



**Biocon Limited**  
20th KM, Hosur Road  
Electronic City  
Bangalore 560 100, India  
T 91 80 2808 2808  
F 91 80 2852 3423

CIN : L24234KA1978PLC003417

[www.biocon.com](http://www.biocon.com)

BIO/SECL/TG/2025-26/88

September 10, 2025

|  |   |
|--|---|
| To,<br>The Manager<br><b>BSE Limited</b><br>Department of Corporate Services<br>Phiroze Jeejeebhoy Towers,<br>Dalal Street, Mumbai – 400 001 | To,<br>The Manager<br><b>National Stock Exchange of India Limited</b><br>Corporate Communication Department<br>Exchange Plaza, Bandra Kurla Complex<br>Mumbai – 400 050 |
| <b>Scrip Code - 532523</b>   | <b>Scrip Symbol – Biocon</b>  |

**Subject: Email communication to shareholders**  
**Ref.: 100 Days Campaign – ‘Saksham Niveshak’**

Dear Sir/Madam,

This is further to our earlier letter dated August 20, 2025 and with reference to the Circular dated July 16, 2025 issued by the Investor Education and Protection Fund Authority, Ministry of Corporate Affairs, Government of India whereby companies are requested to launch a 100 days campaign -"Saksham Niveshak", from July 28, 2025 to November 06, 2025, to reach out to shareholders whose dividend remain unpaid/unclaimed before they get transferred to the Investor Education and Protection Fund ("IEPF").

As part of the Company's continuous efforts to support this campaign, the Company has sent an email communication today to those shareholders who have registered their email address with the Registrar & Share Transfer Agent of the Company/Depository Participant(s), urging them to update their KYC and bank details and to claim their unpaid/unclaimed dividend before they get transferred to IEPF.

A copy of the communication sent to shareholders is enclosed herewith.

The above information is also available on the website of the Company at [www.biocon.com](http://www.biocon.com).

Kindly take the above information on record and acknowledge.

Thanking You,

Yours faithfully,

For **Biocon Limited**

**Rajesh U. Shanoy**  
**Company Secretary and Compliance Officer**  
**M. No.: ACS 16328**

Enclosed: Copy of communication sent to shareholders



## Biocon Limited

CIN: L24234KA1978PLC003417

**Registered Office:** 20<sup>th</sup> KM, Hosur Road, Electronic City,  
Bengaluru - 560 100, Karnataka, India

Tel: 080-2808 2808,

Website: [www.biocon.com](http://www.biocon.com); E-mail: [co.secretary@biocon.com](mailto:co.secretary@biocon.com)

Date: September 10, 2025

Name of the Shareholder : ##holder##

Dear Shareholder,

**Sub.: Notice to shareholders under 100 Days Campaign - 'Saksham Niveshak' launched by Ministry of Corporate Affairs - A special reminder to update KYC and bank details to claim unpaid/unclaimed dividend prior to the transfer to the Investor Education and Protection Fund.**

**Ref.: Directive of Investor Education and Protection Fund Authority, Ministry of Corporate Affairs, for initiation of 100 days campaign from July 28, 2025 to November 06, 2025.**

Folio / DPID / CLID No.: ##dpid## ##holder\_folio##

The Investor Education and Protection Fund Authority, Ministry of Corporate Affairs, Government of India has vide its circular dated July 16, 2025 requested companies to launch a **100 days campaign - "Saksham Niveshak"**, from July 28, 2025 to November 06, 2025, to reach out to shareholders whose dividend remain unpaid/unclaimed before they get transferred to the Investor Education and Protection Fund ("IEPF"). Accordingly, the Company has participated in the campaign to enable its shareholders to update their details and claim the unpaid /unclaimed dividend.

**Purpose of the campaign:** To create awareness among shareholders to update their KYC and bank details and claim any unpaid or unclaimed dividend before they get transferred to the IEPF.

In line with the initiatives taken by the Company prior to the launch of this campaign and in continuation of the measures taken by the Company under the umbrella of the **100 days Campaign - "Saksham Niveshak"**, the Company is issuing this Notice urging the shareholders to update their KYC and bank details and to claim their unpaid/unclaimed dividend before they get transferred to IEPF.

In this regard it is to bring to your kind notice that the following amount(s) declared by the Company as dividend for the respective financial years mentioned below on shares held by you in the Company, remain unpaid/unclaimed as per the Company's record and has not been encashed by you as on date:

| Dividend for the Financial Year(s) | Warrant No.    | Amount (Rs.) |
|------------------------------------|----------------|--------------|
| ##div_year##                       | ##Warrant_No## | ##Amount##   |

Please note in case the aforesaid dividend amounts remain unpaid/unclaimed for seven consecutive years or more, the same shall become liable to be transferred to the IEPF in accordance with the applicable provisions of the Companies Act, 2013.

As you are aware, dividend declared by the Company is remitted either electronically or by sending dividend warrant(s) to the registered address of the shareholders. In view of the same, kindly surrender the original dividend warrant(s). In case the original warrant(s) has/have been misplaced or is/are not traceable, kindly execute and submit an [Application-cum-Undertaking](#), along-with a duly signed [request letter](#); for release of the aforesaid unclaimed/unpaid dividend amount(s), quoting your Folio No./DP Id-Client Id.

All requests for release of unclaimed / unpaid dividend should be accompanied with the following documents:

**a. In case Shares are held in Electronic/Dematerialized Form:**

- i. Original unclaimed warrant(s), if applicable;
- ii. Request Letter;
- iii. Duly executed Application-cum-Undertaking in case the original warrant is not available;
- iv. Copy of the updated Client Master List and PAN card. Payment will be made to the Bank Account registered against the said demat account.

**b. In case Shares are held in Physical Form:**

- i. Original unclaimed warrant(s), if applicable;
- ii. Request Letter;
- iii. Duly executed Application-cum-Undertaking in case the original warrant is not available;
- iv. Investor Service Request Form ISR - 1 and Form ISR - 2 duly filled as per the instructions stated therein along with the supporting documents including original cancelled cheque leaf with your name as the Account Holder. The "Investor Request Forms" are available on the website of the Company at <https://www.biocon.com/investor-relations/shareholder-services/miscellaneous-communication/>.

**UPDATION OF INFORMATION**

The Securities and Exchange Board of India ("SEBI") vide its SEBI Master Circular no. dated June 23, 2025, has mandated furnishing of PAN and KYC details (i.e., contact details, bank account details, specimen signature etc.) by holders of physical securities in prescribed forms.

Accordingly, Members holding shares in physical mode are requested to submit PAN, contact details, bank account details and specimen signature for their corresponding folio, in the prescribed forms to the Registrar & Share Transfer Agent ("RTA") of the Company as per the aforesaid SEBI Master Circular. Relevant details and forms prescribed by SEBI in this regard are made available under Investors tab on the website of the Company at <https://www.biocon.com/investor-relations/shareholder-services/miscellaneous-communication/>.

Members holding shares in demat mode are requested to update the aforesaid details with your Depository Participants. Further, we request you to convert your physical shares into Demat mode for ease of holding and considering SEBI's stipulation in respect of transfer of shares, if any, in Demat mode.

For any queries in respect of above matter, shareholders may contact Mr. D Suresh Babu, Senior Manager, M/s. KFin Technologies Limited (erstwhile: KFin Technologies Private Limited), the RTA of the Company at KFin Technologies Limited (Unit: Biocon Limited), Selenium Tower B, Plot No. 31 & 32, Financial District, Gachibowli, Hyderabad-500032; Tel. No.: 040- 67161517, 040-67162222; email ID: [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com).

Yours truly,  
For **Biocon Limited**

Sd/-  
**Rajesh U. Shanoy**  
**Company Secretary and Compliance Officer**  
**M. No.: ACS 16328**

*To know more about the Campaign and Company's active participation in this, please refer to "IEPFA 100 Days Campaign: Saksham Niveshak" section available under the Investors tab on the Company's official website at: <https://www.biocon.com/investor-relations/share-information/iepfa-100-days-campaign-saksham-niveshak/>.*