

3M India Limited
CIN: L31300KA1987PLC013543

Concorde Block, UB City
24, Vittal Mallya Road,
Bangalore - 560 001
Phone: 080-3061 4366
Fax: 080-2223 1450
Website: www.3m.com/in
E-Mail: vsrinivasan@mmm.com



May 27, 2016

The Corporate Relationship Department
Bombay Stock Exchange Limited,
1st Floor, New Trading Ring, Rotunda Building
P.J. Towers, Dalal Street, Fort
Mumbai - 400 001

Scrip Code - 523395

The Secretary
National Stock Exchange of India Limited
Exchange Plaza, Bandra - Kurla Complex
Bandra (E), Mumbai - 400 051

Scrip Code - 3MINDIA

The Vice President-Operations
National Securities Depository Ltd.
Trade World, 4th Floor, A Wing
Kamala Mills Compound, Senapati Bapat Marg,
Lower Parel, Mumbai- 400 013

The Vice President -Operations
Central Depository Services (India) Ltd.
Phiroze Jeejeebhoy Towers
17th Floor, Dalal Street
Mumbai- 400 001

Dear Sir/s Madam,

This is to inform you the following:

1. The 29th Annual General Meeting (AGM) of the Company will be held on **Friday, August 5, 2016**.
2. The share transfer books of the company will remain closed from **July 30, 2016 (Saturday) to August 5, 2016 (Friday)**, for the purpose of 29th Annual General Meeting.
3. The Members, whose names appear in the Register of Members / list of Beneficial Owners as on **July 29, 2016 (Friday)** i.e. the date prior to the commencement of Book closure date are entitled to vote on the Resolutions proposed at the AGM to be held on August 5, 2016.

Kindly bring this to the notice of the members of the Exchange.

Thanking you,



CC

Karvy Computershare Private Limited
Karvy Selenium Tower-B, Plot Nos. 31 & 32,
Financial District, Gachibowli, Nanakramguda,
Serilingampally, Hyderabad- 500 008

-For information

Yours faithfully,
For 3M India Limited,

(V. Srinivasan)
Company Secretary



Regd. Office & Factory: Plot Nos. 48-51, Electronics City, Hosur Road, Bangalore - 560100