

# BIOFIL CHEMICALS AND PHARMACEUTICALS LIMITED

CIN: L24233MP1985PLC002709

Registered Office: 11/12, Sector E Sanwer Road, Indore-452015 (M.P.)

Tel. 0731-2723016; Email id- bcplcompliance@gmail.com;

Website- www.biofilgroup.net; Fax: 0731-2723017

Date: 24<sup>th</sup> May, 2023

<b>To,</b> The Secretary ( <b>DCS/Compliance</b> ), Corporate Relationship Department, <b>BSE Limited (DCS/Compliance)</b> Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai-400001	<b>To,</b> The Secretary ( <b>Listing/Compliance</b> ), <b>National Stock Exchange of India Ltd.,</b> Exchange Plaza, C-1, Block G, Bandra Kurla Complex, Mumbai – 400051
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**Subject: Intimation to holders of physical securities pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended) (the “SEBI Listing Regulations”)**

**REF: BIOFIL CHEMICALS AND PHARMACEUTICALS LIMITED (BSE SCRIP CODE 524396; NSE SYMBOL: BIOFILCHEM; ISIN: INE829A01014)**

Dear Sir/Madam,

In terms of Regulation 30 of the SEBI Listing Regulations, please find enclosed information to be disseminated on the website of the Company regarding KYC details and Nomination in terms of SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 (the “SEBI Circular”). Further, in terms of the SEBI Circular, the said information shall also be intimated directly to the concerned securities holders in due course.

You are requested to please take on record the above said information for your reference and further needful.

Thanking you,

Yours Faithfully,

**FOR, BIOFIL CHEMICALS AND PHARMACEUTICALS LIMITED**

**SHWETA VERMA**  
**COMPANY SECRETARY & COMPLIANCE OFFICER**  
**M. NO. A70184**

(Encl.: As above)

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Date:

S.No.

Name of sole First Holder:

Address:

Registered Folio No./DP ID No./ Client ID No :

Number of shares held:

Second Holder :

Third Holder :

Dear Shareholder,

**Sub.: Mandatory Furnishing of PAN, KYC details and Nomination by holders of physical securities.**

**Ref.: Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March16, 2023.**

In compliance with the above SEBI Circular, it is mandated for holders of physical securities to provide their PAN, Email address, Mobile No., Bank Account Details and Nomination to the Registrar and Share Transfer Agent (RTA) of the Company.

As per the RTA records it is observed that you have not furnished the following documents / details to our RTA (Refer Table -1 below):

Note:

1. The relevant formats for Nomination and Updation of PAN/KYC details viz; ISR-1, ISR-2, ISR-3, SH-13, SH- 14 and SEBI circular are also available on the website of our RTA at [www.ankitonline.com](http://www.ankitonline.com) as per the following links:

Table-2

Form	Website Link
ISR-1	<a href="https://www.ankitonline.com/PDF/ISR_1.pdf">https://www.ankitonline.com/PDF/ISR_1.pdf</a>
ISR-2	<a href="https://www.ankitonline.com/PDF/ISR_2.pdf">https://www.ankitonline.com/PDF/ISR_2.pdf</a>
ISR-3	<a href="https://www.ankitonline.com/PDF/Form_ISR_3.pdf">https://www.ankitonline.com/PDF/Form_ISR_3.pdf</a>
SH-13	<a href="https://www.ankitonline.com/PDF/form_sh_13_registration_of_nomination.pdf">https://www.ankitonline.com/PDF/form_sh_13_registration_of_nomination.pdf</a>
SH-14	<a href="https://www.ankitonline.com/Content/Doc/Name/PANKYC/SH-14%20_Cancellation%20or%20variation%20of%20nomination_.pdf">https://www.ankitonline.com/Content/Doc/Name/PANKYC/SH-14%20_Cancellation%20or%20variation%20of%20nomination_.pdf</a>
SEBI circular dated 16.03.2023	<a href="https://www.ankitonline.com/Content/Doc/SEBI/16_March_2023.pdf">https://www.ankitonline.com/Content/Doc/SEBI/16_March_2023.pdf</a>

2. Folios wherein any one of the cited document/ details are not available **on or after September 30, 2023**, shall be frozen by the Registrars and Share Transfer Agent of the Company (RTA).
3. The holders of the securities in the frozen folios shall be eligible to lodge grievance or avail service request from the RTA only after furnishing the complete documents / details as per the prescribed format as mentioned above as per the said SEBI Circular
4. The holders of the securities in the frozen folios eligible for any payment including dividend, interest or redemption payment only through electronic mode and an intimation from the RTA to the holder that the aforesaid such payment is due and shall be made electronically upon complying with the requirements in as per the said SEBI Circular.
5. After December 31, 2025, the frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and/ or Prevention of Money Laundering Act, 2002.
6. The RTA shall revert the frozen folios to normal status upon receipt of all the prescribed documents / details as mentioned above in accordance with Paragraph 4 of the said SEBI Circular or upon dematerialization of all the securities in such folios.

Further as required by the Income tax Authorities PAN shall be valid only if it is linked to Aadhaar by March 31, 2023 or any other date as may be prescribed by the CBDT, if not linked earlier, to avoid freezing of your folio.

We, therefore request you to furnish the documents/details, as per Table 1 given above, to our RTA, M/s Ankit Consultancy Private Limited at the earliest.

Please note that you may use any ONE of the following modes for submission:

- a) Through 'In Person Verification' (IPV): the authorized person of the RTA shall verify the original documents furnished by the investor and retain copy(ies) with IPV stamping with date and initials

- b) Through hard copies which are self-attested and dated
- c) Through electronic mode with e-sign, as elaborated under the said circular.

The Contact details of our RTA are given below:

M/s. Ankit Consultancy Pvt. Ltd.  
60,ElectronicComplex,Pardeshipura,  
Indore (M.P.) – 452010  
Tel.No.0731-4065799,4065797, 0731- 4949444  
Email:investor@ankitonline.com: Website: www.ankitonline.com

Thanking you  
Yours faithfully,

**For, Biofil Chemicals and Pharmaceuticals Limited**

Sd/-  
ShwetaVerma  
Company Secretary and Compliance Officer