UNIT-I UNIT-II

Bharat RASAYAN LIMITED

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Ph. : +91-11-43661111 (30 lines) • Fax : +91-11-43661100, 41538600
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CIN : L24119DL1989PLC036264

NEAPS - e-Uploading

BRL:F:651/1
January 15, 2022.

The Secretary
NATIONAL STOCK EXCHANGE OF INDIA LIMITED
Exchange Plaza, 5th Floor, Plot No. C-1 'G' Block,
Bandra-Kurla Complex, Bandra (E),
Mumbai - 400 051.

Subject: Intimation to Shareholders holding Shares in Physical Mode.

Scrip Code: NSE BHARATRAS

Dear Sir/Madam,

Pursuant to Regulation 30 and Part A of Schedule III of SEBI (Listing Obligation and Disclosure Requirements) Regulation, 2015, please find enclosed herewith a copy of the letter sent to the Shareholders holding shares in physical mode in compliance with the SEBI Circular No. SEBI/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 3, 2021.

The Company has informed the physical Shareholders to furnish their PAN, KYC and Nomination details to the Registrar and Transfer Agent of the Company i.e. Linkintime India Private Limited.

We request you to kindly take the above information on record.

Thanking You,

Yours sincerely,
For BHARAT RASAYAN LIMITED

(NIKITA CHADHA)
Company Secretary &
Compliance Officer

BHARAT RASAYAN LIMITED New Delhi

Link Intime India Pvt. Ltd
CIN: U67190MH1999PTC118368
C -101, 247 Park, L.B.S.Marg,Vikhroli (West),Mumbai - 400083
Tel: 022-49186270 Email:kyc@linkintime.co.in
Website:https://www.linkintime.co.in

Dear Investor,

Subject: -Request for Updating the KYC details as per SEBI Circular No.SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated 3rd Nov 2021.

We refer to the above circular issued by SEBI that mandates all the listed companies to record the **PAN, Nomination, KYC details** of all the shareholders and **Bank Account details** of first holder. This is applicable for all the security holders in physical mode.

The salient features and requirements of the circular are as follows:

A) **Non – updation of KYC - Folios : wherein any ONE** of the cited details/documents (i.e PAN, Bank Details, Nomination) **are not available on or after April 01, 2023, shall be frozen as per SEBI circular.**

Notes:

1) The securities in the frozen folios shall be:
   - Eligible to lodge any grievance or avail service request from the RTA only after furnishing the complete documents / details as aforesaid.
   - Eligible for any payment including dividend, interest or redemption payment only through electronic mode upon complying with the above stated requirements.

2) a) The relevant formats for Nomination and Updation of KYC details viz; Forms ISR-1, ISR-2, ISR-3, SH-13 ,SH-14 and SEBI circular are available on the RTA website as mentioned below;
   https://www.linkintime.co.in → Resources→ Downloads→General→Formats for KYC.
   b) Original cancelled cheque leaf bearing the name of the first holder failing which first security holder is required to submit copy of bank passbook / statement attested by the bank which is mandatory for registering the new bank details.

B) **Mandatory Linkage of PAN with Aadhar** - As per the Central Board of Direct Taxes (**CBDT) it is mandatory to link PAN with Aadhar number** by March 31,2022. Security holders who are yet to link the PAN with Aadhar number are requested to get the same done before March 31, 2022. Post March 31, 2022 or any other date as may be specified by the CBDT, RTAs shall accept only valid PANs and the ones which are linked to the Aadhar number. The folios in which PAN is / are not valid as on the notified cut-off date of **March, 31, 2022 or any other date as may be specified by the CBDT, shall also be frozen.**

Note: - Security holders from Sikkim can provide self-attested copy of Aadhar Card/Voter's Card/Driving License/Passport or any other identity proof as issued by the Govt.

In view of aforesaid, we request you to submit the Investor Service Request Form ISR-1 appended herewith, along with the required supporting documents as stated in Form ISR-1 at the earliest.

You may use any ONE of the following modes for submission:

1. **In Person Verification (IPV):** by producing the originals to the authorised person of the RTA, who will retain copy(ies) of the document(s).
2. **In hard copy**: by furnishing self-attested photocopy(ies) of the relevant document, with date.
3. **With e-sign**:
   (a) In case your email is already registered with us, you may send the scanned copies of your KYC documents with **e-sign** at our dedicated email-id: kyc@linkintime.co.in. Kindly mention the email subject line as **"KYC Updation - (Company Name) - Folio No :_____"**
   (b) Investors can also upload KYC documents with **e-sign** on our website https://www.linkintime.co.in → Investor Services → KYC Compliance.

E-Sign is an integrated service which facilitates issuing a Digital Signature Certificate and performing signing of requested data by e-sign user.
You may approach any of the empanelled e-sign service providers available on https://cca.gov.in/ for the purpose of obtaining e-sign.

Yours faithfully,

For Link Intime India Pvt. Ltd
Investor Relation Cell (IRC)

This is a computer generated letter and hence no signature required. If you have already submitted the documents for updating KYC or have dematerialised your physical securities, please do not submit the documents again.

Form ISR – 1

(-SEBI circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

REQUEST FOR REGISTERING PAN, KYC DETAILS OR CHANGES / UPDATION THEREOF

[For Securities (Shares / Debentures / Bonds, etc.) of listed companies held in physical form]

A. I / We, request you to Register / Change / Update the following (Tick ✓relevant box) **Date : / /**

☐ PAN	☐ Signature	☐ Mobile Number
☐ Bank details	☐ Registered Address	☐ E-mail address

B. Security and KYC Details [to be filled in by the First Holder]

Name of the Issuer Company		**Folio No(s)**	
Face value of Securities		**Number of Securities**	
Distinctive number of Securities (Optional)	**From**	**To**	
E-mail Address			
Mobile Number			
Serial No	{ } **<< Kindly write the Serial no as printed in KYC Form**		

C. I/We are submitting documents as per Table below (tick✓as relevant, refer to the instructions):

Name(s) of the Security holder(s) in Capital as per PAN Copies of PAN of all the Holder(s) duly self-attested with date to be enclosed with this Form.	**PAN**	**PAN Linked to Aadhar -Y/N** **Tick any one [✓] ***
1.		Yes / No
2.		Yes / No
3.		Yes / No
4.		Yes / No

Note: * PAN shall be valid only if it is linked to Aadhar by March 31, 2022, or any other date as may be specified by CBDT.

Bank Account Details of First Holder			
Name of the Bank & Branch		**IFSC**	
Bank A/c No.		**Tick any one [✓]- Acct type** ☐ **Savings** ☐**Current** ☐ **NRO** ☐ **NRE** ☐ **Any other [ ]**	

Note: Original cancelled cheque leaf bearing the name of the first holder is mandatory, failing which first security holder shall submit copy of bank passbook / statement attested by the Bank for registering the Bank Account details.

Demat Account Number	**16 digit DP/CL [ ]**

Also provide Client Master List (CML) of your Demat Account, provided by the Depository Participant.

Authorization: I / We authorise you (RTA) to update the above PAN and KYC details in my / our above folio(s) (use Separate Annexure if extra space is required) in which I / we are the holder(s). [strike off what is not applicable]

Declaration: All the above facts and documents enclosed are true and correct.

	First Holder	**Joint Holder - 1**	**Joint Holder - 2**	**Joint Holder - 3**
Signature				
Name				
Address				
PIN				

Note: If the address mentioned above differs from the address registered with the Company, you are requested to record the new address by submitting the documents as specified in point (3) overleaf.

I/We are submitting documents as per Table below (tick✓as relevant, refer to the instructions):

No.	✓	Document/Information/Details	Instruction/Remark
1	☐	**PAN of (all) the (joint) holder(s)**	PAN copies of all the holder(s) duly self-attested with date to be enclosed. PAN shall be valid only if it is linked to Aadhar by March 31, 2022, or any date as may be specified by the CBDT. For Exemptions / Clarifications on PAN, please refer to Objection Memo as specified in SEBI circular.
2	☐	**Demat Account Number**	Provide Client Master List (CML) of your Demat Account, provided by the Depository Participant.
3		**Proof of Address of the first Holder**	Provide self attested copy of any ONE of the documents, issued by a Govt. Authority, only if there is change in the address; ☐ Client Master List (**CML**) of your Demat Account, provided by the Depository Participant. ☐ Valid Passport/ Registered Lease or Sale Agreement of Residence/ Driving License/Flat Maintenance Bill* ☐ Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill - Not more than 3 months old. ☐ Identity card (with Photo) / document with address, issued by Central/State Government and its Departments, Statutory / Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions. ☐ For FII / sub account, Power of Attorney given by FII / sub-account to the Custodians (which are duly notarized and / or apostilled or consularised) that gives the registered address should be taken. ☐ The proof of address in the name of the spouse* * **Kindly provide additional self-attested copy of Identity Proof of the holder/ claimant.**
4	☐	**Bank details**	Provide the latest copy of the bank statement with details of bank name, branch, account number and IFSC or Original cancelled cheque leaf bearing the name of first holder. Alternatively, Bank details available in the CML as enclosed will be updated in the folio.
5	☐	**E-mail address**	As mentioned on Form ISR-1, alternatively the E-mail address available in the CML as enclosed will be updated in the folio.
6	☐	**Mobile**	As mentioned on Form ISR-1, alternatively the mobile number available in the CML as enclosed will be updated in the folio.
7	☐	**Specimen Signature**	Provide banker's attestation of the signature of the holder(s) as per Form ISR – 2 and Original cancelled cheque leaf bearing the name of the first holder.
8		**Nomination**	**Submit Form(s) as per any ONE of the following options.** ☐ **SH-13** For First Time Nomination ☐ **SH-14** For Change in Existing Nomination ☐ **<u>SH-14 and ISR-3</u>** For Cancellation of existing Nomination and to "Opt-Out" ☐ **ISR-3 To "OPT-Out"** of Nomination or if No-Nomination is required

Note: All the above forms are also available on the website of the RTA.

Form ISR – 2

(see circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

Confirmation of Signature of Securities Holder by the Banker

Serial No : _____

as mentioned in KYC Form

1. Bank Name and Branch	
2. Bank contact details	
Postal Address	
Mobile/Tel number	
E-mail address	
3. Bank Account number	
4. Account opening date	
5. Account holder's PAN	Account Holder's Name
i)	i)
ii)	ii)
iii)	iii)
iv)	iv)

6. Latest photograph of the account holder(s)

i)- Holder Photo	ii)- Holder Photo	iii)- Holder Photo	iv)- Holder Photo

7. Account holder(s) details as per Bank Records

a) Address	
b) Mobile/Tel number	
c) Email address	

d) Signature(s) of the Holder(s)

i) _____

ii) _____

iii) _____

iv)

Bank Manager's Signature and Bank Seal

-- (To be Mandatorily Filled by the Bank Official) --

Place:	Name of the Bank Manager :
Date:	Employee Code :
Mobile / Tel no:	Email_id :

Form ISR - 3

Declaration Form for Opting-out of Nomination by holders of physical securities in Listed Companies

(see SEBI circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

[Under Section 72 r/w Section 24 (1) (a) of Companies Act, 2013 r/w Section 11(1) and 11B of SEBI Act, 1992 and Clause C in Schedule VII and Regulation 101 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)]

Name of the Company :
Registered Address of the Company:

I / we …… the holder(s) of the securities particulars of which are given hereunder, ***do not wish to nominate*** any person(s) in whom shall vest, all the rights in respect of such securities in the event of my /our death.

PARTICULARS OF THE SECURITIES (in respect of which nomination is being opted out)

Nature of Securities	Folio No.	No. of Securities	Certificate No.	Distinctive No.

I/ we understand the issues involved in non-appointment of nominee(s) and further are aware that in case of my / our death, my / our legal heir(s) / representative(s) are required to furnish the requisite documents / details, including, Will or documents issued by the Court like Decree or Succession Certificate or Letter of Administration / Probate of Will or any other document as may be prescribed by the competent authority, for claiming my / our aforesaid securities.

Name(s) and Address of Security holders(s) Signature(s)
Sole / First Holder Name

Second Holder Name

Third Holder Name

Name and Address of Witness	Signature

Form No. SH-13

Nomination Form
Pursuant to section 72 of the Companies Act, 2013 and rule 19(1) of the Companies (Share Capital and Debentures) Rules 2014]

Date: / / **Serial No:_____**
(As mentioned in KYC Form)

To,
Name of the Company: ----------

Address of the Company: ----------
_____

I/We, the holder(s) of the securities particulars of which are given hereunder, wish to make nomination and do hereby nominate the following persons in whom shall vest, all the rights in respect of such securities in the event of my/our death.

(1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being made) :

Nature of Securities Tick ✓as relevant	**Folio No.**	**No. of Securities***	**Certificate No.**	**Distinctive No(s) (From – To)**
Equity / Debs/Bonds				

(2) PARTICULARS OF NOMINEE/S — [**Use photocopies of this blank nomination form in case of additional Multiple Nominations in the same folio]**

Name of Nominee			
Address of Nominee		**Date of Birth**	**{ - - }**
Father's/Mother's/ Spouse's name		**Occupation**	
Nationality		**Relationship with the security holder**	
E-mail_id		**Mobile No**	

(3) IN CASE NOMINEE IS A MINOR —

Date of Birth	**{ - - }**	**Date of attaining majority**	
Name of Guardian		**Address of Guardian**	

Signature(s) as per Specimen recorded with the Company.

First Holder	**Joint Holder -1**	**Joint Holder -2**	**Joint Holder -3**
Signature			
Name			

Witness Details:

Witness Name		**Signature**	
Address	_____ _____ **Pin:**_____	**Date**	

* **Nomination will be registered for entire holding in the folio. In case of more than one nominee, the ratio should be furnished & separate form to be filled for each nominee.**

Form ISR - 3

Declaration Form for Opting-out of Nomination by Holders of Physical Securities in Listed Companies

(SEBI circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

[Under Section 72 r/w Section 24 (1) (a) of Companies Act, 2013 r/w Section 11(1) and 11B of SEBI Act, 1992 and Clause C in Schedule VII and Regulation 101 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)]

Date: / / **Serial No:_____**
(As mentioned in KYC Form)

Name of the Company : _____

Address of the Company : ----------
_____

PARTICULARS OF THE SECURITIES (in respect of which nomination is being opted out)

Nature of Securities Tick ✓as relevant	**Folio No.**	**No. of Securities ***	**Certificate No.**	**Distinctive No(s) (From – To)**
Equity / Debentures				

I / We the holder(s) of the securities particulars of which are given hereinabove, ***do not wish to nominate*** any person(s) in whom shall vest, all the rights in respect of such securities in the event of my /our death.

I/ We understand the issues involved in non-appointment of nominee(s) and further are aware that in case of my / our death, my / our legal heir(s) / representative(s) are required to furnish the requisite documents / details, including, Will or documents issued by the Court like Decree or Succession Certificate or Letter of Administration / Probate of Will or any other document as may be prescribed by the competent authority, for claiming my / our aforesaid securities.

Signature(s) as per Specimen recorded with the Company.

	First Holder	**Joint Holder -1**	**Joint Holder -2**	**Joint Holder -3**
Signature				
Name				

Name and Address of Witness:	Date [- -]
	Signature of the witness

*** Use of ISR-3 (ie to Opt-Out of Nomination OR if "No_Nomination" is required by the investor) will be applied for the entire securities against the said Folio.**

Form No. SH-14

Cancellation or Variation of Nomination

[Pursuant to sub-section (3) of section 72 of the Companies Act, 2013 and rule 19(9) of* the Companies (Share Capital and Debentures) Rules 2014*]

Name of the company:

I/We hereby cancel the nomination(s) made by me/us in favor of……..(name and address of the nominee) in respect of the below mentioned securities.

or

I/We hereby nominate the following person in place of ……. as nominee in respect of the below mentioned securities in whom shall vest all rights in respect of such securities in the event of my/our death.

(1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being cancelled / varied)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.

(2) (a) PARTICULARS OF THE NEW NOMINEE:

i. Name:

ii. Date of Birth:

iii. Father's/Mother's/Spouse's name:

iv. Nationality:

v. Address:

vi. E-mail id:

vii. Relationship with the Security holder:

(b) IN CASE NEW NOMINEE IS A MINOR--

i. Date of Birth:

ii. Date of attaining majority

iii. Name of guardian:

iv. Address of guardian:

Signature

Name of the Security

Holder (s)

Witness with name and address