



Biocon Limited
20th KM, Hosur Road
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Bangalore 560 100, India
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CIN : L24234KA1978PLC003417

www.biocon.com

BIO/SECL/TG/2025-26/29

May 13, 2025

To The Manager BSE Limited Department of Corporate Services Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400 001 Scrip Code - 532523	To The Manager, National Stock Exchange of India Limited Corporate Communication Department Exchange Plaza, Bandra Kurla Complex Mumbai – 400 050 Scrip Symbol - BIOCON
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Subject: - Reminder Letter to shareholders to claim unclaimed dividends.

Dear Sir / Madam,

In compliance with the provisions of Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, please find enclosed a copy of reminder letter sent to the eligible shareholders who have not claimed their dividend for 7 (seven) consecutive years, requesting them to claim the same and avoid transfer of such dividends and/ or shares to the Investor Education and Protection Fund (IEPF).

The above information will also be available on the website of the Company at www.biocon.com.

Kindly take the same on record and acknowledge.

Thanking You,

Yours faithfully,

For **Biocon Limited**

Siddharth Mittal
Managing Director & CEO
DIN: 03230757

Encl: As above



Biocon Limited

CIN: L24234KA1978PLC003417

Regd. Office: 20th KM, Hosur Road, Electronic City, Bengaluru – 560 100, Karnataka, India

Tel: 080-2808 2808, Fax: 080-2852 3423

Website: www.biocon.com; E-mail: co.secretary@biocon.com

BIOCON/IEPF/REM/3

Date: 02.05.2025

Name of the Second Holder:

Name of the Third Holder :

Folio/DPID/CLID No.:

Dear Shareholder(s),

Sub.: Transfer of Unclaimed Dividend and Equity Shares of Biocon Limited to the Investor Education and Protection Fund (IEPF) Authority for the Financial Year 2017-18.

Ref: Pursuant to Section 124(6) of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended ("IEPF Rules").

We draw your kind attention to the final dividend declared by the Company on July 27, 2018 in respect of the financial year 2017-18 which was paid on August 08, 2018. We find from our records that the said dividend has not been encashed by you.

As per section 124(5) of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ("IEPF Rules") and subsequent amendment thereto, any money transferred to the Unpaid Dividend Account of the Company, which remains unpaid or unclaimed for a period of seven years from the date of such transfer shall be transferred by the Company to the Investor Education and Protection Fund ("IEPF") established by Central Government.

Further, as per Section 124(6) of the Companies Act, 2013 read with IEPF Rules, all shares in respect of which Dividend has not been paid or claimed for 7 (seven) consecutive years or more, shall also be transferred by the Company in the name of IEPF.

As you are aware, dividend declared by the Company is remitted either electronically or by sending dividend warrant(s) to the registered address of the shareholders. The Company has always strived to communicate and reach out to the shareholders by sending periodic reminder letters/ reminders by way of a note in the Notice convening the Annual General Meetings of the Company to claim unpaid or unclaimed dividend lying with the Company. Further, full details of such unpaid or unclaimed dividends is uploaded on the Company's website www.biocon.com.

It has been noticed that you have not encashed/ claimed the dividend for last 7 (seven) consecutive years commencing from the financial year 2017-18 on the equity shares held by you.

You are therefore, requested to claim your unclaimed dividend immediately but not later than August 20, 2025, failing which the equity shares held by you in the Company will get transferred to Demat Account of IEPF Authority as per the relevant provisions within prescribed timelines. The details of dividend amount not encashed/ claimed by you as on date is given below:

Financial Year ended	Interim / Final Dividend	Date of declaration of Dividend	No. of Equity Shares	Dividend Amount (Rs.)

- No dividend was declared by the Company for financial years 2019-20 and 2020-21.
- Unpaid Dividends and shares upto Financial Year 2016-17 have already been transferred to IEPF authority, as per IEPF Rules.

Number of Equity Shares liable for transfer to IEPF:

Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and the underlying shares transferred to IEPF Authority pursuant to the said IEPF Rules.

Kindly note that all subsequent corporate benefits accruing on such shareholding shall also be credited in favour of the IEPF Authority.

ACTION TO BE TAKEN BY THE SHAREHOLDER:

You are requested to immediately claim your unpaid or unclaimed dividends as mentioned above by making an application in the enclosed Application-cum-undertaking and avoid the transfer of your shares to IEPF by sending the relevant documents to us or KFin Technologies Limited (Formerly known as KFin Technologies Private Limited), Registrar and Share Transfer Agent ("RTA") of the Company at the address mentioned in the table below, **on or before August 20, 2025.**

- In case Shares are held in Electronic/Dematerialized Form:** Copy of the updated Client Master List, PAN along with cancelled cheque is to be submitted. Payment will be made to the Bank Account registered against the said demat account.
- In case Shares are held in Physical Form:** Investor Service Request Form ISR - 1, Form ISR - 2 and Form No. SH - 13 (for Nomination details) or Form ISR-3 (for opting out of Nomination) [collectively "Investor Request Forms"] duly filled as per the instructions stated therein along with the supporting documents including original cancelled cheque leaf with your name as the Account Holder. The "Investor Request Forms" are available at the website of the Company viz. www.biocon.com.

The concerned shareholders, holding shares in physical form and whose shares are liable to be transferred to IEPF Authority may note that the Company would be issuing new share certificate(s) in lieu of the original share certificate(s) held by them for the purpose of dematerialization and transfer of shares to IEPF Authority as per the Rules and upon such issue, the original share certificate(s) which are registered in their name will stand automatically cancelled and will be deemed non-negotiable.

In case we do not receive your claim on or before August 20, 2025, we shall, in accordance with the requirements of the said Rules, transfer the shares to IEPF by the due date as per the procedure stipulated in the IEPF Rules, without any further notice.

In case you are holding original dividend warrant(s), please send the same to our RTA along with the relevant documents to ensure electronic transfer of unpaid/ unclaimed dividends to your bank account. You are requested to keep your bank details updated to avoid any rejection or non-payment of dividends. In case the dividend warrant(s) is not traceable or is lost, please return the enclosed Application cum Undertaking along with the documents as mentioned above.

You are also requested to mandatorily update your National Automated Clearing House ("NACH") details with Company's RTA/Depository Participants, as the case may be, to enable timely payment of your dividend in future, through NACH facility.



With a view to comply with the requirements as set out in the Rules, we shall initiate necessary action for transfer of shares to IEPF.

Claim from IEPF:

Please note that subsequently, you are eligible to claim from IEPF Authority both the unclaimed dividend amount and the equity shares transferred to IEPF by making an online application in **Form IEPF-5** and by sending the physical copy of the same duly signed (as per registered specimen signature) along with requisite documents enumerated in the said Form IEPF-5 to the Nodal Officer of the Company at its Registered Office for verification of the claim. The Company on receipt of such application from the shareholder, shall file an online verification report to IEPF Authority for refund of the unclaimed dividend amount and/or transfer of shares back to the bank account / demat account of the shareholder. Kindly note that as per the above Rules, only one such request can be made in a year by the shareholder.

In case of any further clarifications or assistances in this regard, please contact to:

<p>To, Mr. Mukesh Kamath Interim Chief Financial Officer and Nodal Officer Biocon Limited 20th KM Hosur Road, Electronic City Bangalore - 560100 Tel:+91- 80 2808 2808 Fax:+91- 80 2852 3423 Email: co.secretary@biocon.com Website: www.biocon.com</p>	<p>To, Mr. Suresh D Babu Senior Manager KFin Technologies Limited (Formerly known as KFin Technologies Private Limited) Unit: Biocon Limited Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500 032 Tel.: + 91-40-6716 1517 Fax No.: + 91-40-2300 1153 Email: einward.ris@kfintech.com Website: www.kfintech.com</p>
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Thanking you,

Yours faithfully,
For Biocon Limited

Sd/-
Mukesh Kamath
Interim Chief Financial Officer and Nodal Officer



**Application-Cum-Undertaking
FOR PAYMENT OF UNPAID/UNCLAIMED DIVIDEND**

(To be executed Rs.100/- Non-Judicial Stamp paper if the amount to be claimed more than Rs. 500/-)

KFin Technologies Limited
(Formerly known as KFin Technologies Private Limited)
(Unit: Biocon Limited)
Selenium Tower B, Plot 31-32, Gachibowli,
Financial District, Nanakramguda,
Hyderabad - 500 032

REF :

Sub : Transfer of Equity Shares of the Company to Investor Education and Protection Fund (IEPF)

I/We hereby confirm that I/We have not encashed any of the Dividends paid by the Company in previous Financial Years, so as to create any adverse claim upon the amount of the Dividend warrant(s). The following are the details of the unclaimed Dividends of the subsequent financial years:

Dividend Warrant No.	MICR. No. / DD. No.	Amount(s) (Rs.)	Date of Payment

In consideration of your crediting the amounts directly to my bank account as mentioned below or issuing to me Demand Draft(s)/Pay Order(s) in lieu of the Dividend Warrant(s) lying unclaimed/ unpaid in my name and which are irretrievable /lost or misplaced, I/We hereby agree and undertake to hold the Company, its Directors and officers harmless and to keep them protected from / against all losses, costs or damages which you may sustain or incur by reason of the Company issuing Demand Draft(s)/ Pay Order(s) or by the original Dividend Warrant(s) being, at any time, found and presented for payment by any person or persons claiming to be the holder(s) of the Dividend Warrant(s) or in any way interested therein. I/We further agree and undertake to return to you the original Dividend Warrants, should it be found by me/us or again come into my/our possession at any time hereafter.

Name		Signature	
First Holder:			
Second holder:			
Third holder:			
Address of first holder:			
Bank Account Details : (for electronic credit of unpaid dividends and all future dividends)			
Name of the Bank			
Name of the Branch			
Account Number (as appearing in your cheque book)			
Account Type (Saving/ Current / Cash Credit)	10-Saving	11 - Current	13- Cash Credit
9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of a cheque for verification			
11 Digit IFSC Code			
Witness1:		Witness2:	
Name:		Name:	
Address:		Address:	
Signature:		Signature:	

Dated:

Note: For the undertaking to be considered complete, please ensure the address and bank details of first holder and joint holder(s), as applicable, are filled correctly and it is duly signed by all the holders and two witnesses.