

# Ambuja Cement

ACL: SEC:

January 14, 2013

The Secretary  
Bombay Stock Exchange Limited  
Phiroz Jeejeebhoy Towers,  
Dalal Street, Mumbai – 400 023  
Fax No. 22723719/22723121/22722037 /  
22722039 / 22722041/ 22722061

National Stock Exchange of India Ltd.,  
Plot No.C/1 'G' Block  
Bandra – Kurla Complex  
Bandra East,  
Mumbai 400 051  
Fax No.26598237 / 38

Dear Sirs

**Sub: Notice of Postal Ballot under 192A(2) of the Companies Act, 1956**

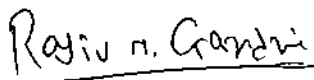
This is to inform you that the Board of Directors of the Company has approved passing of a Resolution by way of a Postal Ballot seeking the approval of the Members of the Company for the payment of "Technology and Know-how fee" to Holcim Technology Limited.

Notice dated 10<sup>th</sup> January 2013 (for moving a Postal Ballot under Section 192A of the Companies Act, 1956) along with the Resolution proposed to be passed, the Explanatory Statement and the Postal Ballot Forms are being mailed to the Members of the Company.

Three copies of the same are enclosed for your information and record.

Kindly acknowledge.

Yours faithfully  
For Ambuja Cements Ltd.



Rajiv Gandhi  
Company Secretary

Encl: As above

## AMBUJA CEMENTS LIMITED

Elegant Business Park, MIDC Cross Road 'B', Off Andheri - Kurla Road, Andheri (E), Mumbai - 400 059  
Tel. : (91-22) 6616 7000 / 4066 7000, Fax : (91-22) 6616 7711 / 4066 7711  
Regd. Off. : P. O. Ambuja Nagar, Taluka - Kodinar, Dist. - Junagadh, Gujarat

**Ambuja  
Cement**

**AMBUJA CEMENTS LIMITED**

Regd. Off. : P. O. Ambujanagar, Taluka: Kodinar, District: Junagadh, Gujarat - 362 715  
Corporate Office: Elegant Business Park, MIDC Cross Road "B", Off Andheri Kurla Road,  
Andheri (East), Mumbai 400 059.

To,  
The Shareholders,  
**Ambuja Cements Limited**

The Board of Directors of the Company had at its Meeting held on December 13<sup>th</sup>, 2012 approved the payment of "Technology & Know how Fees" to Holcim Technology Limited @ 1% of the net sales of the Company. The Board has decided to seek the Shareholders' approval in this regard, by way of a good Corporate Governance practice, although this matter is within the Powers of the Board and strictly does not require Shareholders' approval. Accordingly, the Company is moving an Ordinary Resolution through a Postal Ballot to enable larger participation by the Shareholders in the voting process.

The Resolution along with the Explanatory Statement is set out in the accompanying 'Notice of Postal Ballot' form for your consideration. A Postal Ballot Form is also enclosed.

The Company has appointed M/s Surendra Kansatiya, Company Secretary in Wholetime Practice as the Scrutinizer for conducting the Postal Ballot process in a fair and transparent manner.

You are requested to carefully read the instructions printed in the Postal Ballot Form and return the form duly completed and signed in the enclosed self-addressed postage pre-paid envelope so as to reach the Scrutinizer on or before February 15<sup>th</sup>, 2013. Ballot forms received after the said date will be treated as if the reply from such Shareholder(s) has not been received.

In compliance with the provisions of Section 192A of the Companies Act, 1956 read with The Companies (Passing of the Resolution by Postal Ballot) Rules, 2011 and the Listing Agreement, the members may cast their votes either through Postal Ballot Form or through Electronic Form (e-voting). The instructions for voting in either of the two modes are set out in the Postal Ballot Form sent along with this notice.

The Scrutinizer will submit his report to the Chairman after completion of the scrutiny of the Postal Ballots and the results of the Postal Ballot will be announced at the Registered Office of the Company at P.O. Ambujanagar, Taluka Kodinar, District Junagadh, Gujarat 362 715, on February 19<sup>th</sup> 2013.

By Order of the Board  
For Ambuja Cements Limited

Date : January 10<sup>th</sup>, 2013  
Place : Mumbai

**Rajiv Gandhi**  
Company Secretary

**Ambuja  
Cement**

## **AMBUJA CEMENTS LIMITED**

Regd. Off. : P. O. Ambujanagar, Taluka: Kodinar, District: Junagadh, Gujarat - 362 715  
Corporate Office: Elegant Business Park, MIDC Cross Road "B", Off Andheri Kurla Road,  
Andheri (East), Mumbai 400 059

### **NOTICE OF POSTAL BALLOT**

**NOTICE** is hereby given to the Members of Ambuja Cements Limited pursuant to Section 192A(2) of the Companies Act, 1956, read with the Companies (Passing of the Resolution by Postal Ballot) Rules, 2011, to transact the following **Special Business** by passing the resolution as set out herein through Postal Ballot:

**To consider, and if thought fit, to pass, the following Resolution as an Ordinary Resolution:**

"RESOLVED THAT the consent of the Company be and is hereby accorded for the payment of the "Technology and Know-how" fees to Holcim Technology Ltd. @1% of Net Sales of the Company with effect from 1<sup>st</sup> January, 2013, as per the terms of the "Technology and Know-how" Agreement dated December 17<sup>th</sup>, 2012 entered into between the Company and Holcim Technology Ltd."

"RESOLVED further that the said "Technology and Know-how" fee shall remain firm for a period of Two Financial Years i.e. 2013 and 2014 and that the Board be and is hereby authorized to review and revise the same before the end of financial year 2014 as it thinks appropriate in its absolute discretion."

"RESOLVED further that the "Technology and Know-how" Agreement (the Agreement) dated December 17<sup>th</sup>, 2012 entered into between the Company and Holcim Technology Ltd. be and is hereby ratified and confirmed by the Company."

"RESOLVED further that for the purpose of giving effect to this resolution, the Board be and is hereby authorized to amend or modify the said Agreement; to settle any question, difficulty or doubt that may arise with regard to the said Agreement; to do all such acts, deeds and things as it may, in its absolute discretion deem necessary, proper or desirable and to finalize and execute all documents and writings as it may deem fit without being required to seek any further consent or approval of the Shareholders of the Company to the intent that the Shareholders shall be deemed to have given their approval thereto by the authority of this resolution."

"RESOLVED further that the Board be and is hereby authorized to delegate all or any of the powers herein conferred to any committee of the Directors or to any Director of the Company as it may consider appropriate in order to give effect to this resolution."

By Order of the Board  
For Ambuja Cements Limited

Date : January 10<sup>th</sup>, 2013  
Place : Mumbai

Rajiv Gandhi  
Company Secretary

#### **Notes:**

1. Your consideration and approval by Postal Ballot is sought to the above Resolution.
2. An Explanatory Statement pursuant to Section 173 (2) read with section 192A of the Companies Act, 1956, is annexed hereto.
3. The Company has appointed M/s Surendra Kansatiya, Company Secretary in whole time practice, as the Scrutinizer to conduct the Postal Ballot process in a fair and transparent manner.
4. This Notice is being sent to all the Members whose name appears in the Register of Members/ list of Beneficial Owners as received from National Securities Depository Services Ltd (NSDL) / Central Depository Services (India) Limited (CDSL) on January 04<sup>th</sup>, 2013.
5. You are requested to carefully read the instructions printed in the Form attached hereto, fill up the Form, give your assent or dissent on the Resolution at the end of the Form and return the duly completed and signed Form (no other form or photocopy thereof is permitted) in the enclosed self-addressed postage prepaid envelope so as to reach the Scrutinizer on or before the close of working hours (i.e. 6.00 p.m. IST) on Friday, the 15<sup>th</sup> day of February, 2013. Envelope containing Postal Ballot, if sent by courier or by Registered Post at the expense of

the Member will also be accepted. However, the Ballot received after the stipulated day and time will be strictly treated as if no reply has been received from the Member.

6. The Company is pleased to offer E-Voting facility as an alternate, for its Members to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-Voting is optional.
7. The procedure and instructions for the same are as follows:
  - i. Open your web browser during the voting period and log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com)
  - ii. Now click on "Shareholders" tab to cast your votes
  - iii. Now, select the Electronic Voting Sequence Number - "EVSN" alongwith "COMPANY NAME" from the drop down menu and click on "SUBMIT"
  - iv. Now, fill up the following details in the appropriate boxes:

|          |                                                                                                                                                                                                                                                         |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| User-ID  | For Members holding shares in Demat Form:-<br>a) For NSDL :- 8 Character DP ID followed by 8 Digits Client ID<br>b) For CDSL :- 16 digits beneficiary ID<br>For Members holding shares in Physical Form:-<br>• Folio Number registered with the Company |
| Password | Your Unique password is printed on the Postal Ballot Form                                                                                                                                                                                               |
| PAN*     | Enter your 10 digit alpha-numeric PAN issued by Income Tax Department                                                                                                                                                                                   |

\*Members who have not updated their PAN with the Company / Depository Participant are requested to use default number: 2368 in the PAN field or use physical Postal Ballot Form for voting.

- v. After entering these details appropriately, click on "SUBMIT" tab.
- vi. Members holding shares in Physical form will then reach directly to the voting screen.
- vii. Members holding shares in Demat form will now reach Password Change menu wherein they are required to mandatorily change their login password in the new password field. The new password has to be minimum eight characters consisting of atleast one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character. Kindly note that this password is to be also used by the Demat holders for voting for resolution of any other Company on which they are eligible to vote, provided that Company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- viii. You can also update your mobile number and e-mail ID in the user profile details of the folio which may be used for sending communication(s) regarding CDSL e-voting system in future. The same may be used in case the Member forgets the password and the same needs to be reset.
- ix. If you are holding shares in Demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and casted your vote earlier for EVSN of any company, then your existing login id and password are to be used.
- x. For Members holding shares in physical form, the password and default number can be used only for e-voting on the resolutions contained in this Postal Ballot Notice.
- xi. On the voting page, you will see Resolution Description and against the same the option 'YES/NO' for voting. Enter the number of shares (which represents number of votes) under YES/NO or alternatively you may partially enter any number in YES and partially in NO, but the total number in YES and NO taken together should not exceed your total shareholding.
- xii. Click on the Resolution File Link if you wish to view the entire Postal Ballot Notice.
- xiii. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- xiv. Once you 'CONFIRM' your vote on the resolution, you will not be allowed to modify your vote.
- xv. Institutional members (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail at [kanstiyask@gmail.com](mailto:kanstiyask@gmail.com) with a copy marked to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

- xvi. In case you have any queries or issues regarding e-voting, please contact [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com), or [shares@ambujacement.com](mailto:shares@ambujacement.com).
8. Members have option to vote either through e-voting or through Ballot Form. If a member has opted for e-voting, then he/she should not vote by Postal Ballot also and vice-a-versa. However, in case members cast their vote both via physical ballot and e-voting, then voting through physical ballot shall prevail and voting done by e-voting shall be treated as invalid.
9. In line with the "Green Initiative in the Corporate Governance" launched by the Ministry of Corporate Affairs allowing paperless compliances by recognizing emails as one of the modes of service of Notice/documents on the Shareholders and pursuant to Rule 3(a)(iii) of the Companies (Passing of the Resolution by Postal Ballot) Rules, 2011, the Company is sending this Notice electronically on the e.mail addresses as obtained from the Depositories / other sources to the Members. Such individual Member may exercise their voting electronically as per the procedure given above. In case a Member does not want to avail the electronic voting facility organized through CDSL, such Member may send a request for obtaining the Notice and Postal Ballot Form in physical form from M/s Sharepro Services (India) Pvt. Ltd., Registrar and Share Transfer Agents, 13, AB Samhita Warehousing Complex, 2<sup>nd</sup> floor, Near Sakinaka Telephone Exchange, Andheri – Kurla Road, Sakinaka, Andheri (East), Mumbai 400 072. On receipt of such request, the Registrar and Share Transfer Agents will dispatch the same in physical form to enable the Member to send back the duly signed Postal Ballot by February 15<sup>th</sup>, 2013.
10. Upon completion of scrutiny of the Postal Ballot voting, the Scrutinizer will submit his report to the Chairman. The results will be announced by the Chairman or any other Director of your Company on Tuesday 19<sup>th</sup>, February, 2013 at the Registered Office of your Company and the Resolution will be taken as passed effectively on the date of such declaration, if assented by the requisite majority. The date of declaration of the result by the Chairman or such other Director shall be deemed to be the date of the General Meeting convened in that behalf. The result of the Postal Ballot will be communicated to the Stock Exchanges where your Company's shares are listed and shall be published through a public notice in newspapers. The result will also be put up on the website of the Company i.e. [www.ambujacement.com](http://www.ambujacement.com).

**EXPLANATORY STATEMENT PURSUANT TO SECTION 173(2) READ WITH SECTION 192A (2) OF THE COMPANIES ACT, 1956**

Holcim Ltd., the Promoter of the Company, as part of value creation for all of its operating companies globally, keeps developing and updating its knowledge base and continues research and studies to ascertain best benchmarks. Training modules developed by Holcim Ltd. through its group company, Holcim Technology Ltd. (collectively referred to as "Holcim") for its operating companies are rated among the best globally. These training modules not only focus on achieving best financial result, but also look at the sustainability of business in the most competitive, transparent and ethical manner. These well researched and proven modules embedded in the business modules of individual operating companies have tremendous value addition in the whole business chain. Holcim's Business model encompasses among many others (i) manufacturing excellence; (ii) commercial and marketing (iii) processes relating to retaining, training and development of human capital; (iv) building and sharing knowledge & expertise through its knowledge management function; (v) commitment and capability building to protect the ecology, conserve natural resources and save the planet from further harm; (vi) commitment to provide safe working conditions and achieve "Zero harm and No fatality" at all the plants which requires constant training and leadership building. Geocycle is another notable strength of Holcim to provide Alternate Fuel and Resources through waste management solutions. World class technologies, practices and experiences are shared by Holcim to help all the operating companies achieving these objects. These services provided by Holcim have made significant value addition in the overall business chain and to make our operations sustainable.

Currently, the invoices for the services rendered by Holcim are raised on case to case basis. There are several other services provided by Holcim in the overall business chain which provides lot of value addition to the Company. These services are part of "Valuable Intellectual Property" owned and developed by Holcim. The current practice of raising invoices on case to case basis do not adequately reflect the benefits derived from its Valuable Intellectual Property, end to end solutions and support provided by Holcim. The rationale for the payment of Technology and Know-how fee to Holcim is to bring a fair balance between the efforts provided by Holcim and the benefits derived by the Company. The proposed model is well accepted globally and is in line with business practices followed by many companies.

The Board of Directors after detailed deliberation at their meeting held on December 13<sup>th</sup>, 2012 have agreed to move to a "fixed charge" payment @1% of Net Sales of the Company w.e.f. 1<sup>st</sup> January, 2013, subject to the approval of the Shareholders. A "Technology and Know-how" Agreement ("the Agreement") has been entered into between the Company and Holcim Technology Ltd. on December 17<sup>th</sup>, 2012 detailing the scope of services and other terms & conditions. This Agreement is valid for a period for 5 years. The fee shall be paid on quarterly basis and will remain firm for the first Two Financial Years i.e. 2013 and 2014 and shall be reviewed by the Board before the end of financial year 2014.

While the payment of Technology Know-how fees to Holcim Technology Ltd. and entering into the Agreement for this purpose does not require the Shareholders' approval, as a good Corporate Governance practice, the consent of the Members is sought by an Ordinary Resolution through Postal Ballot. To facilitate the voting through electronic mode instead of physical Postal Ballot, the Company has made arrangement with the Central Depository Services Ltd. (CDSL).

A certified copy of the "Technology and Know-how" Agreement as referred to in the accompanying Notice is open for inspection at the Registered Office of the Company during the office hours on all working days, except Sundays and other public holidays, between 11.00 a.m. and 3.00 p.m. upto the date of declaration of Postal Ballot Result by the Company.

The Directors recommend the resolution for your approval.

Mr. Paul Hugentobler, Mr. Bernard Fontana and Mr. Onne van der Weijde may be deemed to be concerned or interested in the said Ordinary Resolution. None of the other Directors of the Company is, in any way, concerned or interested.

By Order of the Board  
For Ambuja Cements Limited

Date : January 10<sup>th</sup>, 2013  
Place : Mumbai

Rajiv Gandhi  
Company Secretary

Encl: 1. Postal Ballot Form  
2. Postage- prepaid envelope

**POSTAL BALLOT FORM**

BALLOT NO. \_\_\_\_\_

1. Name of Shareholder(s)  
(including joint holders,  
if any)
  
2. Registered address of the  
Sole/First named Shareholder
  
3. Folio No. / DPID No. / Client ID No.\*  
(\*Applicable to investors holding  
shares in dematerialised form)
  
4. No. of Shares held
  
5. I/We hereby exercise my/our vote in respect of the Ordinary Resolution to be passed through Postal Ballot for the business stated in the Notice of the Company, dated 10<sup>th</sup> January, 2013, by conveying my/our assent or dissent to the said Resolution by placing the tick (✓) mark in the appropriate box below:

| Sr. No. | Description                                                                                                                                                                                | No. of Shares | I/We assent to the Resolution | I/We dissent to the Resolution |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------------|--------------------------------|
| 1.      | Approval to the Company for the payment of 'Technology & Know-how fees' and ratification and confirmation of the 'Technology & Know-how Agreement' dated December 17 <sup>th</sup> , 2012. |               |                               |                                |

Place :

Date :

\_\_\_\_\_  
(Signature of the Shareholder)**ELECTRONIC VOTING PARTICULARS**

(Applicable for Individual Members only)

| EVSN<br>(Electronic Voting Sequence Number) | User ID | Password / PIN |
|---------------------------------------------|---------|----------------|
|                                             |         |                |

www.sappientis.com

Note : Please read the Instructions printed overleaf carefully before exercising your vote

### INSTRUCTIONS TO MEMBERS OPTING FOR VOTING IN PAPER MODE

1. A shareholder desiring to exercise vote by postal ballot may complete this Postal Ballot Form (no other form or photo copy thereof is permitted to be used for the purpose) and send it to the Scrutinizer in the attached self-addressed envelope. Postage will be borne and paid by the Company. Envelopes containing postal ballots, if deposited with the Company in person or if sent by courier at the expense of the shareholder, will also be accepted.
2. The self-addressed envelope bears the address of the Scrutinizer appointed by the Board of Directors of the Company.
3. This postal ballot form should be completed and signed by the shareholder. In case of joint holding, this form should be completed and signed (as per the specimen signature registered with the Company) by the first named shareholder and in his absence, by the next named shareholder. Unsigned/ incomplete postal ballot forms will be rejected.
4. There will be only one Postal Ballot Form for every folio, irrespective of the number of joint shareholders.
5. The right of voting by Postal Ballot shall not be exercised by a Proxy.
6. Where the postal ballot form has been signed by an authorized representative of a body corporate, a certified copy of the relevant authorization to vote on the Postal Ballot should accompany the postal ballot form. Where the form has been signed by a representative of the President of India or of the Governor of a State, a certified copy of the nomination should accompany the postal ballot form. A Member may sign the form through an Attorney appointed specifically for this purpose, in which case an attested true copy of the Power of Attorney should be attached to the postal ballot form.
7. A shareholder need not use all his votes nor he needs to cast all his votes in the same way.
8. Fully completed postal ballot forms should reach the Scrutinizer not later than the close of working hours on Friday, 15<sup>th</sup> February, 2013. Any postal ballot form received after this date will be treated as if the reply from the shareholder has not been received.
9. A shareholder may request for a duplicate postal ballot form, if so required. However, the duly filled in duplicate postal ballot form should reach the Scrutinizer not later than the date specified at item 8 above.
10. Shareholders are requested not to send any other paper or share certificates or other documents along with the postal ballot form in the enclosed self-addressed postage prepaid envelope in as much as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
11. Postal Ballot Form received by fax will be rejected as if reply from shareholder has not been received unless the original Postal Ballot Form is received within prescribed time period.
12. The Scrutinizer's decision on the validity of the Postal Ballot Form will be final.

### INSTRUCTIONS TO MEMBERS OPTING FOR E-VOTING

*(Applicable for Individual Members only)*

The Company is pleased to offer e-voting facility as an alternate, for all its Individual Members (i.e. other than Corporates / FIs / FIEs etc.), to enable them to cast their vote electronically instead of despatching Postal Ballot. The procedure for the same is as under:

- i. Open your web browser during the voting period and log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com)
- ii. Now click on "Shareholders" tab to cast your votes
- iii. Now, select the Electronic Voting Sequence Number - "EVSN" alongwith "COMPANY NAME" from the drop down menu and click on "SUBMIT"
- iv. Now, fill up the following details in the appropriate boxes:

|          |                                                                                                                                                                                                                                                         |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| User-ID  | For Members holding shares in Demat Form:-<br>a) For NSDL :- 8 Character DP ID followed by 8 Digits Client ID<br>b) For CDSL :- 16 digits beneficiary ID<br>For Members holding shares in Physical Form:-<br>• Folio Number registered with the Company |
| Password | Your Unique password is printed on the Postal Ballot Form                                                                                                                                                                                               |
| PAN*     | Enter your 10 digit alpha-numeric PAN issued by Income Tax Department                                                                                                                                                                                   |

\*Members who have not updated their PAN with the Company / Depository Participant are requested to use default number: 2368 in the PAN field or use physical Postal Ballot Form for voting.

- v. After entering these details appropriately, click on "SUBMIT" tab.
- vi. Members holding shares in Physical form will then reach directly to the voting screen.
- vii. Members holding shares in Demat form will now reach Password Change menu wherein they are required to mandatorily change their login password in the new password field. The new password has to be minimum eight characters consisting of atleast one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character. Kindly note that this password is to be also used by the Demat holders for voting for resolution of any other Company on which they are eligible to vote, provided that Company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- viii. You can also update your mobile number and e-mail ID in the user profile details of the folio which may be used for sending communication(s) regarding CDSL e-voting system in future. The same may be used in case the Member forgets the password and the same needs to be reset.
- ix. If you are holding shares in Demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and casted your vote earlier for EVSN of any company, then your existing login id and password are to be used.
- x. For Members holding shares in physical form, the password and default number can be used only for e-voting on the resolutions contained in this Postal Ballot Notice.
- xi. On the voting page, you will see Resolution Description and against the same the option 'YES/NO' for voting. Enter the number of shares (which represents number of votes) under YES/NO or alternatively you may partially enter any number in YES and partially in NO, but the total number in YES and NO taken together should not exceed your total shareholding.
- xii. Click on the Resolution File Link if you wish to view the entire Postal Ballot Notice.
- xiii. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- xiv. Once you 'CONFIRM' your vote on the resolution, you will not be allowed to modify your vote.
- xv. Institutional members (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail at [kanstiyask@gmail.com](mailto:kanstiyask@gmail.com) with a copy marked to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- xvi. In case you have any queries or issues regarding e-voting, please contact [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com), or [shares@ambujacement.com](mailto:shares@ambujacement.com).

#### General

- a) Voting by Postal Ballot, both in physical form and e-Voting, can be exercised only by the shareholder or his/her duly constituted attorney or, in case of bodies corporate, the duly authorized person. It cannot be exercised by a proxy.
- b) Voting rights shall be reckoned on the paid up value of shares registered in the name of the shareholder on the cut-off date viz 4<sup>th</sup> January, 2013.
- c) Voting period commences on and from 17<sup>th</sup> January, 2013 at 10.00 a.m. and ends on 15<sup>th</sup> February, 2013 at 5.30 p.m.
- d) The date of declaration of results of the postal ballot (i.e. 19<sup>th</sup> February, 2013) shall be the date on which the resolution would be deemed to have been passed, if approved by requisite majority.