



BIOFIL CHEMICALS & PHARMACEUTICALS LIMITED

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Tel. : 0731-2426700, 2426718 • CIN : L24233MP1985PLC002709

Date: 28th September, 2021

To, The Company Secretary, Corporate Compliance Department National Stock Exchange of India Limited Bandra Kurla Complex, Mumbai	To, The Company Secretary Corporate Compliance Department BSE Limited Dalal Street, P.J. Tower, Mumbai
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Sub: Summary of Proceedings of 36th Annual General Meeting of the Company held on Monday, 27th September, 2021 pursuant to Regulation 30 read with Part A of Schedule III of SEBI (LODR) Regulations, 2015

Ref: BIOFIL CHEMICALS AND PHARMACEUTICALS LIMITED (BSE Scrip Code: 524396; NSE SYMBOL: BIOFILCHEM; ISIN: INE829A01014)

Dear Sir/Madam,

The 36th Annual General Meeting (AGM) of the Company was held on Monday, 27th September 2021 at 03.00 P.M. (IST) through video conference (VC) / other audio visual means (OAVM) in accordance with the relevant circulars issued by the Ministry of Corporate Affairs, Government of India and the Securities and Exchange Board of India.

The meeting commenced at 03.10 P.M. (IST).

The Registered office of the Company has been deemed as the venue for the Meeting and the proceedings of the Annual General Meeting have been deemed to be made thereat, to transact the businesses as stated in the Notice dated 13th August, 2021 convening the AGM, without the physical presence of the Members at a common venue.

The following Directors & KMP's were present at the meeting:

S. No.	Name of the Director	Designation
1	Mr. Ramesh Shah	Chairman & Managing Director
2	Mr. Romil Shah	Non Executive Non-Independent Director
3	Mr. Ketan Shah	Whole Time Director
4	Mrs. Shaila Jain	Independent Woman Director
5	Mr. Ashok Kumar Ramawat	Independent Director
6	Mr. Satish Beohar	Independent Director
7	Mr. Jitendra Kumar Sahu	Chief Financial Officer
8	Ms. Shikha Khilwani	Company Secretary and Compliance officer

Members Present: 42 Members attended the meeting through video conference (VC)/ other audio visual means (OAVM).



Ms. Shikha Khilwani, Company Secretary, introduced Directors and Senior Management personnel's present at the meeting through VC/OAVM. The respective Chairpersons of the Audit Committee, Stakeholders Relationship Committee and Nomination and Remuneration Committee were also present at the AGM. The Statutory Auditors and Secretarial Auditors were also present at the Meeting through VC/OAVM. Company Secretary then briefed them on certain points relating to the participation at the Meeting through VC/OAVM. She also informed that the meeting was held through VC/OAVM in compliance with the circulars issued by the Ministry of Corporate Affairs, Government of India and Securities and Exchange Board of India.

Mr. Ramesh Shah Chairman and Managing Director of the Company, Chaired the meeting. Company Secretary with the permission of the Chair announced that requisite Quorum being present and called the meeting to order.

Since there was no Physical attendance of Members and in compliance with the Various Circulars issued by the MCA and SEBI, the requirement of appointing proxies was not applicable, except for the authorized representatives of corporate shareholders. Further, the Registers as required under the Companies Act, 2013 and other relevant documents mentioned in the Notice were available for inspection in electronic mode. Also, the Chairman informed that the remote e-voting commenced at 9.00 A.M. (IST) on Friday, 24th September, 2021 and concluded at 5.00 P.M. (IST) on Sunday, 26th September, 2021.

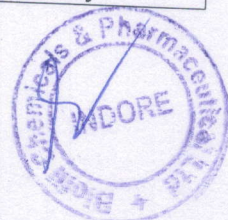
With the consent of the Members, the Notice of the Meeting and Auditor's Report for the year ended 31st March, 2021 were taken as read.

The Chairman thereafter delivered his speech by giving condolence to the demised Director of the Company and informing about the business activities, the impact of COVID-19 on the Company and the summary on Company's performance in Fiscal 2021 and its future positioning.

In terms of the Notice dated 13th August, 2021 convening the 36th AGM of the Company, the following items of businesses were transacted at the Meeting:-

[Method of voting for the Resolutions: Remote e-voting and e-voting (Insta Poll) at the AGM]

Item No.	Details of Agenda Items	Resolution Required
1.	To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended 31 st March, 2021, together with the Reports of the Board of Directors and Auditors thereon.	Ordinary
2.	To appoint a Director in place of Mr. Ketan Shah (DIN: 08818212), Whole-time Director who retires by rotation and being eligible offers himself for re-appointment.	Ordinary
3.	Re-appointment of Mr. Ramesh Shah (DIN: 00028819), as a Managing Director of the Company.	Special
4.	Appointment of Mr. Satish Beohar (DIN: 09220291) as a Non	Ordinary



Executive Independent Director of the Company.	
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The Chairman thanked the Members for their continuing support and for attending and participating in the Meeting and requested the Members to continue e-voting for next 15 minutes. The Chairman authorized Mr. L.N. Joshi, Practicing Company Secretary to scrutinize remote e-voting process and e-voting (Insta Poll) during the AGM.

Annual General Meeting was concluded at 03.20. P.M. by Company Secretary.

MANNER OF APPROVAL:-


1. As per the provisions of the Companies Act, 2013 and Regulation 44 of the SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company had provided the remote e-voting facility to enable the members to cast their votes electronically on all the resolutions set out in the Notice of 36th Annual General Meeting. The Meeting was conducted in accordance with the provisions of the Companies Act, 2013, read with circulars and notifications issued by Ministry of Corporate Affairs (MCA) and Securities and Exchange Board of India (SEBI) as amended from time to time.
2. Further the Company had provided facility of e-voting during the 36th Annual General Meeting to the members present in the meeting through VC/OAVM and who had not casted their vote(s) on the resolutions through remote e-voting facility.

Further, copy of voting results of AGM will be submitted within time limit as prescribed in Regulation 44(3) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

This is for your information and record.
Thanking You,

Yours Faithfully,

For, **BIOFIL CHEMICALS AND PHARMACEUTICALS LIMITED**



SHIKHA KHILWANI
COMPANY SECRETARY & COMPLIANCE OFFICER
MEB NO. A43203