



BARAK VALLEY CEMENTS LTD.

281, Deepali, Pitam Pura, Delhi-34 Tel. : +91-11-27033828 / 829 Fax : +91-11-27033830

E-mail : delhi@barakcement.com • Website : www.barakcement.com

CIN : L01403AS1999PLC005741



Ref:0409 /BVCL/2015-16

Dated: 04.09.2015

To
The General Manager
Department of Corporate Services,
National Stock Exchange of India Limited
Exchange Plaza, Bandra Kurla Complex,
Bandra (East), Mumbai-400051
Fax: 022-26598237/38/47
Phone No. 022-2659-8235/36

**Sub: Intimation of Annual General Meeting, E-Voting Information and Book Closure
Symbol: BVCL.**

Dear Sir/Madam,

This is to inform you that the 16th Annual General Meeting (AGM) of the members of Barak Valley Cements Limited will be held on Wednesday, the 23rd September, 2015 at 12.30 P.M at 202, Royal View, B.K. Kakoti Road, Near DGP Office, Ulubari, Guwahati, Assam – 781007 to transact the business set out in the Notice which has already been sent to the members individually through e-mail if his/her e-mail address is registered with the Depository/Registrar & Transfer Agent and through permitted mode if his/her e-mail ID is not so registered.

Further, pursuant to the provisions of Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014, the Register of Members and Share Transfer Books of the Company will remain closed from Thursday, 17th September, 2015 to Wednesday, 23rd September, 2015 (both days inclusive).

The Company is pleased to provide e-voting facility to the members for transacting the business at the above said AGM scheduled to be held on Wednesday, the 23rd September, 2015. Members holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) 16th September, 2015, may cast their vote electronically on the Business as set out in the Notice of the 16th AGM through electronic voting system of National Securities Depository Limited (NSDL). All the members are informed that (a) the business as set out in the notice of 16th AGM may be transacted by electronic voting; (b) the date of completion of sending of notice of 16th AGM is on and before 31st August, 2015; (c) the voting through electronic means shall commence on 20th September, 2015 at 9.00 a.m.; (d) the voting through electronic means shall end on 22nd September, 2015 at 5.00 p.m.; (e) voting through electronic means shall not be allowed beyond 5.00 p.m. on 22nd September, 2015; (f) the Notice of 16th AGM is available on the Company's website www.barakcement.com and on NSDL's website www.evoting.nsdl.com and (g) for the process and manner of electronic voting, members may go through the instructions in the Notice of 16th AGM or visit NSDL's website www.evoting.nsdl.com and in case of queries members may refer to the Frequently Asked Questions (FAQs) for members and e-voting user manual for members at the downloads section of www.evoting.nsdl.com or contact Mr. Rajiv Ranjan, Assistant Manager, NSDL at the designated e-mail IDs:

evoting@nsdl.co.in or rajivr@nsdl.co.in or at telephone nos.022-24994200/ 022-24994738 who will also address the grievances connected with the electronic voting. Members may also write to the Company Secretary at the above mentioned e-mail ID or Registered Office address.

You are requested to consider the aforesaid for your official records and oblige.

Thanking You,

FOR BARAK VALLEY CEMENTS LIMITED

Varun Kapoor
(Varun Kapoor)
Company Secretary

