

Sec.3.4.1(L)

6.9.2020

The Secretary,
BSE Ltd.,
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai 400 001
BSE Scrip Code: 500547

The Secretary,
National Stock Exchange of India Ltd.,
Exchange Plaza, Plot No C/1,
G Block, Bandra-Kurla Complex,
Mumbai 400051
NSE Symbol : BPCL

Dear Sir/Madam,

Sub: Newspaper Advertisement on Annual General Meeting

We enclose herewith copies of the Newspaper Advertisement published in the newspapers i.e. in Times of India in English language and in Maharashtra Times, in Marathi language on 6th September 2020 informing about the 67th Annual General Meeting of the Company to be held on Monday, 28th September 2020 at 1100 hrs through Video Conferencing / Other Audio Visual Means.

The above information is also available on the website of the Company at www.bharatpetroleum.in.

This is for your information.

Thanking You,

Yours faithfully,
For Bharat Petroleum Corporation Limited



(V. Kala)
Company Secretary

CIN : L23220MH1952GOI008931

Regd. Office: Bharat Bhavan, P. B. No. 688,
4 & 6, Currimbhoy Road, Ballard Estate, Mumbai - 400 001.

Phone: 2271 3000 / 4000, **Fax:** 2271 3874

Email: info@bharatpetroleum.in, **Website:** www.bharatpetroleum.in

**NOTICE OF THE 67TH ANNUAL GENERAL MEETING (AGM) AND
INFORMATION ON E-VOTING AND CLOSURE OF REGISTER OF
MEMBERS AND SHARE TRANSFER BOOKS FOR THE PURPOSE OF AGM**

1. Notice is hereby given that the 67th Annual General Meeting (AGM) of Members of Bharat Petroleum Corporation Limited (the Company) will be held on **Monday, 28th September 2020 at 1100 hrs. IST** through Video Conferencing (VC) / Other Audio Visual Means (OAVM), in compliance with all applicable provisions of the Companies Act, 2013 and the rules made thereunder and Securities and Exchange Board of India (SEBI) (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with the General Circular Numbers 14/2020 dated 8th April 2020, 17/2020 dated 13th April 2020 and 20/2020 dated 5th May 2020 issued by Ministry of Corporate Affairs (MCA) and Circular Number SEBI / HO / CFD / CMD 1 / CIR / P / 2020 / 79 and other applicable circulars issued by MCA and SEBI, to transact the businesses as set out in the Notice convening AGM. Members will be able to attend the AGM through VC/ OAVM or view live webcast at www.evoting.nsdl.com.
2. The Company has sent the Notice convening AGM alongwith the Annual Report on 5th September, 2020 through electronic mode to the Members whose email addresses are registered with the Company and / or Depositories. The Notice convening AGM and Annual Report is also available on the website of the Company at www.bharatpetroleum.in, on the website of National Securities Depository Limited (NSDL) at www.evoting.nsdl.com and on the website of the Stock Exchanges, i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively.
3. Since the present AGM is being held through VC / OAVM pursuant to the MCA Circulars, the facility to appoint a proxies by the members will not be available.
4. All the documents referred to in the Notice and Explanatory Statements shall be open for inspection through electronic means without any fee on all working days during office hours from the date of circulation of notice up to the date of the AGM i.e. 28th September, 2020. Members seeking to inspect such documents can send an email to ssc@bharatpetroleum.in

Instructions for remote e-voting and e-voting during AGM

5. Members are being provided with the facility to cast their votes on all Resolutions as set forth in the Notice convening AGM using electronic voting system (e-voting). The Company has engaged the services of M/s NSDL to provide e-voting facility. Members may cast their votes remotely, using the electronic voting system on the date mentioned below. Further, the facility for voting through electronic voting system will also be made available at the AGM and members attending the AGM through VC / OAVM who have not cast their vote(s) by remote e-voting and are otherwise not barred from doing so, will be eligible to vote at the AGM. The voting rights of Members shall be in proportion to the equity shares held by them (in physical or dematerialized mode), in the paid-up equity share capital of the Company as on **Monday, 21st September, 2020 (cut-off date)**. **Person who is in the records on the cut-off date only can vote at the AGM or by remote e-voting.**
6. The remote e-voting period commences on **Thursday, 24th September, 2020 at 9.00 a.m. and will end on Sunday, 27th September, 2020 at 5.00 p.m.** During this period, the Members may cast their vote electronically. The remote e-voting module shall be disabled by NSDL thereafter. Once the votes on a Resolution have been cast by the member, the member shall not be allowed to change it subsequently.
7. The members who have cast their votes by remote e-voting prior to the AGM may also attend / participate in the AGM through VC / OAVM but shall not be able to cast their votes again.
8. Information and instructions including details of User ID and Password relating to e-voting have been sent to the members by email. The same login credentials is to be used for attending the AGM through VC / OAVM. The manner of remote e-voting and e-voting at the AGM by members holding shares in dematerialized mode, physical mode and for members who have not registered their email addresses is provided in the Notice of the AGM. The information on the manner of registering / updating email addresses is also provided in the Notice of the AGM.
9. Any person, who acquires shares of the Company and becomes a Member of the Company after the Notice has been sent electronically by the Company and holds shares as on the cut-off date i.e. **Monday, 21st September, 2020**; may obtain the User ID and Password by sending a request to evoting@nsdl.co.in or bpcl@dsr-cid.in. However if he / she is already registered with NSDL for remote e-voting, then he / she can use his/her existing User ID and Password for casting the votes.
10. In case of any queries pertaining to e-voting, members may refer to the Frequently Asked Questions (FAQs) and the e-voting user manual available under download section on www.evoting.nsdl.com, or contact on toll free number 1800-222-900. In case of any grievances relating to e-voting, send a request to NSDL at evoting@nsdl.co.in or contact Ms. Pallavi Mhatre, Manager, NSDL, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400013 on pallavid@nsdl.co.in / 91 22 2499 4545
11. Pursuant to the provisions of Section 91 of the Companies Act, 2013 (Act) and the applicable rules framed thereunder and SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015 the Register of Members and Share Transfer Books of the Company will remain closed from **Tuesday, 22nd September, 2020, to Monday, 28th September 2020 (both days inclusive)** for the purpose of AGM.
12. Members are requested to carefully read all the Notes set out in the Notice of the AGM and in particular, instructions for joining the AGM, manner of casting vote through remote e-voting or through e-voting during the AGM.

For Bharat Petroleum Corporation Limited

Sd/-

(V. Kala)

Date : 5th September 2020

Place : Mumbai

Company Secretary



