CAPLIN POINT Laboratories

Caplin Point Laboratories Limited
Regd. office: Ashvich Tower, 3rd Floor,
No.3, Developed Plots Industrial Estate, Perungudi, Chennai – 600096.
Phone : +91 44 24968000 / +91 80127 72888 / +91 44 71148000
E-mail : info@caplinpoint.net / Website : www.caplinpoint.net
CIN : L24231TN1990PLC019053

September 03, 2026

BSE Limited
Department of Corporate Relationship
1st Floor, New Trade Ring, Rotunda Building
Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai- 400001
Scrip Code: 524742

National Stock Exchange of India Ltd.,
Department of Corporate Services
Exchange Plaza, 5th Floor,
C-1, Block G,Bandra Kurla Complex,
Bandra (E),Mumbai – 400 051
Scrip Code: CAPLIPOINT.

Dear Sir/Madam,

Sub: Notice convening the 35th Annual General Meeting ("AGM") for FY 2025-26

The 35th Annual General Meeting ("AGM") of the Company is scheduled to be held on **Friday, September 25, 2026** at **10.00 A.M ("IST")** through Video Conferencing / Other Audio-Visual Means ("VC/OAVM"), in accordance with the relevant circulars issued by Ministry of Corporate Affairs("MCA") and Securities and Exchange Board of India ("SEBI").

We herewith submit the Notice of the 35th AGM for your reference. The Notice is also available on our website at https://www.caplinpoint.net/index.php/annual-report/.

AGM Information at glance:

Particulars	**Details**
Date and Time of AGM	Friday, September 25, 2026 at 10.00 A.M. (IST)
Mode	Video Conferencing ("VC") / Other Audio Visual Means ("OAVM")
Cut-off date for e-voting	Friday, September 18, 2026
E-voting start time and date	Tuesday, September 22, 2026 (9.00 A.M. IST)
E-voting end time and date	Thursday, September 24, 2026 (5.00 P.M. IST)
E-voting website of NSDL	https://www.evoting.nsdl.com/

This is for your kind information and records.

Thanking You,

Sincerely yours,

For Caplin Point Laboratories Limited

VENKATRAM GANAPATHISUBRAMANIAN
Digitally signed by VENKATRAM GANAPATHISUBRAMANIAN
Date: 2026.09.03 12:19:26 +05'30'

Venkatram G
General Counsel & Company Secretary
Membership No A23989

Encl: A/a

NOTICE

NOTICE is hereby given that the 35th Annual General Meeting ("AGM") of the members of Caplin Point Laboratories Limited ("The Company") will be held on **Friday, September 25, 2026** at **10.00 A.M** through Video Conferencing ("VC") or other Audio Visual Means ("OAVM") to transact the following businesses:

ORDINARY BUSINESS:

1. **Adoption of Financial Statements**

   To receive, consider and adopt the Audited Standalone and Consolidated Financial Statements of the Company for the Financial year ended March 31, 2026, along with the Reports of the Board of Directors and the Auditors thereon.

2. **Declaration of Final Dividend and ratification of Interim Dividend**

   To declare a final dividend of ₹ 4/- (200%) per equity share of ₹ 2/- as recommended by the Board of Directors of the Company and to ratify the Interim Dividend of ₹4/- (200%) per equity share of ₹ 2/-, aggregating to ₹ 8/- (400%) for the year ended March 31, 2026.

3. **Retirement by rotation of Dr. Sridhar Ganesan (DIN: 06819026) and consideration of his re-appointment**

   To appoint a Director in place of Dr. Sridhar Ganesan (DIN: 06819026) who retires by rotation, and being eligible, offers himself for re-appointment.

SPECIAL BUSINESS

4. **Re-appointment of Dr. Sridhar Ganesan (DIN: 06819026) as the Managing Director of the Company**

   To consider and, if thought fit, to pass the following Resolution as a **Special Resolution**:

   "**RESOLVED THAT** pursuant to the provisions of Sections 196, 197, 198, 203 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act"), Schedule V thereto and the Rules made thereunder including any amendment(s), statutory modification(s) or re-enactment(s) thereof for the time being in force, Regulation 17 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and based on the recommendation of the Nomination and Remuneration Committee and approval of Board of Directors, Articles of Association of the company, consent of the Members be and is hereby accorded for re-appointment of Dr. Sridhar Ganesan (DIN: 06819026) as the Managing Director of the Company, who has attained the age of 71 years, for a period of 2 years with effect from August 25, 2026 to August 24, 2028, at a remuneration recommended by the Nomination & Remuneration Committee as set out below.

1. Salary: ₹ 55,20,000 per annum
2. Allowances and Perquisites: As may be determined by the Nomination and Remuneration Committee including employee stock options.
3. Retirement benefits: Contribution to Provident fund, superannuation benefits and gratuity as per the rules of the fund/ scheme in force from time to time.
4. General:
   i. Perquisites shall be calculated in terms of Income Tax Act, 2025 and Rules notified thereunder;
   ii. The following shall not be considered as part of perquisites:
      a. Contribution to provident funds, superannuation benefits or annuity funds to the extent that is singly or put together are not taxable under the Income Tax Act, 2025;
      b. Gratuity payable at a rate not exceeding half a month's salary for each completed year of service; and
      c. Encashment of leave at the end of the tenure.
   iii. The Board/ Nomination and Remuneration Committee shall have the power to vary the aggregate remuneration (including salary, allowances, perquisites, incentive and retirement

benefits) for any Financial Year which shall be subject to an overall ceiling of 5% of the net profit of the Financial Year computed in the manner prescribed under the Act;

iv. Dr. Sridhar Ganesan will not be entitled to any sitting fees for attending meetings of the Board and the committees thereof;

v. Dr. Sridhar Ganesan will be subject to all other service conditions as applicable to any other employees of the Company;

vi. Dr. Sridhar Ganesan will be liable to retire by rotation, in terms of relevant provisions of Section 152 of the Companies Act,2013;

RESOLVED FURTHER THAT the Board of Directors of the Company (which term shall include the Nomination and Remuneration Committee of the Board) or the Company Secretary of the Company, be and are hereby authorized, to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

5. **Continuation of Mr. C. C. Paarthipan (DIN: 01218784) as the Chairman and Non-Executive, Non-Independent Director of the Company.**

To consider and, if thought fit, to pass the following Resolution as a **Special Resolution**.

"RESOLVED THAT pursuant to the provisions of Regulation 17(1A) and other applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), the Articles of Association of the Company, and based on the recommendation of the Nomination and Remuneration Committee and approval of the Board of Directors, consent of the Members, be and is hereby accorded for the continuation of Mr. C. C. Paarthipan (DIN: 01218784) as the Chairman and Non-Executive, Non-Independent Director of the Company, notwithstanding the fact that he will attain the age of 75 (seventy five) years during his tenure.

RESOLVED FURTHER THAT the Board of Directors of the Company (which term shall include the Nomination and Remuneration Committee of the Board) or the Company Secretary of the Company, be and are hereby authorized, to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

6. **Appointment of Mr. D Muralidharan (DIN: 08301904) as a Whole Time Director of the Company.**

To consider and, if thought fit, to pass the following Resolution as a **Special Resolution**

"RESOLVED THAT pursuant to the provisions of Sections 152, 160, 161, 196, 197, 198, and 203 read with Schedule V and other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, and Regulation 17 and other applicable regulations of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and the Articles of Association of the Company, and based on the recommendation of the Nomination and Remuneration Committee and the Board of Directors, Mr. D Muralidharan (DIN: 08301904), who was appointed as an Additional Director, be and is hereby appointed as a Whole Time Director of the Company, for a term of two (2) consecutive years ("Term") with effect from August 12, 2026 to August 11, 2028.

RESOLVED FURTHER THAT taking into account the recommendation of the Nomination and Remuneration Committee and the Board of Directors, approval of members be and is hereby accorded to the appointment of Mr. D Muralidharan (DIN: 08301904) for the term, notwithstanding the fact that he has attained the age of 70 years, on the following terms and conditions:

1. Salary: ₹ 62,37,600 per annum
2. Allowances and Perquisites: As may be determined by the Nomination and Remuneration Committee including employee stock options.
3. Retirement benefits: Contribution to Provident fund, superannuation benefits and gratuity as per the rules of the fund/ scheme in force from time to time.

4. General:

   i. Perquisites shall be calculated in terms of Income Tax Act, 2025 and Rules notified thereunder;

   ii. The following shall not be considered as part of perquisites:

      a. Contribution to provident funds, superannuation benefits or annuity funds to the extent that is singly or put together are not taxable under the Income Tax Act, 2025;

      b. Gratuity payable at a rate not exceeding half a month's salary for each completed year of service; and

      c. Encashment of leave at the end of the tenure.

   iii. The Board/ Nomination and Remuneration Committee shall have the power to vary the aggregate remuneration (including salary, allowances, perquisites, incentive and retirement benefits) for any Financial Year which shall be subject to an overall ceiling of 5% of the net profit of the Financial Year computed in the manner prescribed under the Act

   iv. Mr. D Muralidharan will not be entitled to any sitting fees for attending meetings of the Board and the committees thereof;

   v. Mr. D Muralidharan will be subject to all other service conditions as applicable to any other employees of the Company;

   vi. Mr. D Muralidharan will be liable to retire by rotation, in terms of relevant provisions of Section 152 of the Companies Act, 2013;

   vii. Mr. D. Muralidharan (DIN: 08301904) shall continue to hold the designation and discharge the functions of Chief Financial Officer (CFO) of the Company alongside his appointment as Whole-Time Director, without any additional monetary compensation.

RESOLVED FURTHER THAT the Board of Directors of the Company (which term shall include the Nomination and Remuneration Committee of the Board) or the Company Secretary of the Company, be and are hereby authorized, to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

By Order of the Board of Directors

For Caplin Point Laboratories Limited
Venkatram G
(General Counsel & Company Secretary)
Membership No A23989

PLACE: Chennai
DATE: August 12, 2026

NOTES:

1. The Statement pursuant to Section 102(1) of the Companies Act, 2013 ("Act") and Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") setting out the material facts regarding the special business items specified above is annexed hereto.

2. The Ministry of Corporate Affairs ("MCA") has vide its Circular No 03/2025 dated September 22, 2025 with various other circulars issued from time to time (collectively referred to as "MCA Circulars") and the Securities and Exchange Board of India vide its circulars SEBI/ HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, SEBI/HO/CFD/ CMD2/CIR/P/2021/11 dated January 15, 2021 and various other circulars issued from time to time (collectively referred to as "SEBI Circulars") permitted the conduct of the Annual General Meeting ("AGM") through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM"), without the physical presence of the Members at a common venue. The registered office of the Company shall be deemed to be the venue for the AGM.

3. Since this AGM will be held through Video Conferencing ('VC') / Other Audio Visual Means ('OAVM'), (a) Members will not be able to appoint proxies for the meeting, and (b) Attendance Slip & Route Map are not annexed to this Notice. However, Body Corporates / Institutional shareholders (i.e. Other than Individuals, HUF, NRI etc.) are entitled to appoint authorised representatives for the purpose of voting through remote e-voting and participation in the AGM through VC/OAVM and cast their votes through e-voting during the AGM. Corporate members intending to authorize their representatives to participate and vote at the meeting are requested to send a certified copy of the Board resolution / authorization letter to the Scrutinizer by email to alagar@alagarassociates.com with a copy marked to evoting@nsdl.com. In the case of joint holders, the vote of the first holder who tenders a vote shall be accepted to the exclusion of the votes of the other joint holders.

4. The attendance of members attending the AGM through VC/ OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Act, 2013.

5. Members may note that the Board has recommended a Final Dividend of ₹4/- per equity share.

6. The final dividend as recommended by the Board of Directors, if approved at the AGM, will be paid as per the Statutory timelines to those members, whose names appear in the Register of Members on September 18, 2026, and in respect of shares held in dematerialized form, dividend will be paid to members whose names are furnished by National Securities Depository Limited and Central Depository Services (India) Limited as beneficial owners as on that date.

7. Members holding shares in physical forms are requested to notify any change in their address to the Company / Share Transfer Agents quoting Registered Folio number. Members holding shares in electronic form are requested to intimate any change in their address or bank mandates to their respective Depository Participants. Members are encouraged to utilize the Electronic Clearing System (ECS) for receiving dividend. For members who have not updated their bank account details, dividend warrants / demand drafts / cheques will be sent to their registered addresses in the mode permitted for the purpose.

8. As per the Income Tax Act, 2025 ("the IT Act"), dividends paid or distributed by the Company is taxable in the hands of the shareholders. Accordingly, companies are required to deduct tax at source from dividends paid to shareholders. To enable us to determine the appropriate TDS rate as applicable, members are requested to submit relevant documents and/or update their Residential Status, PAN, Category as per the IT Act with their Depository Participants or in case shares are held in physical form, with the Share Transfer Agents by sending email to einward@integratedindia.in.

   However, no tax shall be deducted on the dividend payable to resident individual shareholders if the total dividend to be received by them during Financial Year 2025-26 does not exceed ₹ 10,000, and also in cases where members provide valid Form 121 [earlier Form 15G / 15H] as per Income Tax Rules, 2026 (for individuals, with no tax liability on total income and income not exceeding the maximum amount which is not chargeable to tax or individuals above the age of 60 years with no tax liability on the total income). Resident shareholders may also submit any other document as prescribed under the IT Act to claim a lower / nil withholding of tax. PAN is mandatory for members providing Form 121 [earlier Form 15G / 15H] or any other document as mentioned above.

9. Members are requested to intimate changes, if any, pertaining to their name, postal address, email address, telephone/mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc.

   a) For shares held in electronic form: to their Depository Participants ("DPs")

   b) For shares held in physical form: to the Company/RTA in prescribed Form ISR-1 and other forms pursuant to SEBI Master Circular No. SEBI/HO/MIRSD/SECFATF/P/ CIR/2023/169 dated October 12, 2023. To mitigate unintended challenges on account of freezing of folios, SEBI vide its Circular No. SEBI/HO/MIRSD/POD-1/P/ CIR/2023/181 dated November 17, 2023, has done away with the provision regarding freezing of folios not having PAN, KYC, and Nomination details.

   Members may please note that SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/8 dated January 25, 2022 and through Regulation 40 of the Listing Regulations has mandated the Listed Companies to issue securities in dematerialized form only while processing service requests viz. Issue of duplicate securities certificate; claim from unclaimed suspense account; renewal/ exchange of securities certificate; endorsement; sub-division/splitting of securities certificate; consolidation of securities certificates/folios; transmission and transposition. In this regard, Members are requested to dematerialize / demat their shares or securities held in physical form. Members are requested to make the service requests by submitting a duly filled and signed Form ISR – 4, the format of which is available on the Company's website at https://www.caplinpoint.net/index.php/shareholder-information/ and on the website of the Company's Share Transfer Agents Integrated India at https://www.integratedindia.in/. It may be noted that any service request can be processed only after the folio is KYC Compliant.

10. Members who have not yet registered their e-mail addresses and mobile numbers are requested to update the said details in the records of the relevant depositories (National Securities Depository Limited / Central Depository Services (India) Limited) through their depository participants or may contact the Registrar and Share Transfer Agent, Integrated Registry Management Services Private Limited, Kences Towers, 2nd Floor, No 1, Ramakrishna Street, North Usman Road, T Nagar, Chennai – 600 017, Telephone: 91-44-28140801-803, E-mail: einward@integratedindia.in for receiving any documents / communication from the Company.

11. Members wishing to claim dividends, which remain unclaimed, are requested to correspond with Company Secretary at the Company's Registered Office or the RTA. Members are requested to note that dividends not encashed or claimed within seven years from the date of transfer to the Company's Unpaid Dividend Account, will, as per Section 124(5) of the Act, 2013 be transferred to the Investor Education and Protection Fund. The Members, whose unclaimed dividends/shares have been transferred to IEPF, may claim the same by making an application to the IEPF Authority, in Form No. IEPF-5 available on www.iepf.gov.in. The Members/ claimants can file only one consolidated claim in a financial year as per the IEPF Rules.

12. In compliance with the provisions of Section 108 of the Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended from time to time and pursuant to Regulation 44 of the SEBI Listing Regulations and in terms of SEBI circular the Company is pleased to offer e-voting facility to its Members to exercise their right to vote at the 35th AGM by electronic means in respect of the businesses to be transacted at the AGM through the remote e-Voting platform provided by National Securities Depository Limited (NSDL).

13. The Board has appointed M/s. Alagar & Associates LLP, (FCS 7488; CoP 8196) Practicing Company Secretaries as the scrutinizers for conducting the e-voting in a fair and transparent manner. The scrutinizers will submit the report to the Chairman of the Company or to any person authorized by the Chairman after completing the scrutiny of the e-voting (votes cast during the AGM and votes cast through remote e-voting), within two working days from

the conclusion of the AGM. The results declared along with the Scrutinizer's report shall be communicated to the Stock Exchanges, Depositories and RTA and also be displayed on the Company's website www.caplinpoint.net.

14. In compliance with the MCA and SEBI Circulars the Annual Report for Financial Year 2025-26 along with the Notice of the 35th AGM is being sent to the members through e-mail. A letter containing a weblink for accessing the Notice and Annual Report for the financial year 2025-26 will be sent to those shareholders who have not registered their email address with the Company/ Depositories/ RTA.

15. Members holding shares in demat form are requested to update their email address with their Depository Participants. In line with the MCA Circulars, the notice calling the AGM has been uploaded on the website of the Company at https://www.caplinpoint.net/index.php/annual- report/. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and the AGM Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. www.evoting.nsdl.com.

16. SEBI vide Circular Nos. SEBI/HO/OIAE/OIAE_IAD-1/P/CIR/2023/131 dated July 31, 2023, and SEBI/HO/OIAE/OIAE_IAD-1/P/CIR/2023/135 dated August 4, 2023, read with Master Circular No. SEBI/HO/ OIAE/OIAE_IAD-1/P/CIR/2023/145 dated July 31, 2023 (updated as on August 11, 2023), has established a common Online Dispute Resolution Portal ("ODR Portal") for resolution of disputes arising in the Indian Securities Market.

    Pursuant to above-mentioned circulars, post exhausting the option to resolve their grievances with the RTA/Company directly and through existing SCORES platform, the investors can initiate dispute resolution through the ODR Portal (smartodr.in/login).

17. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors who are allowed to attend the AGM without restriction on account of first come first served basis.

18. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Act and the Register of Contracts or Arrangements in which the Directors are interested, maintained under Section 189 of the Act, will be available electronically for inspection by the members during the AGM.

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING GENERAL MEETING ARE AS UNDER:-

The remote e-voting period begins on Tuesday, September 22, 2026 at 9.00 A.M. and ends on Thursday, September 24, 2026 at 5.00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the cut-off date i.e. Friday, September 18, 2026, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut- off date, being Friday, September 18, 2026.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility. Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual shareholders holding securities in demat mode with NSDL	1. For OTP-based login, click on the NSDL e-Voting login link. You will need to enter your 8-digit DP ID, 8-digit Client ID, PAN, and Verification Code, then generate an OTP. Enter the OTP received on your registered email ID/mobile number and click Login. After successful authentication, you will be redirected to the NSDL Depository site where you can see the e-Voting page. Click on the company name or e-Voting service provider (NSDL) to be redirected to the NSDL e-Voting website for casting your vote during the remote e-Voting period or for joining the virtual meeting and voting during the meeting. 2. Existing IDeAS users can visit the e-Services website of NSDL, either on a personal computer or mobile. On the e-Services home page, click the “Beneficial Owner” icon under “Login” available under the ‘IDeAS’ section; this will prompt you to enter your existing User ID and Password. After successful authentication, you will see e-Voting services under Value Added Services. Click “Access to e-Voting” under e-Voting services to see the e-Voting page, then click on the company name or e-Voting service provider (NSDL) to be redirected accordingly. 3. If you are not registered for IDeAS e-Services, the option to register is available on the NSDL e-Services website by selecting “Register Online for IDeAS Portal.” 4. Visit the e-Voting website of NSDL. Once the home page of the e-Voting system is launched, click the “Login” icon available under the ‘Shareholder/Member’ section. Enter your User ID (your sixteen-digit demat account number held with NSDL), Password/OTP, and the Verification Code shown on screen. After successful authentication, you will be redirected to the NSDL Depository site to access the e-Voting page. 5. Shareholders/members can also download the NSDL Mobile App “NSDL Speede” by scanning the QR code provided, for a seamless voting experience.
Individual Shareholders holding securities in demat mode with CDSL	1. Users who have opted for the CDSL Easi/Easiest facility can log in using their existing user ID and password to reach the e-Voting page without further authentication. Users should visit the CDSL website and click the login icon and the New System Myeasi tab, then use their existing Easi username and password. 2. After successful login, the Easi/Easiest user will see the e-Voting option for eligible companies where e-voting is in progress. Clicking the e-voting option opens the e-Voting page of the relevant service provider for casting votes during the remote e-Voting period or during the meeting. Links are also provided to access all e-Voting service providers directly. 3. If not registered for Easi/Easiest, registration is available on the CDSL website under the login and New System Myeasi tab. 4. Alternatively, users can directly access the e-Voting page by providing their Demat Account Number and PAN from the e-Voting link on the CDSL website home page. The system authenticates the user via OTP sent to the registered mobile number and email as recorded in the demat account.
Individual shareholders (holding securities in demat mode) logging in through their Depository Participant	You can also log in using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for the e-Voting facility. After logging in, you will see the e-Voting option. Click on it to be redirected to the NSDL/CDSL Depository site after successful authentication, where you can access the e-Voting feature. Click on the company name or e-Voting service provider (NSDL) to be redirected to the NSDL e-Voting website for casting your vote.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800-21-09911

B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.

2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.

3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

   Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below:

Password details for shareholders other than Individual shareholders are given below:

5. a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.

   b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.

   c) How to retrieve your 'initial password'?

      (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

      (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.

6. If you hold shares in Physical mode or are unable to retrieve or have not received the "Initial Password" or have forgotten your password:

   a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.

   b) "Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.

   c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.

d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.

8. Now, you will have to click on "Login" button.

9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.

2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".

3. Now you are ready for e-Voting as the Voting page opens.

4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.

5. Upon confirmation, the message "Vote cast successfully" will be displayed.

6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.

7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to alagar@alagarassociates.com with a copy marked to evoting@ nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.

2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting. nsdl.com to reset the password.

3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on.: 022 - 4886 7000 or send a request to Ms. Pallavi Mhatre, Senior Manager, at evoting@nsdl.com

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to compliance. officer@caplinpoint.net.

2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to compliance.officer@caplinpoint.net. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.

3. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.

4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.

2. Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.

3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.

4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

1. Member will be provided with a facility to attend the EGM/AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for Access to NSDL e-Voting system. After successful login, you can see link of "VC/OAVM" placed under "Join meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.

2. Members are encouraged to join the Meeting through Laptops for better experience.

3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.

4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.

5. Shareholders who would like to express their views/have questions may send their questions in advance mentioning their name demat account number/folio number, email id, mobile number at compliance.officer@caplinpoint.net from September 21, 2026 to September 23, 2026. The same will be replied by the company suitably. They may also register themselves as speakers.

6. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013 AND ADDITIONAL INFORMATION AS REQUIRED UNDER SEBI LISTING REGULATIONS AND CIRCULARS ISSUED THERE UNDER.

ITEM NO. 4: Re-appointment of Dr. Sridhar Ganesan (DIN: 06819026) as the Managing Director of the Company

Dr. Sridhar Ganesan (DIN: 06819026) was re-appointed as the Managing Director of the Company for a period of two (2) years with effect from August 25, 2024, and his present term of office expires on August 24, 2026.

Profile Summary & Core Skills:

Dr. Sridhar Ganesan has over four decades of distinguished global leadership experience in the pharmaceutical industry. His expertise spans Profit Centre Management, Global Marketing, Middle East and African business operations, international collaborations and strategic partnerships, pharmaceutical project planning and implementation, manufacturing, new product development, Quality Assurance and Factory Management. Under his guidance, the Company has continued to strengthen its business operations, enhance operational efficiencies, achieve sustained growth and create long-term value for its stakeholders.

His deep understanding of the pharmaceutical business, regulatory environment and global markets continues to provide valuable guidance in driving the Company's long-term objectives.

Justification for Re-appointment:

Dr. Sridhar Ganesan has attained the age of 71 years. In terms of Section 196(3)(a) of the Companies Act, 2013 read with Schedule V thereto, his continuation in office as Managing Director, having attained the age of 70 years, requires the approval of the Members by way of Special Resolution. Dr. Sridhar Ganesan plays a pivotal role in overseeing the ongoing product/ project expansion of the Company and the Group. Further, he has extensive industry experience, distinguished leadership, comprehensive knowledge of the Company's business. His valuable contribution to the sustained growth and success of the Company, in the opinion of the Board, is in the best interests of the Company. Hence, the Nomination and Remuneration Committee and Board recommends the Special Resolution for approval by the Members.

Dr. Sridhar Ganesan fulfil all the conditions given under Section 196 and Schedule V of the Companies Act, 2013 ("the Act") to be eligible for his re-appointment and has confirmed that he is not disqualified from being re-appointed as Director in terms of Section 164 of the Act and has given his consent to act as Managing Director in terms of Section 152 of the Act, subject to approval by the Members.

Based on the above, the Nomination and Remuneration Committee, recommended his re-appointment as the Managing Director and the Board of Directors, at its meeting held on August 12, 2026, approved the re-appointment of Dr. Sridhar Ganesan (DIN: 06819026) as the Managing Director of the Company for a further period of two (2) years commencing from August 25, 2026, to August 24, 2028, on the terms and conditions, including remuneration, as set out in the Resolution. The disclosures required under the Companies Act, 2013, Schedule V thereto, the Secretarial Standard on General Meetings (SS-2) and Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 are provided in the Annexure forming part of this Notice.

Memorandum of Interest

Except Dr. Sridhar Ganesan, none of the Directors, Key Managerial Personnel of the Company and their relatives, is in any way concerned or interested in the aforesaid resolution proposed to be passed as a Special resolution.

The Board recommends the resolution set forth in the Notice for the approval of the members.

ITEM NO. 5: Continuation of Mr. C. C. Paarthipan (DIN: 01218784) as the Chairman and Non-Executive, Non-Independent Director of the Company

Mr. C. C. Paarthipan (DIN: 01218784) is a first-generation entrepreneur with nearly four decades of rich and diverse experience in the pharmaceutical industry. Beginning his career in the 1980s as a Medical Representative, he established the Company with a vision to make quality pharmaceutical products affordable and accessible across emerging markets.

Under his visionary leadership, the Company has established a strong global presence across Latin America and other international geographies while maintaining its commitment to delivering high quality and affordable healthcare solutions. He continues to lead the Company's strategic growth initiatives, fostering innovation, expanding global operations and creating sustainable long-term value for stakeholders. His leadership has also played a significant role in strengthening the Company's governance framework and strategic direction.

Profile Summary & Core Skills

As the Founder of the Company, Mr. C. C. Paarthipan has been instrumental in transforming the organisation into a globally recognised pharmaceutical enterprise with a strong presence across emerging markets. His entrepreneurial mindset, strategic foresight and deep understanding of international pharmaceutical markets have enabled the Company to build a sustainable business model focused on underserved markets. His expertise in business strategy, international expansion, corporate governance, leadership development and stakeholder management continues to provide invaluable guidance to the Board and the management in shaping the long-term strategic direction of the Company. Guided by his philosophy of exploring untapped opportunities, he has successfully taken the Company's products to diverse global markets, predominantly serving the bottom of the pyramid through high-quality, affordable pharmaceutical solutions.

Justification for the proposed approval sought

Mr. C. C. Paarthipan will attain the age of 75 years on August 2, 2027. Pursuant to Regulation 17(1A) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the continuation of a Non-Executive Director who has attained the age of seventy-five years requires the approval of the Members by way of a Special Resolution, prior to attaining 75 years. Based on the above, the Board at its meeting held on August 12, 2026, approved the continuation of Mr. C. C. Paarthipan (DIN: 01218784) as the Chairman and Non-Executive, Non-Independent Director of the Company. Being a Non-executive Director, he will not be entitled to any remuneration from the Company, and he shall continue to be liable to retire by rotation in accordance with the provisions of the Companies Act, 2013 and the Articles of Association of the Company.

The disclosures required under the Companies Act, 2013, the Secretarial Standard on General Meetings (SS-2) and Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 are provided in the Annexure forming part of this Notice.

Mr. C. C. Paarthipan has confirmed that he is not disqualified from continuing as Director in terms of Section 164 of the Companies Act, 2013 ("the Act") and has given his consent to act as Chairman and Non-executive Director in terms of Section 152 of the Act, subject to approval by the Members.

The Board is of the opinion that Mr. C C Paarthipan possesses the identified core skills, expertise and competencies fundamental for effective functioning in his role as a Chairman and Non-executive Director.

Memorandum of Interest

Except Mr. C. C. Paarthipan, and his relatives Mr. Ashok Partheeban and Mr. Vivek Partheeban (who are also Directors and Vice Chairmen of the Company), none of the Directors or Key Managerial Personnel of the Company or their relatives are concerned or interested, financially or otherwise in the aforesaid resolution proposed to be passed as a Special resolution.

The Board recommends the resolution set forth in the Notice for the approval of the members.

ITEM NO. 6: Appointment of Mr. D. Muralidharan (DIN: 08301904) as the Whole Time Director of the Company

Profile Summary & Core Skills:

Mr. D. Muralidharan (DIN: 08301904) has been serving as the Chief Financial Officer (CFO) of the Company since February 19, 2016. He is a seasoned finance professional holding a bachelor's degree in commerce (B. Com), Associate Membership of the Institute of Company Secretaries of India (ACS), and Cost & Management Accountant (CMA) qualification from ICMAI. He is also a member of the Risk Management Committee of the Company. Mr. Muralidharan's profile reflects the following skill set and experience.

S. NO	SKILL AREA	RELEVANT EXPERIENCE
1	Finance	Over Four decades of experience as a Finance professional.
2	Law	Knowledge of corporate and financial regulatory framework
3	Management	Core member of senior leadership managing finance and operations
4	Administration	Administrative oversight as part of senior management responsibilities
5	Corporate Governance	Rich experience in Board processes and member of the Risk Management Committee of the Company in his executive capacity.

Justification for appointment:

In recognition of his exceptional skill set, proven leadership, and extensive contributions as Chief Financial Officer, and with a view to further strengthening corporate governance, the Nomination and Remuneration Committee recommended the appointment of Mr. D. Muralidharan as Additional Director designated as Whole-Time Director of the Company for a term of two (2) years commencing from August 12, 2026 to August 11, 2028, subject to the approval of the Members. The Committee firmly believes that his elevation to the Board will enrich its diversity of thought and enhance decision-making by bringing his deep expertise in financial strategy and corporate governance.

Mr. D. Muralidharan has attained the age of 70 years. In terms of Section 196(3)(a) of the Companies Act, 2013, read with Schedule V thereto, his appointment as Whole Time Director, having attained the age of 70 years, requires the approval of the Members by way of a Special Resolution.

Mr. D. Muralidharan fulfils all the conditions prescribed under Section 196 and Schedule V of the Companies Act, 2013 ("the Act") to be eligible for appointment, and has confirmed that he is not disqualified from being appointed as a Director in terms of Section 164 of the Act. He has also given his consent to act as Whole Time Director in terms of Section 152 of the Act, subject to approval by the Members.

Based on the recommendation of Nomination & Remuneration Committee, the Board of Directors, at its meeting held on August 12, 2026, approved the appointment Mr. D. Muralidharan (DIN: 08301904) as a Whole Time Director of the Company for a period of two (2) years commencing from August 12, 2026, to August 11, 2028, on the terms and conditions, including remuneration, as set out in the Resolution. The disclosures required under the Companies Act, 2013, Schedule V thereto, the Secretarial Standard on General Meetings (SS-2) and Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 are provided in the Annexure forming part of this Notice.

Memorandum of Interest

Except Mr. D Muralidharan, none of the Directors, Key Managerial Personnel of the Company and their relatives, is in any way concerned or interested in the aforesaid resolution proposed to be passed as a Special resolution.

The Board recommends the resolution set forth in the Notice for the approval of the members.

ANNEXURE TO NOTICE

ADDITIONAL INFORMATION ON DIRECTORS AS REQUIRED UNDER REGULATION 36 OF THE SEBI LISTING REGULATIONS AND APPLICABLE SECRETARIAL STANDARDS ISSUED BY THE INSTITUTE OF COMPANY SECRETARIES OF INDIA

Name of the director	Dr. Sridhar Ganesan (DIN: 06819026)	Mr. C. C. Paarthipan (DIN: 01218784)	Mr. D Muralidharan (DIN: 08301904)
Age and Date of Birth	71 years (23-03-1955)	74 years (02-08-1952)	70 years (25-08-1955)
Designation	Managing Director	Chairman and Non-Executive, Non-Independent Director	Whole Time Director
Qualifications	MS in Pharmaceuticals and Doctorate in Homeopathic Medicines	B. A.	B.Com, CMA and CS
Experience (Including a brief resume and expertise in specific functional areas)	Dr Sridhar Ganesan has more than 42 years of experience in the Pharma industry. He had provided effective leadership for setting higher goals and objectives for the Company and driving the team to achieve those goals and objectives.	• Mr. C C Paarthipan is the Chairman of Caplin Point Laboratories Limited and has been in the Board since 1993. • He has more than four decades of rich experience in the Pharmaceutical Industry. • Possesses extensive expertise in business strategy, international market expansion, corporate governance, leadership development and stakeholder management. • He has been the guiding force of the Company in achieving business targets/ goals. • Continues to provide strategic leadership and guidance to the Board and management in shaping the Company's long-term vision and business strategy.	Mr. D. Muralidharan has been serving as the Chief Financial Officer (CFO) of the Company since February 19, 2016. He has more than four decades experience as a Finance professional.
Terms and conditions of appointment/ re-appointment	As provided in the Explanatory Statement to the Notice under Item No. 4	As provided in the Explanatory Statement to the Notice under Item No. 5	As provided in the Explanatory Statement to the Notice under Item No. 6
Remuneration last drawn	Salary – ₹ 55,20,000 per annum and other perquisites subject to Schedule V limits	Nil	Salary - ₹ 62,37,600 per annum as the Chief Financial Officer of the Company along with other perquisites.
Remuneration sought to be paid	Salary – ₹ 55,20,000 per annum, along with other perquisites, with power to the Board/Nomination and Remuneration Committee to vary the remuneration,subject to overall ceiling of 5% of the net profit.	Nil	Salary - ₹ 62,37,600 per annum, along with other perquisites, with power to the Board/Nomination and Remuneration Committee to vary the remuneration,subject to overall ceiling of 5% of the net profit

Name of the director	Dr. Sridhar Ganesan (DIN: 06819026)	Mr. C. C. Paarthipan (DIN: 01218784)	Mr. D Muralidharan (DIN: 08301904)
Date of first appointment on the board	February 12, 2014	October 01, 1993	August 12, 2026
Shareholding (Including beneficial ownership), if any, in the company	Holds 98,750 equity shares in the Company	Holds 1,41,67,192 equity shares in the Company	Holds 20,000 equity shares in the Company.
Relationship with other directors/ Key Managerial Person	NIL	Father of Mr. Ashok Partheeban and Mr. Vivek Partheeban, Directors and Vice-Chairmen.	NIL
Number of meetings of the Board attended during the year	Five (5) meetings during the Financial Year 2025-26	Five (5) meetings during the Financial Year 2025-26	NIL
Listed entities in which the person holds the directorship	1 (Including Caplin Point Laboratories Limited)	1 (Including Caplin Point Laboratories Limited)	1 (Including Caplin Point Laboratories Limited)
Memberships/ Chairmanship in committees of the board (Audit & Stakeholders Relationship Committee) *	NIL	NIL	NIL
Listed entities from which the director has resigned in the past three years	NIL	NIL	NIL

** Companies other than Caplin Point Laboratories Limited.*

By Order of the Board of Directors

For Caplin Point Laboratories Limited
Venkatram G
(General Counsel & Company Secretary)
Membership No A23989

PLACE: Chennai
DATE: August 12, 2026

REGISTERED OFFICE:
Caplin Point Laboratories Limited
CIN: L24231TN1990PLC019053
Ashvich Towers, 3rd Floor,
No.3, Developed Plots, Industrial Estates,
Perungudi, Chennai – 600096
Website: https://www.caplinpoint.net/
E-mail: compliance.officer@caplinpoint.net

INFORMATION AT A GLANCE

Particulars	Details
Day, Date and time of AGM	September 25, 2026, Friday and 10:00 A.M
Mode	Video Conferencing / Other Audio Visual Means
E-voting website of NSDL	https://www.evoting.nsdl.com/
Record Date for dividend	September 18, 2026
Dividend payment date	On or before October 24, 2026
Cut-off date for e-voting	September 18, 2026
E-voting start date and time	September 22, 2026; 9.00 A.M.
E-voting end date and time	September 24, 2026; 5:00 P.M.
Start date for speaker registration and sending questions	September 21, 2026
End date for speaker registration and sending questions	September 23, 2026
Date of declaration of voting results	On or before September 29, 2026
Name and contact details of e-voting service provider	Ms. Pallavi Mhatre Sr. Manager-NSDL Email address: evoting@nsdl.com Contact Number: 022 - 4886 7000 and 022 - 2499 7000
Name, address, and contact details of Registrar and Share Transfer Agent	Integrated Registry Management Services Private Limited Kences Towers, 2nd Floor, No 1, Ramakrishna Street, North Usman Road, T Nagar, Chennai – 600 017, Telephone: 91-44-28140801-803, E-mail: einward@integratedindia.in

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