



**AMBICA AGARBATHIES
AROMA & INDUSTRIES LTD**

Date: 08.09.2016

POWERPET, ELURU - 534 002 W.G.D.T. (A.P.)
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To,
National Stock Exchange of India Ltd.
Exchange Plaza, C-1, Block G
Bandra Kurla Complex, Bandra (E)
Mumbai - 400 051

Respected Sir,

Sub :- 1) Closure of Register of Members and Share Transfer Book for Annual General Meeting (AGM)

2) Date & time of Commencement of E-Voting & Cut-off Date for E-Voting

1. We wish to inform you that the 21st Annual General Meeting (AGM) of the members of the Company will be held on **Friday 23rd September, 2016 at 10.00 A.M** at Registered Office of the Company at Shankar Towers, Power pet, Eluru, West Godavari District, Andhra Pradesh - 534001. Further, it is informed that the Register of Members and Share Transfer Books of the company shall remain closed from **Saturday 17th September, 2016 to Friday 23rd September, 2016(both days inclusive)** For the purpose of 21st Annual General Meeting.
2. Pursuant to the provision of section 108 of the Companies Act, 2013 read with the Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 SEBI(Listing obligations and Disclosure Requirements), 2015 the Company is providing E-Voting facility to its members in respect of all business to be transacted at the AGM. The company has entered agreement with Central Depository Services (India) Limited to provide E-Voting facility.
3. The E-Voting period commences From **Tuesday 20th September, 2016 at 10.00 AM and ends on Thursday, 22nd September, 2016 at 5.00 PM**. The E-Voting shall not be allowed beyond 5:00 PM. on 22nd September, 2016. During this period, members of the company, holding shares either in Physical form or in Dematerialized form, as on **CUT-OFF DATE i.e. 16th September 2016**, may cast their vote electronically. The voting rights of the members for E-Voting and for Physical voting at the meeting shall be in proportion to the shareholding in the paid-up equity share capital as on cut-off date (16th September, 2016)

Mr. MB Suneel, Practicing Company Secretary, Hyderabad as Scrutinizer for conducting the e-voting process for the Annual General Meeting in a fair and transparent manner.

You're faithfully,

For **AMBICA AGARBATHIES AROMA & INDUSTRIES LIMITED**

AMBICA KRISHNA

Chairman & Managing Director

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