ARCOTECH LTD.

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CIN : L34300HR1981PLC012151

September 04, 2017

Bombay Stock Exchange Ltd. Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai-400001 **Fax No.** 022 2272 3121 **Scrip ID: ARCOTECH, Scrip Code: 532914**	**National Stock Exchange of India Limited** Exchange Plaza, Bandra Kurla Complex. Bandra(E), Mumbai-400051 **Fax No.** - 022-26598237/38 **Symbol: ARCOTECH, Series: EQ**

Dear Sir,

Sub: 36th Annual General Meeting and Book Closure.

This is to inform you that the 36th Annual General Meeting of the company is scheduled to be held on Friday, 29th September, 2017. Copy of the Annual Report 2016-17 along with the Notice convening the 36th Annual General Meeting is enclosed herewith.

Further, the Register of Members and share Transfer Books of the company will remain closed for the period from Saturday, 23rd September ,2017 to Friday 29th September,2017 (Both days inclusive) for the purpose of payment of Dividend for the financial year 2016 – 2017 and Annual General Meeting.

The Dividend as recommended by the Board of Directors, if declared at the Annual General Meeting will be paid on or before 26th October, 2017 to those Members whose names appear in the register of members as at the close of business hours on 22nd September, 2017

We would further like to inform you that the company has fixed 22nd September,2017 as the cut-off date for the purpose of e-voting ,for ascertaining the names of the shareholders holding shares either in physical form or in dematerialized form, who will be entitled to cast their votes electronically in respect of the businesses to be transacted at the 36th Annual General Meeting of the company scheduled to be held on 29th September,2017.The e-voting period commences on 26th September , 2017 to 28th September,2017 . During this period, the member of the company as on the cut-off date, being 22nd September, 2017, may cast their vote by electronic means.

This is for your kind information and records.

Yours truly,
FOR ARCOTECH LIMITED

KRISHAN KUMAR MISHRA
COMPANY SECRETARY & COMPLIANCE OFFICER

CC:

1. **National Securities Depository Limited**
   4th Floor, 'A' Wing, Trade World, Kamala Mills Compound
   Senapati Bapat Marg, Lower Parel, Mumbai-400013

2. **Central Depository Systems Limited**
   17th Floor, P J Towers, Dalal Street, Fort, Mumbai-400001

3. **Maheshwari Datamatics Pvt. Ltd.**
   (Registrar & Share Transfer Agent)
   23, R.N Mukherjee Road, 5th Floor,
   Kolkata - 700001

