

Ref: APCL/SECTL/SE/2024-25/30

August 30, 2024

<b>BSE Limited</b> <b>Phiroje Jeejeebhoy Towers,</b> <b>Dalal Street,</b> <b>Mumbai – 400 001</b>	<b>National Stock Exchange of India Limited</b> <b>Exchange Plaza, 5th Floor, Plot No. C/1, G-Block,</b> <b>Bandra Kurla Complex, Bandra (East),</b> <b>Mumbai – 400 051</b>
<b>Scrip Code: 518091</b>	<b>Symbol: APCL</b>

Dear Sir / Madam,

**Sub: Intimation to the holders of physical securities to furnish PAN, KYC details and Nomination as per SEBI Master Circular dated May 17, 2023:**

Pursuant to Regulation 30 read with Schedule III Para A Part A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and in compliance with the SEBI Master Circular dated May 17, 2023, as amended, please find enclosed herewith a copy of the letter sent to the identified Shareholders urging them to furnish their PAN, KYC and Nomination details for updation to the Registrar and Share Transfer Agent of the Company (RTA) i.e. KFIN Technologies Limited.

Further, the prescribed forms as per the aforesaid SEBI Master Circular are available on the website of the Company at <https://www.anjanicement.com/investorDownloads.html> and the website of the RTA at <https://ris.kfintech.com/clientservices/isc/isrforms.aspx>.

The above is for your information and record.

Thanking you,

Sincerely yours,  
For **Anjani Portland Cement Limited**

**Subhanarayan Muduli**  
**Company Secretary and Compliance Officer**

Encl.: as above



**ANJANI PORTLAND CEMENT LIMITED**

Corporate Identity Number (CIN): L26942TG1983PLC157712  
Registered Office: #6-3-553, Unit No. E3 & E4, 4th Floor, Quena Square Off: Taj Deccan Road,  
Erramanzil, Hyderabad, Telangana - 500 082  
Tel No.: +91 40 2335 3096 / 3106 | Website: [www.anjanicement.com](http://www.anjanicement.com)  
Email ID: [secretarial@anjanicement.com](mailto:secretarial@anjanicement.com)

Date: 29.08.2024

Dear Shareholder,

**Sub: Non-submission of KYC against your physical holdings- Urgent attention**

**Ref: SEBI Circular dated 16<sup>th</sup> March, 2023 (Master circular dated 17<sup>th</sup> May, 2023).**

**Folio No:**

We draw your kind attention that SEBI, vide its circular dated November 03, 2021 made it mandatory for all holders of physical securities whose folio(s) are not updated with the KYC details (any of the details viz., PAN; Choice of Nomination; Contact Details; Mobile Number, Email ID, Bank Account Details and Specimen signature, if any) to furnish KYC documents / details to the RTA to update their folios.

In a further move SEBI, vide its circular dated March 16, 2023 made that, security holder(s) whose folio(s) have not been registered with any one of the KYC document(s):

- Shall be eligible to lodge grievance or avail any service request from the RTA, only after furnishing the complete KYC documents / details as mentioned above.
- Shall be eligible for any payment including dividend, interest or redemption payment in respect of such folios, only after furnishing the complete KYC documents / details and will be payable only through electronic mode only with effect from April 01, 2024.

You may also refer to SEBI FAQs by accessing the link : [https://www.sebi.gov.in/sebi\\_data/faqfiles/jan-2024/1704433843359.pdf](https://www.sebi.gov.in/sebi_data/faqfiles/jan-2024/1704433843359.pdf) (FAQ No 38 & 39)

**Accordingly, as mandated vide captioned circulars, any dividend, that will be payable against your holdings, will be processed and paid in electronic mode only with effect from April 1, 2024. Hence requested to update your folio(s) with all mandated KYC documents for smooth processing of all future dividends and any other payments.**

For the purpose of updation of KYC details against your folio, you are requested to send the details as per the formats specified below along with the supporting documents:

- a. Form ISR-1 duly filled in along with self attested supporting documents for updation of KYC details
- b. Form ISR-2 duly filled in with banker attestation of signature along with Original cancelled cheque with your name(s) printed thereon or self-attested copy of bank passbook/statement
- c. Form SH-13 for updation of Nomination

Investors can download the above forms & SEBI Circulars available on the website of KFIN Technologies Limited at:

<https://ris.kfintech.com/clientservices/isc/isrforms.aspx> and on the website of the Company at <https://www.anjanicement.com/investorDownloads.html>

Please forward the duly executed KYC documents in any of the following modes to our RTA, KFIN Technologies Limited (Unit: ANJANI PORTLAND CEMENT LIMITED) Selenium Tower-B", Plot No 31 & 32, Gachibowli, Financial District, Nanakramguda, Serilingampally, Hyderabad – 500 032, Telangana.

- a. Through **hard copies** which should be self -attested and dated; **OR**
- b. Through electronic mode, provided that they are sent through **E-mail id of the holder registered with RTA** and all documents should be electronically/digitally signed by the Shareholder and in case of joint holders, by first joint holder. **OR**
- c. Through **web- portal of RTA viz.** KFin Technologies Limited - <https://ris.kfintech.com>

Please treat this as our specific intimation for updation of KYC details as mandated vide SEBI Circular dated 16<sup>th</sup> March, 2023 (Master circular dated 17<sup>th</sup> May, 2023).

Thanking you,

Sincerely Yours,  
For **ANJANI PORTLAND CEMENT LIMITED**

Sd/-  
**Subhanarayan Muduli**  
Company Secretary