

15th February, 2017

The National Stock Exchange of India Limited

Bandra Kurla Complex,
Bandra East,
Mumbai – 400 051

Trading Symbol: BROADCAST

Dear Sir/Madam,

Subject: **Clarification with respect to appointment of Company Secretary**

BRIEF PROFILE OF COMPANY SECRETARY

Ms. Pushpa Narayan Bhatt, a Qualified Company Secretary ACS No. 42920 has worked with Practicing Company Secretaries Firm Ketan S Dand & Associate for a period of about 1.5 years and has done internship of 1.5 years with V.G Venkataraman & Co. Brief profile is as stated below:

AREAS OF EXPERTISE

*Companies Act, 2013
Secretarial Audit
Due Diligence*

PROFESSIONAL QUALIFICATION:

Qualified Company Secretary
Institute of Company Secretaries of India

ACADEMIC QUALIFICATIONS:

Bachelor of Commerce
Mumbai University (2008)
Higher secondary school Certificate
Maharashtra state Board (2005)
Secondary School Certificate
Maharashtra state Board (2003)



CAREER HIGHLIGHTS:

Ketan S Dand & Co.

Associate - Senior Executive (16th July 2015 – Till 21st January, 2017)

V.G Venkataraman & Co

Management Trainee Secretarial Dept (23rd September, 2013– 13th February, 2015)

KEY PROJECTS:

- Conducted Secretarial Audit of a Listed Company.
- Drafting of ESOPS scheme for a private Company & carry out the related
- Compliances
- Voluntary Liquidation of Public Limited Company u/s 484 of Companies Act, 1956
- Alteration of Articles of Association of a Company as per Share Purchase
- Agreement entered into by the Company.
- Incorporation of OPC
- Preparation of Directors Report as per Companies Act, 2013
- Annual Return Certification U/s 92 of Companies Act, 2013
- Annual Filing and event based filing of LLP
- Drafting a reply for Show cause notice received under various sections of Companies Act 2013 such as Section 165, 135 etc..
- Compounding of Offence under section 441 of Companies Act 2013 in respect of Notice received under section 134(8) CA, 2013
- XBRL (Extensible Business Reporting Language) Filing of Companies.
- Preparation of Scrutinizer report for Postal Ballot & E-Voting.
- Shifting of Register Office from One state to another.
- Compounding of Offence U/s 297
- Incorporation of LLP
- Incorporation of Private Company as per Companies Act 2013
- Striking the name of the company under Fast track Exit scheme

For **BROADCAST INITIATIVE LIMITED**

Vishal Belapurkar

(DIN:06952623)

Managing Director

