

ARVEE LABORATORIES (INDIA) LIMITED

Registered Address: 403, Entice, Nr. Jayantilal Park BRTS, Iskcon-Bopal Road,
Ambli, Ahmedabad, Gujarat - 380058

compliance@arveelabs.com CIN: L24231GJ2012PLC068778

www.arveelabs.com, Tel: 91- 2717-430479

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Date : 22nd September, 2023

To,
National Stock Exchange of India Limited
Mumbai

Scrip Code : **ARVEE**

Dear Stakeholders,

**Sub : Proceedings of the 12th Annual General Meeting of the Company held on
Friday, September 22, 2023**

Pursuant to Regulation 30, Part A of Schedule III of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations 2015 we enclose herewith the gist of proceedings of 12th Annual General Meeting of the members of Arvee Laboratories (India) Limited held on Friday, 22nd day, of September, 2023 at 11:30 a.m. at the Registered Office of the Company situated at 403, Entice, Nr. Jayantilal Park BRTS, Iskcon-Bopal Road, Ambli, Ahmedabad, Gujarat – 380058.

Kindly take the same on record.

Thanking You
Yours Faithfully,
For, **Arvee Laboratories (India) Limited**

Managing Director
Shalin Sudhakarbhai Patel

Date, Time and Venue of Annual General Meeting:

The 12th Annual General Meeting of the Arvee Laboratories (India) Limited held on on Friday, 22nd day, of September, 2023 at 11:30 a.m. at the Registered Office of the Company situated at 403, Entice, Nr. Jayantilal Park BRTS, Iskcon-Bopal Road, Ambli, Ahmedabad, Gujarat – 380058 and concluded at 12.10 p.m.

Proceedings in Brief:

Mr. Shalin Sudhakarbai Patel, Chairman cum Managing Director occupied the Chair.

The requisite quorum being present the Chairman ordered to commence the meeting. Thereafter Chairman asked Mrs. Raina Singh Chauhan to conduct the meeting.

Mrs. Raina Singh Chauhan informed that pursuant to the provision of Section 108 of the Companies Act, 2013 the remote e-voting was provided to the shareholders of the Company. The remote e-voting period commences on Monday, the 18th September, 2023 at 9:00 a.m. and ends on Thursday, 21st September, 2023 at 5:00 p.m.

Mr. Shalin Patel thereafter briefed the members about the operations of the Company. He further stated that there are no qualifications or adverse remarks in the statutory auditors report. With the consent of the members present, the auditors report was taken as read.

Mr. Shalin Patel also read the qualifications or observations made by the Secretarial Auditor Jalan Alkesh & Associates, in their report. He also read the Board reply to the qualifications

The following business as set out in the Notice convening the Annual General Meeting for the year ended on 31st March, 2023 were placed.

ORDINARY BUSINESS:

1. To receive, consider and adopt the audited Balance Sheet as at 31st March, 2023 and Statement of Income and Expenditure and Cash Flow Statement for the year ended on 31st March, 2023 and the Reports of the Board of Directors and Auditors thereon and documents annexed thereto. [Ordinary Resolution]
2. To appoint Mr. Shalin Bharatbhai Chokshi (having Director Identification Number: 00191903) a Director of the Company who retires by rotation and being eligible offers himself for reappointment. [Ordinary Resolution]

SPECIAL BUSINESS

3. Approval to the Board of Directors to make donation [Ordinary Resolution]
4. For ratification in Cost Auditor Remuneration [Ordinary Resolution]

Voting:

Mrs. Raina Singh Chauhan informed that the Company has provided remote e-voting facility to the members to cast votes electronically on the above mentioned business as set out in the notice.

The Chairman further stated that the members who are present at the AGM and had not casted their votes their votes electronically may cast votes in the Ballot Box. It was further informed that there would be no voting by show of hands.

The Chairman further informed that the Company has appointed Mr. Alkesh Jalan, as Scrutiniser for the meeting to scrutinize the remote e-voting process and poll voting at the meeting in a fair and transparent manner.

The Chairman further stated that the details of Voting Results as required under Regulation 44 (3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations 2015 will be separately submitted. The voting results will be made available on the website of the Company www.arveelabs.com and on the website of the NSDL and the stock exchanges concerned within the stipulated time i.e. 2 working days of AGM.

Note :

1. This document does not constitute minutes of the proceedings of the Annual General Meeting.
2. The company will separately intimate stock exchange the results of voting.

For, **Arvee Laboratories (India) Limited**

Managing Director
Shalin Sudhakarbai Patel
Place : Ahmedabad