Sec.BPCL

14th September 2021

The Secretary,
BSE Ltd.,
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai 400 001
BSE Scrip Code: 500547

The Secretary,
National Stock Exchange of India Ltd.,
Exchange Plaza, Plot No C/1,
G Block, Bandra-Kurla Complex,
Mumbai 400051
NSE Symbol : BPCL

Dear Sir/Madam,

Sub : Addendum to the Notice of Annual General Meeting

We refer to our letter dated 3rd September, 2021 informing about 68th Annual General Meeting (AGM) of the Company scheduled to be held on Monday, 27th September, 2021 at 10:30 a.m. (IST) through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM").

Further, pursuant to Section 160 of the Companies Act, 2013 read with Rule 13 of the Companies (Appointment and Qualifications of Directors) Rules, 2014, and other applicable provisions of the Companies Act, 2013, the Company has received a Notice dated 7th September, 2021 from a member proposing the name of Shri Vetsa Ramakrishna Gupta as candidate for the office of Director of the Company, for consideration at the said AGM. Accordingly, an addendum to the Notice is being circulated electronically to the members to whom Notice of the 68th AGM has been sent, in terms of the provisions of the Companies Act, 2013. The copy of the same is enclosed herewith and would be available on the website of the Company at www.bharatpetroleum.in.

Thanking You,

Yours faithfully,
For Bharat Petroleum Corporation Limited

(V.Kala)
Company Secretary

Encl.: A/a.

BHARAT PETROLEUM CORPORATION LIMITED

Corporate Identification Number (CIN): L23220MH1952GOI008931

Regd. Office : Bharat Bhavan, P. B. No. 688, 4 & 6, Currimbhoy Road, Ballard Estate,
Mumbai - 400 001. Phone: 2271 3000 / 4000, Fax: 2271 3874
Email: info@bharatpetroleum.in Website: www.bharatpetroleum.in

ADDENDUM TO THE NOTICE OF 68TH AGM OF BHARAT PETROLEUM CORPORATION LIMITED

Pursuant to Section 160 of the Companies Act, 2013 read with Rule 13 of the Companies (Appointment and Qualifications of Directors) Rules, 2014, and other applicable provisions of the Companies Act, 2013, Notice is hereby given to the Members of Bharat Petroleum Corporation Limited (BPCL / Company) that the Company has received a Notice dated 7th September, 2021, under Section 160 of the Companies Act, 2013 for candidature of Shri Vetsa Ramakrishna Gupta (DIN: 08188547) to the Office of Director in the ensuing 68th Annual General Meeting (AGM) of the Company scheduled to be held on Monday, 27th September, 2021 at 1030 AM (IST) through Video Conferencing ("VC") /Other Audio Visual Means ("OAVM").

The aforesaid proposal for appointment of Shri Vetsa Ramakrishna Gupta (DIN 08188547) would be included in the remote e-voting facility commencing on Thursday, 23rd September, 2021 at 9:00 a.m. (IST) and ending on Sunday, 26th September, 2021 at 5:00 p.m. (IST) and in the e-voting during the AGM.

As the Notice was received subsequent to the issue of the Notice of the 68th AGM of the Company, an addendum to the Notice of the 68th AGM is being circulated electronically to the members to whom Notice of the 68th AGM has been sent, in terms of the provisions of the Companies Act, 2013. Further as provided for in Rule 13 of the Companies (Appointment and Qualification of Directors), Rules, 2014, the above intention to appoint Director has been advertised suitably for the information of all shareholders. The Notice of the 68th AGM of the Company and the addendum to the Notice is available on https://www.bharatpetroleum.in/bharat-petroleum-for/investors/shareholders-information/agm-reports.aspx

The proposal for appointment of Shri Vetsa Ramakrishna Gupta to the Office of Director will be taken up for consideration of the Members of the Company in the 68th AGM as a part of Special Business, in the form of an Ordinary Resolution, as set forth below:

Item No.6: Appointment of Shri Vetsa Ramakrishna Gupta (DIN 08188547) as Director (Finance) (Whole time Director)

To consider and, if thought fit, to pass the following Resolution as an Ordinary Resolution:-

"RESOLVED THAT pursuant to the provisions of Section 149, 152 and other applicable provisions of the Companies Act, 2013 and the Rules framed thereunder [including any statutory modification(s), enactment(s) or re-enactment(s) thereof for the time being in force] and provisions of the Articles of Association of the Company, Shri Vetsa

Ramakrishna Gupta (DIN: 08188547), who was appointed by the Board of Directors as an Additional Director and Director (Finance) with effect from 7th September, 2021 and who holds office up to the date of this Annual General Meeting of the Company under Section 161 of the Companies Act, 2013 and in respect of whom, the Company has received a Notice in writing from a Member under Section 160 of the Companies Act, 2013 proposing his candidature for the office of Director of the Company, be and is hereby appointed as Director (Finance) of the Company liable to retire by rotation, on terms and conditions as determined by the Government of India."

By Order of the Board of Directors

Sd/-
(V. Kala)
Company Secretary

Place: Mumbai
Date: 14th September, 2021
Registered Office:
Bharat Bhavan, P. B. No. 688, 4 & 6 Currimbhoy Road, Ballard Estate,
Mumbai 400 001 CIN: L23220MH1952GOI008931 Phone: 2271 3000 / 4000
Fax: 2271 3874 email: info@bharatpetroleum.in Website: www.bharatpetroleum.in

Notes:

1. An Explanatory Statement pursuant Section 102(1) of the Companies Act, 2013 in respect of the above Special Business to be transacted at the AGM is annexed hereto.

2. All the processes, notes and instructions relating to remote e-voting and e-voting during the AGM set out in the Notice of the ensuing 68th AGM shall mutatis-mutandis apply to the Resolution proposed in this Addendum to the Notice. Further, relevant documents mentioned herein will be available electronically for inspection by the Members during the AGM, as per note no.14 of the said Notice.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 6: Appointment of Shri Vetsa Ramakrishna Gupta (DIN 08188547) as Director (Finance) (Whole time Director)

The Government of India, Ministry of Petroleum and Natural Gas (MoP&NG), vide letter dated 7th September, 2021, had communicated its approval for the appointment of Shri Vetsa Ramakrishna Gupta to the post of Director (Finance), in BPCL for a period of five years w.e.f the date of assumption of the charge of the post, or till the date of his superannuation or until further orders whichever is the earliest, on the remuneration and other terms and conditions as per the letter from Government of India on the subject. Pursuant to this, Shri Vetsa Ramakrishna Gupta was appointed as Additional Director on the Board and as Director (Finance) of the Company under the provisions of Article 77A of the Articles of Association of the Company effective 7th September, 2021. He is liable to retire by rotation in terms of the Companies Act, 2013. Shri Vetsa Ramakrishna Gupta, being an Additional Director, holds office up to the date of the ensuing Annual General Meeting. The Company has received a Notice from a member in writing along with the deposit of requisite amount under Sections 160 of the Companies Act, 2013 proposing the name of Shri Vetsa Ramakrishna Gupta as a candidate for the office of the Director of the Company.

Shri Vetsa Ramakrishna Gupta was appointed as Chief Financial Officer (CFO) effective 01.08.2021 and after his appointment as Director (Finance), he would continue as CFO in the Company.

Shri Vetsa Ramakrishna Gupta is a member of the Institute of Chartered Accountants of India, and the Institute of Cost Accountants of India. His brief resume containing his age, qualifications, expertise, membership in committees of BPCL, directorship in other companies, and membership in committees of other companies etc. is annexed herewith.

Shri Vetsa Ramakrishna Gupta is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013 and he is not debarred from holding the position of Director by virtue of any order of SEBI or any other authority.

The Board of Directors accordingly recommends the passing of the proposed Ordinary Resolution as contained in item no 6 by Members of the Company.

Shri Vetsa Ramakrishna Gupta is interested in the Resolution to the extent as it concerns his appointment. None of the other Directors or Key Managerial Personnel or their relatives has any concern or interest, financial or otherwise, in passing of the said Ordinary Resolution.

By Order of the Board of Directors

Sd/-
(V. Kala)
Company Secretary

Place: Mumbai
Date: 14th September, 2021
Registered Office:
Bharat Bhavan, P. B. No. 688, 4 & 6 Currimbhoy Road, Ballard Estate,
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BRIEF RESUME OF DIRECTORS SEEKING APPOINTMENT AT THE 68TH ANNUAL GENERAL MEETING

Name	Vetsa Ramakrishna Gupta
Date of Birth	29.06.1971
Date of first Appointment	07.09.2021
Qualifications	B.Com, ACA, AICWA
Experience in specific functional areas	Shri Vetsa Ramakrishna Gupta has rich experience of working in various facets of finance like Business Finance, Corporate Finance, Treasury Management, Risk Management, Taxation, Financial Planning and Budgeting etc. During his tenure spanning over more than 23 years, he held various senior positions in BPCL and was instrumental in strengthening Corporate Governance and bringing about numerous process improvements.
Membership/Chairmanships of Board Committees in BPCL	Stakeholders' Relationship Committee Corporate Social Responsibility (CSR) Committee Risk Management Committee
Directorship held in other Companies	**Director:** Bharat Oman Refineries Limited Mumbai Aviation Fuel Farm Facility Private Limited Fino Finance Private Limited Fino Paytech Limited Matrix Bharat Pte Limited
Membership in Committees of other Companies	Mumbai Aviation Fuel Farm Facility Private Limited – CSR Committee Fino Finance Private Limited - Audit Committee & Nomination & Remuneration Committee Fino Paytech Limited - CSR Committee
Relationship with other Directors & KMP	None
No. of shares held in BPCL	7525