIN:03349699)** who liable to retire by rotation at this Annual General Meeting and being eligible offers herself for re-appointment.

SPECIAL BUSINESS:

4. To consider and approve re-appointment of **Shri Virendra Singh Pamecha (DIN: 07456367)** as Whole-time Director & KMP for a further period of 3 (Three) Years w.e.f. 26th March, 2026
To consider and if thought fit, to convey assent or dissent to the following **Special Resolution:**

“**RESOLVED THAT** pursuant to the provisions of Section 190, 196, 197, 203 read with the provisions of Schedule V of the Companies Act, 2013, the Companies (Appointment and Remuneration of the Managerial Personnel) Rules, 2014 and other applicable provisions if any of the Companies Act, 2013 and SEBI (LODR) Regulation, 2015 (including any statutory modifications or re-enactment thereof for the time being enforce), upon recommendation of the Nomination and Remuneration Committee and Board of Directors of the Company the approval of the Members be and is hereby accorded for re-appointment of **Shri Virendra Singh Pamecha (DIN: 07456367)** as Whole-time Director of the Company for a further period of **3 (Three) years** with effect from 26th March, 2026 on the remuneration not exceeding Rs. 3,00,000/- (Rupees Three Lakh only) per month.

RESOLVED FURTHER THAT in addition of aforesaid remuneration, Shri Virendra Singh Pamecha, Whole-time Director shall also be entitled for the following benefits and shall not be considered for the purpose of calculation of the maximum permissible remuneration as it covers under the exempted category.

1. **Employers Contribution to PF:** As per the Rules of the Company.
2. **Gratuity:** As per the rules of the Company, subject to the maximum ceiling as may be prescribed under the Payment of Gratuity Act from time to time.
3. **Earned Privilege Leave:** As per the rules of the Company subject to the condition that the leave accumulated but not availed of will be allowed to be encashed for 15 days’ salary for every year of completed services at the end of the tenure.

FACILITIES TO PERFORM THE COMPANY’S WORK:

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1. **Car:** The Company shall provide a car with driver for the Company's business and if no car is provided, reimbursement of the conveyance/car expenses shall be made as per actual on the basis of claims submitted by him.
2. **Telephone, Internet & Cell:** Free use of telephone, internet at his residence and Cell phone, provided that the personal long distance calls on the telephone shall be billed by the Company to the Whole-time Director.

RESOLVED FURTHER THAT in the event of there being any loss or inadequacy of profit for any financial year, the aforesaid remuneration payable to Shri Virendra Singh Pamecha shall be minimum remuneration payable by the Company.

RESOLVED FURTHER THAT there shall be clear relation of the Company with Shri Virendra Singh Pamecha as “the Employer-Employee” and each party may terminate the above said appointment with six months’ notice in writing or salary in lieu thereof.

RESOLVED FURTHER THAT Shri Virendra Singh Pamecha, Whole-time Director shall also be entitled to reimbursement of actual entertainment, travelling time to time to perform his duties as per rules of the Company.

RESOLVED FURTHER THAT the Board of directors of the Company be and is hereby authorized to do all such acts, deeds, matters and things and to decide breakup of his remuneration within the permissible limits in its absolute discretion as may be considered necessary, expedient or desirable and to vary, modify the terms and conditions and to settle any question, or doubt that may arise in relation thereto in order to give effect to the foregoing resolution, or as may be otherwise considered by it to be in the best interest of the Company without any requirement to seek further approval of the members of the Company.”

5. **To approve the re-appointment of Shri Vijay Kumar Bansal (DIN No: 09002441), as an Independent Director for the second term of 5 (five) consecutive years w.e.f. 14th February, 2026:**

To consider and if thought fit, to convey assent or dissent to the following **Special Resolution:**

“**RESOLVED THAT** pursuant to the provisions of sections 149 and 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 and the applicable provisions of the SEBI (LODR) Regulations, 2015 (including any statutory modification(s) or reenactment(s) thereof, for the time being in force), **Shri Vijay Kumar Bansal (DIN: 09002441)** who was appointed as an Independent Director for a 1st term of 5 (Five) years ending on 13th February, 2026 and being eligible, and has submitted a declaration for confirming his independence and upon recommendation of the Nomination and Remuneration Committee and the Board, Shri Vijay Kumar Bansal (DIN No: 09002441), be and is hereby re-appointed as an Independent Director of the Company for a second term of 5 (five) consecutive years, w.e.f. 14th February, 2026 to 13th February, 2031 and he shall not be liable to retire by rotation.”

6. **To approve the appointment of M/s Ishan Jain & Co., Company Secretaries, as the Secretarial Auditors of the Company for a period of five (5) Consecutive Years and fix their Remuneration:**

To consider and if thought fit, to convey assent or dissent to the following **Ordinary Resolution:**

“**RESOLVED THAT** pursuant to the provisions of Regulation 24A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations,

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2015 ('SEBI Listing Regulations') read with applicable provisions of the Companies Act, 2013, each as amended, and based on the recommendation(s) of the Audit Committee and the Board of Directors of the Company ('Board'), **M/s Ishan Jain & Co., Company Secretaries** (FRN: S2021MP802300; FCS: 9978; C.P. No: 13032 and Peer Review Certificate No.: 6973/2025), be and is hereby appointed as the Secretarial Auditors of the Company for a period of five years to hold office from the conclusion of this Annual General Meeting till the conclusion of the 46th Annual General Meeting of the Company to be held in the year 2030, to conduct Secretarial Audit of the Company in terms of Section 204 and other applicable provisions of the Companies Act, 2013 read with Regulation 24A and other applicable provisions of the SEBI Listing Regulations and to provide other services which they may provide as the Secretarial Auditor of the company, for the period beginning from the Financial Year 2025-26 through the Financial Year 2029-30, at such remuneration as explained in the Explanatory Statement.

RESOLVED FURTHER THAT the Board and/or any person authorised by the Board, be and is hereby authorised, severally, to settle any question, difficulty or doubt, that may arise in giving effect to this resolution and to do all such acts, deeds, matters and things, as may be considered necessary, desirable and expedient to give effect to this Resolution and/ or otherwise considered by them to be in the best interest of the Company.”.

7. To approve the revision in the remuneration payable to Shri Ravindra Choudhary, Chief Executive Officer pursuant to section 188(1)(f) of the Companies Act, 2013

To consider and if thought fit, to convey assent or dissent to the following **Ordinary Resolution:**

“RESOLVED THAT pursuant to the provisions of Section 188(1)(f) of the Companies Act, 2013, read with Companies (Meetings of Board and its powers) Rules, 2014 and other applicable provisions, if any, of the Companies Act, 2013 (Act), Regulation 23 of the SEBI (LODR) Regulation, 2015 and regulations as may be framed by the SEBI from time to time including any statutory modification(s) or re-enactment thereof for the time being in force and as may be enacted from time to time and upon the recommendation of the Nomination and Remuneration Committee and Audit Committee, the consent of the members be and is hereby accorded to increase the remuneration payable to Shri. Ravindra Choudhary, Chief Executive Officer and categorized as the Key Managerial Personnel of the Company who is also relative of the directors of the Company from Rs. 6,00,000/- p.m. to upto Rs. 7,50,000/- p.m. w.e.f., 1st October, 2025 upon such break thereof as may be decided by the Nomination and Remuneration Committee of the Board from time to time.”

8. To approve the revision in the remuneration payable to Shri Pramal Choudhary, Chief Operating Officer pursuant to section 188(1)(f) of the Companies Act, 2013:

To consider and if thought fit, to convey assent or dissent to the following **Ordinary Resolution:**

“RESOLVED THAT pursuant to the provisions of Section 188(1)(f) of the Companies Act, 2013, read with Companies (Meetings of Board and its powers) Rules, 2014 and other applicable provisions, if any, of the Companies Act, 2013 (Act), Regulation 23 of the SEBI (LODR) Regulation, 2015 and regulations as may be framed by the SEBI from time to time including any statutory modification(s) or re-enactment thereof for the time being in force and as may be enacted from time to time and upon the recommendation of the Nomination and Remuneration Committee and Audit Committee, the consent of the members be and is hereby accorded to increase in the remuneration payable to Shri Pramal Choudhary, Chief Operating Officer and categorized as the Key Managerial Personnel of the Company who is also relative

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of the directors of the Company from Rs. 6,00,000/- p.m. to upto Rs. 7,50,000/-p.m. w.e.f., 1st October, 2025 upon such break thereof as may be decided by the Nomination and Remuneration Committee of the Board from time to time.”.

9. Approval for Material Related Party Transaction (s) under section 188 of the Companies Act, 2013 read with Regulation 23 of the SEBI (LODR), Regulations, 2015:

To consider and if thought fit, to convey assent or dissent to the following **Ordinary Resolution:**

“RESOLVED THAT pursuant to the provisions of Section 188 and other applicable provisions of the Companies Act, 2013 (“the Act”) read with the rules framed thereunder (including any statutory amendment(s) or re-enactment(s) thereof, for the time being in force, if any), and in terms of Regulation 23 of the SEBI (LODR) Regulations, 2015 (“SEBI Listing Regulations”) and SEBI Master Circular No. SEBI/HO/CFD/PoD2/CIR/P/0155 dated November 11, 2024 read with any other applicable provisions, if any, (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) and the Company’s policy on Related Party Transactions, consent of the members of the company be and is hereby accorded to enter into Transactions/ Contracts / Arrangement, in the ordinary course of its business and on Arm’s length basis, for purchase, sale or deal in the products, goods, stock in trade, Transfer of Resources including receiving/ providing loans and advances or such other transactions, on such terms and conditions as may be mutually agreed upon between the company and all related party for an amount upto **Rs.100.00 Crores (Rupees One Hundred Crore only)** in the financial year 2025-26;

RESOLVED FURTHER THAT the Board of directors of the company, jointly and/or severally, be and is hereby authorized to do or cause to be done all such acts, deeds and things, settle any queries, difficulties, doubts that may arise with regard to any transaction with the related party, finalize the terms and conditions as may be considered necessary, expedient or desirable and execute such agreements, documents and writings and to make such filings as may be necessary or desirable, in order to give effect to this Resolution in the interest of the company.”

Date: 4thSeptember, 2025

Place: Indore

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Registered Office:

Commercial House, 3-4, Jaora Compound,
M.Y.H. Road, Indore (M.P.)-452001

By order of the Board

Sandeep Patel

Company Secretary

FCS: 13157

NOTES:

1. The Ministry of Corporate Affairs (“MCA”) has vide its General Circular Nos. 14/2020 dated April 8, 2020 and 17/2020 dated April 13, 2020, and subsequent circulars issued in this regard, the latest being 09/2024 dated September 19, 2024 in relation to “Clarification on holding of Annual General Meeting (“AGM”) through Video Conferencing (VC) or Other Audio Visual Means (OAVM)”, (collectively referred to as “MCA Circulars”) permitted the holding of the AGM through VC/OAVM, without the physical presence of the Members at a common venue. In compliance with the provisions of Companies Act, 2013 (“the Act”), Securities and Exchange Board of India (LODR) Regulations, 2015, (“SEBI Listing Regulations”) and Secretarial Standard-2 on General Meetings (“SS-2”) issued by The Institute of Company Secretaries of India and MCA Circulars, the 41st AGM of the Company is being held through VC/OAVM on **Monday**,

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- September 29, 2025, at 1:00 p.m. (IST).** The registered office of the Company shall be deemed to be the venue for the AGM.
2. In terms of the Articles 164A of the Articles of Association of the company, the Members of the Company can waive/forgo, if he/she/they so desire(s), his/her/ their right to receive the dividend (interim or final) for any financial year on a year to year basis, as per the rules framed by the Board of directors of the Company from time to time for this purpose. Therefore, the Shareholder, if so wishes to exercise their rights to waive/forgo their rights to receive the Dividend for the year 2024-25 needs to fill up the form as available on the website of the company www.comsyn.com and send it to the Company Secretary of the company by way of email at cs@comsyn.com or investors@comsyn.com or investor@bigshareonline.com or at the Registered Post or by hand on or before 22nd Sept., 2025.
 3. Pursuant to the MCA Circulars issued by the MCA, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, the Body Corporates are entitled to appoint authorised representatives to attend and vote at the AGM through VC/OAVM and participate thereat and cast their votes through e-voting.
 4. The Members can join the AGM in the VC/OAVM mode 30 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the note to the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. However, this number does not include the large shareholders holding 2% or more share capital, promoters, institutional investors, directors, key managerial personnel, the chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors, Secretarial Auditors, Scrutinizers, etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
 5. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under section 103 of the Companies Act, 2013 of the Companies Act, 2013 (“the Act”). Members of the Company under the category of Institutional Investors are encouraged to attend and vote at the AGM through VC/OAVM. Corporate members intending to authorize their representatives to participate and vote at the meeting are requested to send a certified copy of the Board Resolution / authorization letter to the Scrutinizer by email through its registered email address to ishan1619@yahoo.co.in with a copy of the same marked to the Company at cs@comsyn.com.
 6. Pursuant to the provisions of section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (LODR) Regulations, 2015 (as amended), and the MCA and SEBI Circulars issued by the MCA and SEBI the Company is providing facility of remote e-voting to its members in respect of the business to be transacted at the AGM. For this purpose, the Company has made an arrangement with Central Depository Services (India) Ltd. (CDSL) for facilitating voting through electronic means, and independent agency for providing necessary platform for Video Conference/OAVM and necessary technical support as may be required. Therefore, the facility of casting votes by a member using remote e-voting system as well as e-voting on the day of the AGM will be provided by CDSL.
 7. In accordance with the provisions of the Act, read with the Rules made thereunder and General Circular No.09/2024 dated September 19, 2024, other Circulars issued by the Ministry of Corporate Affairs (“MCA”) from time to time, and the SEBI Master Circular No. SEBI/HO/CFD/PoD2/ CIR/P/0155 dated November, 11 2024 and SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 dated October 3, 2024 issued by Securities and Exchange Board of India (collectively referred to as “SEBI Circulars”), the Notice of the AGM along with the Annual Report for FY 2024-25 is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company/Depository Participants (“DPs”). Additionally, in accordance with Regulation 36(1)(b) of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, the Company is also sending a letter to shareholders whose e-mail addresses are not registered with Company/Registrar/DP providing the weblink of Company’s website from where the Annual Report for FY 2024-25 can be accessed. The Company shall send the physical copy of Annual Report for FY 2024-25 to those Members who have made a request for the same, either to the RTA or the Company. Additionally, any member who desires to get a physical copy of the Annual Report FY 2024-25, may request that by sending an email to the Company at, mentioning their Folio No./DP ID and Client ID. The Notice convening the 41st AGM along with the Annual Report for FY 2024-25 will also be available on the weblink of the Company at [https:// www.comsyn.com/InvestorRelation.html](https://www.comsyn.com/InvestorRelation.html), websites of

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the Stock Exchanges i.e. BSE Ltd. ("BSE") at www.bseindia.com and NSE at www.nseindia.com. The AGM Notice is also available on the website of CDSL at www.evotingindia.com.

8. This AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circulars issued by MCA from time to time.
9. The recorded transcript of the forthcoming 41st AGM shall also be made available on the website of the Company - www.comsyn.com as soon as possible after the Meeting is over.
10. Members joining the meeting through VC, who have not already cast their vote by means of remote e-voting, shall be able to exercise their right to vote through e-voting at the AGM. The Members who have cast their vote by remote e-voting prior to the AGM may also join the AGM through VC but shall not be entitled to cast their vote again.
11. Pursuant to Finance Act, 2020, dividend income if any declared by the Company will be taxable in the hands of shareholders w.e.f. April 1, 2020 and the Company shall be required to deduct tax at source from dividend paid to shareholders at the prescribed rates. For the prescribed rates for various categories, the shareholders are requested to refer to the Finance Act, 2020 and amendments thereof. The shareholders are requested to update their PAN with the Big Share Services Private Limited, the Share Transfer Agent (in case of shares held in physical mode) and to the concerned depositories. (in case of shares held in demat mode)
A Resident individual shareholder with PAN and who is not liable to pay income tax can submit a yearly declaration in Form No. 15G/15H, to avail the benefit of non-deduction of tax at source by email to investors@comsyn.com by 11:59 p.m. IST on or before 22nd Sept., 2025. Shareholders are requested to note that in case their PAN is not registered, the tax will be deducted at a higher rate of 20%.
Non-resident shareholders can avail beneficial rates under tax treaty between India and their country of residence, subject to providing necessary documents i.e. No Permanent Establishment and Beneficial Ownership Declaration, Tax Residency Certificate, Form 10F, any other document which may be required to avail the tax treaty benefits by sending an email to investors@comsyn.com or cs@comsyn.com. The aforesaid declarations and documents need to be submitted by the shareholders by 11:59 p.m. IST on or before 22nd September, 2025.
12. The Explanatory Statement pursuant to section 102 of the Companies Act, 2013, which sets out details relating to special business at the meeting is annexed and forms part of the Notice.
13. The voting rights of members shall be in proportion to their shares of the paid-up equity share capital of the Company as on the cut-off date **22nd September, 2025, (Monday)**.
14. Register of Members and Share Transfer Books of the Company will remain closed from **Tuesday, 23rd September, 2025 to Monday, 29th September, 2025** (both days inclusive) for the Annual General Meeting and for ascertainment for entitlement of payment of dividend to the members whose names appear in the Register of members and the records of the beneficiaries of the CDSL and NSDL on the date of the Annual General Meeting.
15. CS Ishan Jain, Practicing Company Secretary (M. No. FCS 9978 & C.P. No. 13032) Proprietor of M/s Ishan Jain & Co., Company Secretaries, Indore (F.R. No. S2021MP802300) has been appointed as the Scrutinizer for providing facility to the members of the Company to scrutinize the e-voting at the 41st AGM and remote e-voting process in a fair and transparent manner.
16. Members desirous of obtaining any information concerning Accounts and Operations of the Company are requested to address their questions in writing to the Company at least 7 days before the date of the Meeting at its email ID investors@comsyn.com so that the information required may be made available at the Meeting.
17. The Members are requested to:
 - Intimate changes, if any, in their registered addresses immediately.
 - Quote their ledger folio number in all their correspondence.
 - Send their Email address to us for prompt communication and update the same with their D.P to receive softcopy of the Annual Report of the Company
15. Members are requested to notify immediately any change in their address and also intimate their active E-Mail ID to their respective Depository Participants (DPs) in case the shares are held in demat form and in respect of shares held in physical form to the Registrar and Share Transfer Agent Bigshare Services Pvt. Ltd., Office No S6-2, 6th Floor Pinnacle Business Park, Next to Ahura Centre, Mahakali Caves Road,

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- Andheri (E) Mumbai - 400093 having email Id investor@bigshareonline.com to receive the soft copy of all communication and notice of the meetings etc., of the Company.
- 16 The Register of Directors and Key Managerial Personnel and their shareholding, maintained under section 170 of the Act, and the Register of Contracts or Arrangements in which the directors are interested, maintained under section 189 of the Act will be available electronically for inspection by the members during the AGM. All documents referred to in the Notice will also be available for electronic inspection without any fee by the members from the date of circulation of this Notice up to the date of 41st AGM i.e. 29th September, 2025. Members seeking to inspect such documents may send an email to investors@comsyn.com.
- 17 As per SEBI Circular dated 20th April, 2018 shareholders holding shares of the company in the physical form are required to provide details of the Income Tax Permanent Account No. (PAN) and Bank Account Details to the RTA of the Company.
- 18 SEBI has mandated submission of PAN by every participant in the securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN details to their depository participants. Members holding shares in physical form are requested to submit their PAN details to the company's RTA.
- 19 Members are requested to intimate changes, if any, pertaining to their name, postal address, e-mail address, telephone/mobile numbers, Permanent Account Number ('PAN'), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc.,
- **For shares held in electronic form:** to their Depository Participant only and not to the Company's RTA. Changes intimated to the Depository Participant will then be automatically reflected in the Company's records which will help the Company and its RTA provide efficient and better service to the Members.
- 20 Members may please note that SEBI vide its Circular No. SEBI/HO/MIRSD/ MIRSD_ RTAMB/ P/CIR/2022/8 dated January 25, 2022 has mandated the listed companies to issue securities in dematerialized form only while processing service requests, viz., Issue of duplicate securities certificate; claim from unclaimed suspense account; renewal/ exchange of securities certificate; endorsement; sub-division/splitting of securities certificate; consolidation of securities certificates/folios; transmission and transposition. Accordingly, Members are requested to make service requests by submitting a duly filled and signed Form ISR-4. The said form can be downloaded from the Standard documents for Investors available on the Company's website www.comsyn.com and is also available on the website of the RTA. It may be noted that any service request can be processed only after the folio is KYC Compliant.
- 21 SEBI vide its notification dated January 24, 2022 has amended Regulation 40 of the SEBI Listing Regulations and has mandated that all requests for transfer of securities including transmission and transposition requests shall be processed only in dematerialized form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialization, Members are advised to dematerialize the shares held by them in physical form. Members may contact the Company or RTA, for assistance in this regard.
- 22 Dispute Resolution Mechanism at Stock Exchanges-SEBI, vide its circular no. SEBI/HO/ MIRSD/MIRSD_ RTAMB/P/CIR/2022/76 dated May 30, 2022, provided an option for arbitration as a Dispute Resolution Mechanism for investors. As per this circular, investors can opt for arbitration with Stock Exchanges in case of any dispute against the Company or its Registrar and Transfer Agent on delay or default in processing any investor services related request. In compliance with SEBI guidelines, the Company had sent communication intimating about the said Dispute Resolution Mechanism to all the Members holding shares in physical form.
- 23 SEBI vide Circular Nos. SEBI/HO/OIAE/OIAE_IAD-1/P/CIR/2023/131 dated July 31, 2023, and SEBI/HO/OIAE/OIAE_IAD-1/P/CIR/2023/135 dated August 04, 2023, read with Master Circular No. SEBI/HO/ OIAE/OIAE_IAD-1/P/CIR/2023/145 dated July 31, 2023 (updated as on August 4, 2023), has established a common Online Dispute Resolution Portal ("ODR Portal") for resolution of disputes arising in the Indian Securities Market. Pursuant to above-mentioned circulars, post exhausting the option to resolve their grievances with the RTA/Company directly and through existing SCORES platform, the investors can initiate dispute resolution through their Portal (<https://smartodr.in/login>) and the same can also be accessed through the Company's website at <https://www.comsyn.com/InvestorRelation.html>
- 24 Due dates for transfer of unclaimed/ unpaid dividends as at 31st March, 2025 and due date for transfer to IEPF are as under:

F.Y. Ended	Declaration Date	Due date for transfer to IEPF	Amount remains unpaid/ unclaimed
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CIN: L25202MP1984PLC002669

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Ph. +91-731-2704007,4279525 Fax: +91-731-2704130 E-Mail: mails@comsyn.com, Visit at : www.Comsyn.com

			as at 31.03.2025 (Rs.)
2019-20	29/09/2020	04/11/2027	40.00
2020-21	30/09/2021	05/11/2028	9363.00
2021-22	30/09/2022	05/11/2029	45971.00

The details of unpaid dividend are posted on the website of the Company at www.comsyn.com.

25 Voting through electronic means:

Members are requested to carefully read the below mentioned instructions for remote e-voting before casting their vote.

Step 1: Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

Step 2: Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

i. **The voting period shall begin on 26th September, 2025 (Friday) at 9.00 AM (IST) and ends on 28th September, 2025 (Sunday) at 5.00 P.M (IST).** During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date **22nd September, 2025 (Monday)** may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.

ii. The Members who have cast their vote by remote e-voting prior to the AGM may also join the AGM through VC/OAVM but shall not be entitled to cast their vote again.

iii. Pursuant to Master Circular No. SEBI/HO/CFD/PoD2/CIR/P/0155 dated 11th November, 2024, under Regulation 44 of Securities and Exchange Board of India (LODR)) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting **to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants.** Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

Step 1: Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

iv. In terms of Master Circular No. SEBI/HO/CFD/PoD2/CIR/P/0155 dated 11th November, 2024, under Regulation 44 of Securities and Exchange Board of India (LODR)) Regulations, 2015, on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to abovesaid SEBI Circular, Login method for e-Voting and joining virtual meetings for **Individual shareholders holding securities in Demat mode CDSL/NSDL** is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with CDSL Depository	<p>a. Users who have opted for CDSL Easi/Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi/Easiest are https://web.cdslindia.com/myeasi/home/login or visit www.cdslindia.com and click on Login icon and select New System Myeasi.</p> <p>b. After successful login the Easi/Easiest user will be able to see the e-Voting option for eligible companies where the e-voting is in progress as per the information provided by company. On clicking the e-voting option, the user will be able to see</p>

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	<p>e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. CDSL/NSDL/KARVY/LINKINTIME, so that the user can visit the e-Voting service providers' website directly.</p> <p>c. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration</p> <p>d. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page or click on https://evoting.cdslindia.com/Evoting/EvotingLogin. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the e-voting is in progress and also able to directly access the system of all e-Voting Service Providers.</p>
<p>Individual Shareholders holding securities in demat mode with NSDL Depository</p>	<p>a. If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p> <p>b. If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select “Register Online for IDeAS “Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</p> <p>c. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p> <p>d. For OTP based login you can click on https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp. You will have to enter your 8-digit DP ID, 8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p>

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<p>Individual Shareholders (holding securities in demat mode) login through their Depository Participants (DP)</p>	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p>
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Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free No. 1800 22 55 33
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 022 - 4886 7000 and 022 - 2499 7000

Step 2: Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

- (v) Login method for e-Voting and joining virtual meetings for **Physical shareholders and shareholders other than individual holding in Demat form.**

1. The shareholders should log on to the e-voting website www.evotingindia.com.
2. Click on “Shareholders” module.
3. Now enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
4. Next enter the Image Verification as displayed and Click on Login.
5. If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
6. If you are a first-time user follow the steps given below:

For Physical shareholders and other than individual shareholders holding shares in Demat.	
PAN	Enter your 10-digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Shareholders who have not updated their PAN with the Company/ Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field.

7. After entering these details appropriately, click on “SUBMIT” tab.
8. Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other

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- company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
9. For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
 10. Click on the EVSN for the relevant <**Commercial Syn Bags Limited**> on which you choose to vote.
 11. On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
 12. Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
 13. After selecting the resolution, you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
 14. Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
 15. You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
 16. If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
 17. There is also an option provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.
 18. **Additional Facility for Non – Individual Shareholders and Custodians –For Remote Voting only.**
 - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the “Corporates” module.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login will be mapped automatically and be delink in case of any wrong mapping.
 - It is mandatory that a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
 - Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; investors@comsyn.com, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE 41ST AGM THROUGH VC/OAVM & E-VOTING DURING MEETING ARE AS UNDER:

1. The procedure for attending meeting & e-Voting on the day of the 41stAGM is same as the instructions mentioned above for e-voting.
2. The link for VC/OAVM to attend meeting will be available where the EVSN of Company will be displayed after successful login as per the instructions mentioned above for e-voting.
3. Shareholders who have voted through Remote e-Voting will be eligible to attend the meeting. However, they will not be eligible to vote at the 41stAGM.
4. Shareholders are encouraged to join the Meeting through Laptops/IPads for better experience.
5. Further shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
6. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
7. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance atleast 15 days prior to meeting

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mentioning their name, demat account number/folio number, email id, mobile number at investors@comsyn.com. The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance 15 days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at investors@comsyn.com. These queries will be replied to by the company suitably by email.

8. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.
9. Only those shareholders, who are present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.
10. If any Votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.

PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/DEPOSITORIES.

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to Company/RTA email id.
2. For Demat shareholders -, Please update your email id & mobile no. with your respective Depository Participant (DP)
3. For Individual Demat shareholders – Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

If you have any queries or issues regarding attending 41stAGM & e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at toll free No. 1800 22 55 33.

All grievances connected with the facility for voting by electronic means may be addressed to Shri. Rakesh Dalvi, Sr. Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call at toll free No. 1800 22 55 33.

25. Members can also update their mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
26. Any person, who acquires shares of the Company and become member of the Company after mailing of the notice and holding shares as on the **cut-off date i.e. 22nd September, 2025 (Monday)**, may obtain the login ID and password by sending a request at investor@bigshareonline.com
27. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on **the cut-off date i.e. 22ndSeptember, 2025 (Monday)**, **only shall be entitled to avail the facility of remote e-voting as well as e- voting at the AGM.**
28. The Chairman shall, at the 41stAGM at the end of discussion on the resolutions on which voting is to be held, allow e-voting to all those members who are present/logged-in at the AGM but have not casted their votes by availing the remote e-voting facility.
29. The Results of the voting on the resolutions along with the report of the Scrutinizer shall be declared and placed on the website of the Company www.comsyn.com and on the website of CDSL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to BSE Limited and National Stock Exchange of India Limited.
30. For any other queries relating to the shares of the Company, you may contact the Share Transfer Agents (STA) at the following address:
M/s. Bigshare Services Private Limited
Office No S6-2, 6th Floor Pinnacle Business Park,
Next to Ahura Centre, Mahakali Caves Road,
Andheri (E) Mumbai - 400093, India
Tel: +91-22-62638200 E-mail: investor@bigshareonline.com
31. Members are requested to intimate changes, if any, pertaining to their name, postal address, e-mail address, telephone/ mobile numbers, Permanent Account Number (PAN) mandates, nominations, power of attorney,

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- bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc., to their DPs in case the shares are held by them in electronic form and to STA in case the shares are held by them in physical form.
32. As per the provisions of section 72 of the Act, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. Members are requested to submit the said details to their DP in case the shares are held by them in electronic form and to STA, in case the shares are held in physical form.
33. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the AGM.
35. Members may also note that the Annual Report for year 2024-25 is also available on Company's website www.comsyn.com
36. As the 41st AGM is being held through VC/OAVM, the route map is not annexed to this Notice.
37. The Brief profile of the director seeking Appointment/re-appointment at the ensuing annual general meeting is annexed to the Notice.

Details of the Director Seeking Appointment/Re-Appointment in the ensuing Annual General Meeting

Name of Directors	Smt. Ranjana Choudhary	Shri Virendra Singh Pamecha	Shri Vijay Kumar Bansal
Designation	Whole-time Director	Whole-time Director	Independent Director
DIN	03349699	07456367	09002441
Date of Birth	04/05/1981	01/07/1969	14/06/1962
Date of Appointment (previous Appointment)	Retire by rotation at this Annual General Meeting and being eligible offers herself for re-appointment.	Re-appointed as Whole-time Director w.e.f. 26 th March, 2021 to 25 th March, 2026 for a further term of five years. He is subject to liable by retire by rotation.	Appointed as Independent Director w.e.f. 14 th February, 2021 to 13 th February, 2026 for the First term of 5 (Five) consecutive years. He is not liable to retire by rotation.
Expertise in specific area	She has more than 15 years of experience in the field of administration, management and plastic packaging industry	Having more than three decades of working experience in manufacturing industries; he acts as an occupier and is entrusted with control of affairs of the company's factories situated at Pithampur (M.P.)	Having vast experience of 37 years in Petrochemical Industry (IPCL / RIL) with multiple areas of functioning. Leadership role in Sales, Marketing Agriculture, Sales and also Worked across the country in Polymer market. Excellent customer contacts (Gujarat, Rajasthan, Chandigarh, Haryana, Himachal, J&K, Punjab and M.P.) and Business Development
Qualification	B.Com, Masters Degree in Computer Management	B. Com	PGDM, B.E. (Agri. Engg.)
List of Outside Directorship held	Nil	1. Comsyn India Pvt. Ltd. 2. Erawat Vegcap Pvt. Ltd.	Nil
Chairman / Member of the Committees of the Board of Directors of the	Member of ; - CSR Committee	Member of; - Audit Committee	Member of; - Audit Committee - Nomination and

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Company			Remuneration Committee
No. & % of Equity Shares held (along with Relative)	2,21,600 (1.88%)	Nil	Nil
Disclosures of relationships between directors and KMPs inter-se.	Smt. Ranjana Choudhary is Sister in Law of Shri Ravindra Choudhary the CEO.	Nil/Not Applicable	Nil/Not Applicable

Brief Resume

Smt. Ranjana Choudhary:

Smt. Ranjana Choudhary, aged 44 years is the Whole-time Director of the Company holds a Graduate degree in Commerce and a Master's degree in Computer Management from North Maharashtra University, Jalgaon (M.H.). She has over 15 years of experience in administration, management, and the plastic packaging industry, with a strong background in the manufacturing sector.

Shri Virendra Singh Pamecha:

Shri Virendra Singh Pamecha aged 56 years is the Whole-time Director of the company. He has more than three decades of experience in manufacturing, Marketing and administrative Functional areas has given his significant contribution and support in managing the business affairs for the growth and success of the Company.

Shri Vijay Kumar Bansal:

Shri Vijay Kumar Bansal, aged 59 Years have done Post Graduate Diploma in Management from IIM Ahmedabad and Bachelor of Engineering (agricultural engineering) Gold Medalist from Sukhadia University, Udaipur. He is an energetic, focused and organized personality having vast experience of 37 years in Petrochemical Industry (IPCL/RIL) with multiple areas of functioning. Leadership role in Sales, Marketing Agriculture, Sales and also worked across the country in Polymer market. Excellent customer contacts (Gujarat, Rajasthan, Chandigarh, Haryana, Himachal, J&K, Punjab and M.P.) and Business Development. He has also vast experience in field of Marketing.

ANNEXURE TO NOTICE- EXPLANATORY STATEMENT

[Pursuant to section 102 of the Companies Act, 2013]

ITEM NO. 4:

Shri Virendra Singh Pamecha (DIN: 07456367) was re-appointed at the 36th Annual General Meeting held on 29th September, 2020 as the Whole-time Director for a period of Five years w.e.f. 26th March, 2021 till 25th March, 2026. Therefore, he needs to be re-appointed for a further term of **3 (Three) years** w.e.f. 26th March, 2026 till 25th March, 2029 on the recommendation of the Nomination and Remuneration Committee, the Board of Directors recommends the re-appointment of Shri Virendra Singh Pamecha (DIN: 07456367) for a further period of 3 (Three) years on such terms and remuneration as set out in resolution.

The Board considered that the terms and conditions the salary and perquisites as given in the Item No. 4 of the notice is commensurate with his responsibilities, status and image of the Company. Your directors recommend to pass the resolution as set out in the Item No. 4 of the Notice by way of **Special Resolution**.

Shri Virendra Singh Pamecha, being appointee is considered as financially interested in the resolution to the extent of the remuneration paid to him. Except that none of the directors or Key Managerial Personnel (KMP) or their relatives are concerned or interested in the Resolution.

Shri Virendra Singh Pamecha not holding any shares in the Company.

The Information as required under section II, Part 2 of the Schedule V is being given as under:

I. General Information:

(1)	Nature of industry	The company is the manufacturer and exporters of FIBC, HDPE/PP Bags, HDPE/PP Fabric, Tarpaulin, Ground Cover, Pond Liners, Mulch Films, Laminates, Vermi Beds, Flexible Pipes, Geotextiles, Ground Cover, Nets and other technical textiles products.
(2)	Date or expected date of commencement of commercial	N.A., already existing in business

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	production	
(3)	In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus	N.A., already existing in business
(4)	Financial performance based on given indicators	The Company has achieved gross turnover of Rs. 34161.10 Lakhs for the year ended 31 st March, 2025 and earned profits before Tax Rs1758.65 Lakhs.
(5)	Foreign investments or collaborations, if any.	The company does not have any foreign collaboration. However, the company has made investment by acquisition of 50% equity shares of Smartlift Bulk Packaging Limited (Foreign company) and there are certain NRI shareholders holding 72403 equity shares consisting about 0.18% of the total paid up share capital of the company.

II. Information about the appointee:

(1)	Background details	Shri Virendra Singh Pamecha , aged 56 years has more than Three decades of experience in manufacturing, Marketing and administrative Functional areas has given his significant contribution and support in managing the business affairs for the growth and success of the Company.
(2)	Past remuneration	The total Remuneration for the year period 2024-25 was Rs.17.51 Lakhs
(3)	Recognition or awards	Nil
(4)	Job profile and her suitability	He oversees compliances related to indirect taxation and has been appointed as the Occupier under the Factories Act for managing the overall factory operations. He ensures regulatory adherence and smooth day-to-day functioning, focusing on production, quality, and efficiency. His role also involves strategic planning, leadership, and cost management.
(5)	Remuneration proposed	Upto Rs. 3.00 Lakhs + perks per month as may be admissible as described in the resolution.
(6)	Comparative remuneration profile with respect to industry, size of the company, profile of the position and person (in case of expatriates the relevant details would be with respect to the country of his origin)	The remuneration proposed is comparable with remuneration for equivalent position in a unit of comparable size and complexity.
(7)	Pecuniary relationship directly or indirectly with the company, or relationship with the managerial personnel, if any.	Shri Virendra Singh Pamecha is having interest to the extent of the remuneration which he may draw from the Company being the Whole-time Director. Shri Virendra Singh Pamecha is not relative of any other Directors and KMPs of the Company.

III. Other information:

(1)	Reasons of loss or inadequate profits	There is no loss or inadequacy of the profit at present.
(2)	Steps taken or proposed to be taken for improvement	The Company is continuing efforts to introduce higher value products and broaden its operating base.
(3)	Expected increase in productivity and profits in measurable terms	The Company expect to increase its turnover and profits every year.

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ITEM NO. 5:

Shri Vijay Kumar Bansal (DIN No: 09002441) was appointed as the Independent Directors of the Company to holds office as an Independent Director upto 12th February, 2026 (“first term”). The Nomination and Remuneration Committee (NRC) of the Board of Directors, on the basis of the report of performance evaluation, recommends for his re-appointment as the Independent Directors for a second term of 5 (five) consecutive years on the Board of the Company. The Board, considers that, his background and experience and contributions made by him during his tenure, the continued association would be beneficial to the Company and it is desirable to continue to avail his services as an Independent Director. Accordingly, it is proposed to re-appoint him as an Independent Director and he will be not liable to retire by rotation.

Aforesaid independent director proposed for re-appointment is not disqualified to act as a Director in terms of section 164 of the Act and other applicable laws and has given his consent to act as a Director. The Company has also received declaration from him stating that he meets the criteria of independence as prescribed under section 149(6) of the Act and under the SEBI (LODR) Regulations, 2015. In the opinion of the Board, he fulfils the criteria of independency and the conditions for his re-appointment as an Independent Director as specified in the Companies Act, 2013 and the SEBI (LODR) Regulation, 2015 and further he is also registered under the Independent Directors Databank maintained by IICA.

Copy of draft letter of re-appointment setting out the terms and conditions of the re-appointment is available for inspection by the members at the Registered Office and on the website of the Company.

The aforesaid director may be deemed to be interested in the resolution to the extent of the fee for attending the meetings as may be payable by the Company. Save and except the above, none of the other Directors/Key Managerial Personnel/their relatives are in any way, concerned or interested, financially or otherwise, in the resolution. Shri Vijay Kumar Bansal is not holding any share in the company.

Your directors recommend to pass the resolution as set out in the Item No. 5 of the Notice by way of **Special Resolution**.

ITEM NO. 6:

In accordance with the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Third Amendment Regulations dated December 12, 2024 and Regulation 24A(1) of SEBI (LODR) Regulations, 2015 and provisions of Section 204 of the Act read with Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014as amended from time to time, every listed entity shall undertake Secretarial Audit by a Secretarial Auditor who shall be a Peer Reviewed Company Secretary. The Company may appoint an individual as Secretarial Auditor for not more than one term of five consecutive years or a Secretarial Audit firm as Secretarial Auditor for not more than two terms of five consecutive years.

The Board of director in their Meeting held on 4th September, 2025, and based on recommendation of the Audit Committee, after evaluating and considering various factors such as industry experience, competency of the audit team, efficiency in conduct of audit, independence, etc., has approved and recommended the appointment of M/s Ishan Jain & Co., Practising Company Secretaries (FRN: S2021MP802300, Peer Review No. 6973/2025; FCS: 9978 C.P. No.: 13032), Practicing Company Secretary, as the Secretarial Auditors of the Company for a term of five consecutive years commencing from Financial Year 1st April, 2025 to 31stMarch, 2030. In addition to the secretarial audit, M/s Ishan Jain & Co., shall provide such other services in the nature of certifications and other professional work, as approved by the Board of Directors. The relevant fees for the other professional assignments will be determined by the Board, as recommended by the Audit Committee in consultation with the Secretarial Auditors.

Based on this assessment, M/s Ishan Jain & Co., well-known firm of Practicing Company Secretaries based in Indore Renowned for its commitment to quality and precision, the firm has been Peer Reviewed and Quality Reviewed by the Institute of Company Secretaries of India (ICSI), ensuring the highest standards in professional practices. The firm provides its services to various prominent companies, Government undertakings and their expertise has earned the trust of industry leaders across sectors like manufacturing, Trading, Banking, and public utilities. M/s Ishan Jain & Co., has confirmed that the firm is not disqualified and is eligible to be appointed as Secretarial Auditors in terms of Regulation 24A of the SEBI Listing Regulations. The services to be rendered by M/s Ishan Jain &Co., as Secretarial Auditors is within the purview of the said regulation read with SEBI circular no. SEBI/ HO/CFD/CFD-PoD-2/ CIR/P/2024/185 dated December 31, 2024.

M/s Ishan Jain &Co., has given their consent to act as the Secretarial Auditors, confirmed that they hold a valid peer review certificate issued by ICSI and that they are not disqualified from being appointed as Secretarial

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Auditors. The documents relating to appointment of M/s Ishan Jain & Co., are available for inspection at the Registered Office of the Company.

Terms of Appointment	For a term of 5 (Five) consecutive years from Financial Year 2025-26 till 2029-30
Proposed Audit fees payable to the Secretarial Auditors	Remuneration for the FY 2025-26 is Rs. 75,000 plus GST and for the further years increase in every three years as may be decided by the Audit Committee.
Material changes in the fee payable to such auditor from that paid to the outgoing auditor along with the rationale for such change	NA
Basis of recommendation and Auditor credentials	The proposal for proposed appointment of M/s Ishan Jain & Co., was considered and approved by Audit Committee on the basis that: - 1. The firm has been in Secretarial Practice for more than 10 years. 2. The firm is well exposed to the secretarial practices, followed by listed companies and Corporate Restructuring, Valuation and other matters. 3. The Secretarial Auditor holds a valid certificate of Peer Review as prescribed by the ICSI vide certificate number 6973/2025.

None of the Directors, KMPs and or their respective relatives, are in any way, concerned or interested, financially or otherwise in this Resolution.

Your directors recommend to pass the resolution as set out in the Item No. 6 of the Notice by way of **Ordinary Resolution.**

ITEM NO. 7 & 8:

Shri Ravindra Choudhary, Chief Executive Officer of the company, was appointed w.e.f. 12th May, 2016 is a relatives of Smt. Ranjana Choudhary, Whole-time Director, therefore his increase in the remuneration falls under section 188(1)(f) of the Companies Act, 2013 read with Rule 3(b) of the Companies (Meetings of Board & its Powers) Rules 2014; therefore, approval of the members of the Company by way of ordinary resolution is required for payment of monthly remuneration exceeding Rs. 2.50 Lakhs p.m. to the relative of Directors in the office of place of profit.

Further that Shri Pramal Choudhary, Chief Operating Officer of the company, was appointed w.e.f. 12th May, 2016 is a relatives of Shri Anil Choudhary, Chairman & Managing Director, therefore their appointment falls under section 188(1)(f) of the Companies Act, 2013 read with Rule 3(b) of the Companies (Meetings of Board & its Powers) Rules 2014; therefore, approval of the members of the Company by way of ordinary resolution is required for payment of monthly remuneration exceeding Rs. 2.50 Lakhs p.m. to the relative of Directors in the office of place of profit.

The members of the company at their AGM held on 30th Sept., 2021 has already approved the remuneration payable to them upto an amount not exceeding Rs. 6,00,000/- p.m to both the persons as covered in the Item No. 7 and 8 which is proposed to increase Rs. 7,50,000/- p.m. w.e.f. 1st October, 2025 upon the recommendation of the Nomination and Remuneration Committee and the Audit Committee of the Board based on their performance of the aforesaid executives and considering the nature of complexity of the position handled by them.

Shri Ravindra Choudhary being the KMP is financial interested to the extent of the remuneration as may be drawn by him and Smt. Ranjana Choudhary, being the relatives of Shri Ravindra Choudhary the aforesaid appointee is considered as interested otherwise in the resolution to the extent of the remuneration paid to him Except that none of the directors or KMP or their relatives are concerned or interested in the Resolution.

Shri Anil Choudhary, Chairman and Managing Director, being the relatives of Shri Pramal Choudhary the aforesaid appointee is considered as interested otherwise in the resolution to the extent of the remuneration paid to him. Except that none of the directors or KMP or their relatives are concerned or interested in the Resolution.

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Your directors recommend to pass the resolutions as set out in the Item No. 7 and 8 of the Notice by way of **Ordinary Resolution.**

Details as required under third Explanation of Rule 15(3) of the Companies (Meetings of Board & its Powers) Rules 2014 is as follows: -

Sr. No	Description	Particulars	Particulars
1.	Name of the related party	Shri Ravindra Choudhary	Shri Pramal Choudhary
2.	Nature of relationship	Promoter Group and KMP of the Company	Promoter Group and Senior management of the company
3.	Type of the proposed transaction	Increase in the remuneration from Rs. 6,00,000/- p.m. to Rs. 7,50,000/- p.m.	Increase in the remuneration from Rs. 6,00,000/- p.m. to Rs. 7,50,000/- p.m.
4.	Nature, duration/tenure, material terms, monetary value and particulars of contract/ arrangement	Remuneration paid maximum amount of Rs 7,50,000 p.m. With Effect From 1 st October, 2025 and shall continue till they remain continue in the services.	Remuneration paid maximum amount of Rs 7,50,000 p.m. With Effect From 1 st October, 2025 and shall continue till they remain continue in the services.
5.	Name of Director(s) or Key Managerial Personnel who is related, if any.	Smt. Ranjana Choudhary Whole-time Director of the Company	Shri Anil Choudhary Chairman & Managing Director of the Company
6.	Any other information relevant or important for the members to take a decision on the proposed resolution	Nil	Nil

The Members may note that in terms of section 188 of the Companies Act, 2013, no Related Party shall vote to approve the Ordinary Resolution set forth at Item No. 7 & 8 of the Notice, whether the entity is a Related Party to the particular transaction or not.

ITEM NO. 9:

As per the provisions of section 188 and Regulation 23 of the SEBI (LODR) Regulations, 2015 all the Related Party Transaction(s) shall require prior approval of the Audit Committee of the Board and all Material Related Party Transaction(s) shall require prior approval of the Members on yearly basis as per Reg. 23 of SEBI (LODR) Regulations, 2015.

The company is making regular business transaction(s) with the Related Parties for purchase and sale of Goods and Materials from/to Related party whether material or otherwise, the approval is required for up to an estimated annual value of Rs.100.00 Crore (Rs. One Hundred Crore only) for a period up to the conclusion of the next Annual General Meeting to be held in the Calendar Year 2026 excluding taxes etc. in a manner and on such terms and conditions as may be mutually agreed upon between the Board of directors of the Company and the Related Party(ies).

The individual transaction values would be commercially agreed based on mutual discussions/ negotiations with Related Parties.

In the Compliance of the said regulations, these transactions may be considered as material/ immaterial for the coming financial years, the Board has proposed the same to be placed before the members for their approval as an Ordinary Resolution.

The disclosure as required under Rule 15 of the Companies (Meetings of Board and its powers) Rules, 2014 and Regulation 23 of the SEBI (LODR) Regulations, 2015 areas under:

S. No.	Description	Details of proposed RPTs between the Company and Smartlift Bulk Packaging Limited (SBPL)
1	Summary of information provided by the Management to the Audit Committee for approval of the proposed RPTs.	

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	<p>a. Name of the Related Party and its relationship with the Company or its subsidiary, including nature of its concern or interest (financial or otherwise).</p> <p>b. Type, material terms, monetary value and particulars of the proposed RPTs.</p> <p>c. preceding financial year, that is represented by the value of the proposed RPTs.</p>	<p>Smartlift Bulk Packaging Limited (SBPL) is the Foreign Company considered as an Associate Company) in which Commercial Syn Bags Limited (CSBL) is holding 50% of the voting rights in SBPL.</p> <p>CSBL and SBPL are having a continuous transaction w.r.t. Purchase and sale of Goods and Material. The aggregate value of the transaction shall not exceed Rs. 100.00 Crore (Rs. One Hundred Crores) for a period commencing from the conclusion of this AGM till the conclusion of the AGM to be held in the Calendar year 2026.</p> <p>The estimated value of transactions represents 28.75% of Company's Annual consolidated turnover as per audited financials as on 31.03.2025 on the basis of the proposed transaction of Rs. 100.00 Crores.</p>
2.	Justification for the proposed RPTs.	<p>The company is engaged in the business of manufacturer and exporters of FIBC, HDPE/PP Bags, HDPE/PP Fabric, Tarpaulin, Ground Cover, Pond Liners, Mulch Films, Laminates, Vermi Beds, Flexible Pipes, Geotextiles, Ground Cover, Nets and other technical textiles products and SBPL is located in London (UK) and having major business of trading activities related to FIBC Bags, etc in United Kingdom.</p> <p>By undertaking the said proposed transaction, the overall turnover and Profitability of the company will be increased and the Company is regularly undertaking the transaction with SBPL. However, SBPL has now become the Associate Company and also as the Related Party in view of the acquisition of 50% shares by the Company.</p>
3.	Details of proposed RPTs relating to any given by the Company or its subsidiary.	loans, inter-corporate deposits, advances or investments made or
	<p>a. Details of the source of funds in connection with the proposed transaction.</p> <p>b. Where any financial indebtedness is incurred to make or give loans, inter-corporate deposits, advances or investments: - Nature of indebtedness, - Cost of funds and - Tenure.</p> <p>c. Applicable terms, including covenants, tenure, interest rate and repayment schedule, whether secured or unsecured; if secured, the nature of security.</p> <p>d. The purpose for which the funds will be utilized by the ultimate beneficiary of such funds pursuant to the RPT.</p>	<p>Not Applicable</p> <p>Not Applicable</p> <p>No Applicable</p> <p>Not Applicable</p>
4.	Any valuation or other external report relied upon by the listed entity in relation to the transactions	Since the company do not propose to acquire any assets, hence Not applicable
5.	Name of the Director or KMP' who is related, if any, and the nature of their relationship.	<p>1. Shri Anil Choudhary CMD</p> <p>2. Smt. Ranjana Choudhary WTD</p> <p>3. Shri Ravindra Choudhary CEO</p>

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		4. Shri Abhishek Jain CFO
6.	Any other information that may be relevant.	N.A.
7.	Terms and Conditions of Similar Transactions been entered with the unrelated parties.	The company deals in the similar terms and conditions with the other buyer/seller.

Shri Ravindra Choudhary CEO and Shri Abhishek Jain CFO may be considered as interested Directors being the directors in Smartlift Bulk Packaging Limited and Shri Anil Choudhary, CMD, and Smt. Ranjana Choudhary WTD deemed interested being relative of Directors in Smartlift Bulk Packaging Limited except that None of the other Director/Key Managerial Personnel of the Company or their respective relatives are in any way not concerned or interested, financially or otherwise, in this Resolution except being the shareholders of the Company.

The Board recommends an Ordinary Resolution set out at **Item No. 9** of the Notice for approval by the Members.

The Members may note that in terms of the provisions of the Section 188 and SEBI Listing Regulations, no Related Party shall vote to approve the Ordinary Resolution set forth at **Item No. 9** of the Notice, whether the entity is a Related Party to the particular transaction or not.

Date: 4thSeptember, 2025

Place: Indore

Commercial Syn Bags Limited

CIN: L25202MP1984PLC002669

Registered Office:

Commercial House, 3-4, Jaora Compound,
M.Y.H. Road, Indore (M.P.)-452001

By order of the Board

Sandeep Patel

Company Secretary

FCS: 13157

Commercial Syn Bags Limited

CIN: L25202MP1984PLC002669

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