



Biocon Limited
20th KM, Hosur Road
Electronic City
Bangalore 560 100, India
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CIN : L24234KA1978PLC003417

www.biocon.com

BIO/SECL/TG/2025-26/91

September 13, 2025

To, The Manager BSE Limited Department of Corporate Services Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400 001	To, The Manager National Stock Exchange of India Limited Corporate Communication Department Exchange Plaza, Bandra Kurla Complex Mumbai – 400 050
Scrip Code – 532523	Scrip Symbol – Biocon

Subject: Letters to shareholders

Ref.: 100 Days Campaign – ‘Saksham Niveshak’

Dear Sir/Madam,

This is further to our earlier letters dated August 20, 2025 and September 10, 2025 and with reference to the Circular dated July 16, 2025 issued by the Investor Education and Protection Fund Authority, Ministry of Corporate Affairs, Government of India whereby companies are requested to launch a 100 days campaign -"Saksham Niveshak", from July 28, 2025 to November 06, 2025, to reach out to shareholders whose dividend remain unpaid/unclaimed before they get transferred to the Investor Education and Protection Fund ("IEPF").

As part of the Company's continuous efforts to support this campaign, the Company has sent letters today to the aforesaid shareholders urging them to update their KYC and bank details and to claim their unpaid/unclaimed dividend before they get transferred to IEPF.

A copy of the letter sent to shareholders is enclosed herewith.

The above information is also available on the website of the Company at www.biocon.com.

Kindly take the above information on record and acknowledge.

Thanking You,

Yours faithfully,

For **Biocon Limited**

Rajesh U. Shanoy
Company Secretary and Compliance Officer
M. No.: ACS 16328
Enclosed: Copy of letter sent to shareholders



Biocon Limited

Registered Office: 20th KM, Hosur Road, Electronic City,
Bengaluru – 560 100, Karnataka, India

Tel: 080-2808 2808, CIN: L24234KA1978PLC003417

Website: www.biocon.com; E-mail: co.secretary@biocon.com

Date: September 10, 2025

Dear Shareholder,

Sub.: Notice to shareholders under 100 Days Campaign - 'Saksham Niveshak' launched by Ministry of Corporate Affairs – A special reminder to update KYC and bank details to claim unpaid/unclaimed dividend prior to the transfer to the Investor Education and Protection Fund.

Ref: Directive of Investor Education and Protection Fund Authority, Ministry of Corporate Affairs, for initiation of 100 days campaign from July 28, 2025 to November 06, 2025.

Folio / DPID / CLID No.:

The Investor Education and Protection Fund Authority, Ministry of Corporate Affairs, Government of India has vide its circular dated July 16, 2025 requested companies to launch a **100 days campaign - "Saksham Niveshak"**, from July 28, 2025 to November 06, 2025, to reach out to shareholders whose dividend remain unpaid/unclaimed before they get transferred to the Investor Education and Protection Fund ("IEPF"). Accordingly, the Company has participated in the campaign to enable its shareholders to update their details and claim the unpaid /unclaimed dividend.

Purpose of the campaign: To create awareness among shareholders to update their KYC and bank details and claim any unpaid or unclaimed dividend before they get transferred to the IEPF.

In line with the initiatives taken by the Company prior to the launch of this campaign and in continuation of the measures taken by the Company under the umbrella of the **100 days Campaign - "Saksham Niveshak"**, the Company is issuing this Notice urging the shareholders to update their KYC and bank details and to claim their unpaid/unclaimed dividend before they get transferred to IEPF.

In this regard it is to bring to your kind notice that the following amount(s) declared by the Company as dividend for the respective financial years mentioned below on shares held by you in the Company, remain unpaid/unclaimed as per the Company's record and has not been encashed by you as on date:

Dividend for the Financial Year(s)	Warrant No.	Amount (Rs.)

Please note in case the aforesaid dividend amounts remain unpaid/unclaimed for seven consecutive years or more, the same shall become liable to be transferred to the IEPF in accordance with the applicable provisions of the Companies Act, 2013.

As you are aware, dividend declared by the Company is remitted either electronically or by sending dividend warrant(s) to the registered address of the shareholders. In view of above, kindly surrender the original dividend warrant(s). In case the original warrant(s) has/have been misplaced or is/are not traceable, kindly execute and submit an Application-cum-Undertaking in the form attached herewith, along-with a duly signed request letter (format attached); for release of the aforesaid unclaimed dividend amount(s), quoting your Folio No./DP Id-Client Id.



All requests for release of unclaimed / unpaid dividend should be accompanied with the following documents:

a) In case Shares are held in Electronic/Dematerialized Form:

- (i) Original unclaimed warrant(s), if applicable;
- (ii) Request Letter;
- (iii) Duly executed Application-cum-Undertaking in case the original warrant is not available;
- (iv) Copy of the updated Client Master List and PAN card along with cancelled cheque. Payment will be made to the Bank Account registered against the said demat account.

b) In case Shares are held in Physical Form:

- (i) Original unclaimed warrant(s), if applicable;
- (ii) Request Letter;
- (iii) Duly executed Application-cum-Undertaking in case the original warrant is not available;
- (iv) Investor Service Request Form ISR - 1 and Form ISR - 2 duly filled as per the instructions stated therein along with the supporting documents including original cancelled cheque leaf with your name as the Account Holder. The "Investor Request Forms" are available on the website of the Company at <https://www.biocon.com/investor-relations/shareholder-services/miscellaneous-communication/>

Yours truly,

For **Biocon Limited**

Sd/-
Rajesh U. Shanoy
Company Secretary and Compliance Officer
M. No.: ACS 16328



UPDATION OF INFORMATION

The Securities and Exchange Board of India ("SEBI") vide its SEBI Master Circular no. dated June 23, 2025, has mandated furnishing of PAN and KYC details (i.e., contact details, bank account details, specimen signature etc.) by holders of physical securities in prescribed forms.

Accordingly, Members holding shares in physical mode are requested to submit PAN, contact details, bank account details and specimen signature for their corresponding folio, in the prescribed forms to the Registrar & Share Transfer Agent ("RTA") of the Company as per the aforesaid SEBI Master Circular. Relevant details and forms prescribed by SEBI in this regard are made available under Investors tab on the website of the Company at <https://www.biocon.com/investor-relations/shareholder-services/miscellaneous-communication/>

Members holding shares in demat mode are requested to update the aforesaid details with your Depository Participants. Further, we request you to convert your physical shares into Demat mode for ease of holding and considering SEBI's stipulation in respect of transfer of shares, if any, in Demat mode.

For any queries in respect of above matter, shareholders may contact Mr. D Suresh Babu, Senior Manager, M/s. KFin Technologies Limited (erstwhile: KFin Technologies Private Limited), the RTA of the Company at KFin Technologies Limited (Unit: Biocon Limited), Selenium Tower B, Plot No. 31 & 32, Financial District, Gachibowli, Hyderabad- 500032; Tel. No.: 040-67161517, 040-67162222; email ID: einward.ris@kfintech.com.

Yours truly,
For **Biocon Limited**

Sd/-
Rajesh U. Shanoy
Company Secretary and Compliance Officer
M. No.: ACS 16328

(This is a computer generated letter hence signature not required)

To know more about the Campaign and Company's active participation in this, please refer to "EPFA 100 Days Campaign: Saksham Niveshak" section available under the Investors tab on the Company's official website at: <https://www.biocon.com/investor-relations/share-information/iepfa-100-days-campaign-saksham-niveshak/>



REQUEST LETTER FOR CLAIMING UNCLAIMED DIVIDEND

To,
KFin Technologies Limited
UNIT: BIOCON LIMITED
Selenium, Tower B, Plot- 31 & 32,
Gachibowli, Financial District, Nanakramguda,
Hyderabad- 500032

Dear Sir/ Madam,

Subject : Payment of unclaimed dividend

Folio No. / DP ID- Client ID No. :

This is to confirm that I / We _____shareholder(s) of Biocon Limited, have lost / misplaced / not received/ not encashed dividend(s) (please tick whichever is applicable), as detailed below:

Dividend for the Financial Year(s)	Amount (Rs.)

- No dividend was declared by the Company for financial years 2019-20 and 2020-21.
- Unpaid Dividends and shares upto Financial Year 2016-17 have already been transferred to IEPF authority, as per IEPF Rules and the Company is under the process of transferring the unpaid Dividends and shares for Financial Year 2017-18 to IEPF authority as per IEPF Rules.

You are requested to kindly arrange for the payment of the aforesaid unpaid dividend.

Thanking You,
Yours sincerely.

Name :
Address :



**Application-Cum-Undertaking
FOR PAYMENT OF UNPAID/UNCLAIMED DIVIDEND**

(To be executed on Rs. 100/- Non-Judicial Stamp paper if the amount to be claimed more than Rs. 1500/-)

KFin Technologies Limited
(Unit: Biocon Limited)
Selenium Tower B, Plot 31-32, Gachibowli, Financial
District, Nanakramguda, Hyderabad – 500 032

REF : FOLIO/DPID/CLIENT ID:

I/We hereby confirm that I/We have not encashed any of the Dividends paid by the Company and/or have lost/ misplaced/not received (please tick whichever is applicable) dividend warrant as per details given below:

Dividend Warrant No.	MICR. No. / DD. No.	Financial Year	Amount(s) (Rs.)

In consideration of your crediting the amounts directly to my bank account as mentioned below or issuing to me Demand Draft(s)/Pay Order(s) in lieu of the Dividend Warrant(s) lying unclaimed/ unpaid in my name and which are irretrievable /lost or misplaced, I/We hereby agree and undertake to hold the Company, its Directors and officers harmless and to keep them protected from / against all losses, costs or damages which you may sustain or incur by reason of the Company issuing Demand Draft(s)/ Pay Order(s) or by the original Dividend Warrant(s) being, at any time, found and presented for payment by any person or persons claiming to be the holder(s) of the Dividend Warrant(s) or in any way interested therein. I/We further agree and undertake to return to you the original Dividend Warrants, should it be found by me/us or again come into my/our possession at any time hereafter.

Name		Signature	
First Holder:			
Second holder:			
Third holder:			
Address of first holder:			
Bank Account Details: (for electronic credit of unpaid dividends and all future dividends)			
Name of the Bank			
Name of the Branch			
Account Number (as appearing in your cheque book)			
Account Type (Saving / Current / Cash Credit)	10 – Saving	11 – Current	13 – Cash Credit
9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of a cheque for verification			
11 Digit IFSC Code			
Witness1:	Witness2:		
Name :	Name :		
Address :	Address :		
Signature :	Signature :		

Dated:

Note: For the undertaking to be considered complete, please ensure the address and bank details of shareholder are filled correctly and it is duly signed by all the holders and two witnesses.