Corp. Secretarial Deptt.

ISO 9001 BUREAU VERITAS Certification

bilt

26th August, 2016

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|---|---|
| The Secretary<br>The National Stock Exchange of India Ltd.<br>Exchange Plaza, 5th Floor<br>Plot No. C/1, G Block<br>Bandra - Kurla Complex, Bandra (E)<br>MUMBAI - 400 051 | Department of Corporate Services<br>BSE Limited<br>1st Floor, New Trading Ring,<br>Rotunda Building<br>P J Towers, Dalal Street, Fort,<br>MUMBAI – 400 001 |

**Re: Annual General Meeting and Book Closure.**

Dear Sir,

This is to inform you that the 71st Annual General Meeting (AGM) of M/s Ballarpur Industries Limited (The Company) shall be held on Thursday, 29th September, 2016 at the Registered Office of the Company at 12:00 Noon, at P.O. Ballarpur Paper Mills - 442 901, Distt. Chandrapur, Maharashtra. The Share Transfer Books and Register of Members of the Company shall remain closed from Friday, 23rd September, 2016 to Thursday, the 29th September, 2016 (both days inclusive) for the purpose of AGM.

Further, pursuant to Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, and Section 108 of the Companies Act, 2013, read with relevant Rules made thereunder, the Company is pleased to provide to its members the facility to exercise their right to vote by electronic means in accordance with arrangement with National Securities Depository Limited (NSDL) for facilitating remote e-voting. The remote e-voting on the resolutions to be passed at the said AGM of the Company shall begin on Monday, 26th September, 2016 (9:00 a.m. IST) and end on Wednesday, the 28th September, 2016 (5:00 p.m. IST). During this period, members of the Company holding shares either in physical form or dematerialized form, as on the cut-off date of 22nd September, 2016, may cast their vote electronically.

You are requested to take the information on record.

Thanking You,

Yours Faithfully
For **BALLARPUR INDUSTRIES LIMITED**

Akhil Mahajan

**AKHIL MAHAJAN**
**CHIEF GENERAL MANAGER & COMPANY SECRETARY**