



# ***Alpa Laboratories Ltd.***

**33/2, Pigdamber A.B. Road - 453 446 Distt. Indore - (M.P.) India**

Phone No. : +91 731-429 4567 Fax No. : +91 730-429 4444

Email : mail@alpalabs.in

CIN : L85195MP1988PLC004446

14<sup>th</sup> November, 2024

To,  
Listing Department,  
BSE Limited.  
Rotunda Building, P J Towers  
Dalal Street, Fort,  
Mumbai – 400 001  
Scrip Code: 532878

To,  
Listing Department,  
National Stock Exchange of India Limited.  
'Exchange Plaza', C-1, Block G,  
Bandra - Kurla Complex,  
Bandra (E), Mumbai – 400 051  
Scrip Code: ALPA

**Subject: Intimation under Regulation 30 of the Securities and Exchange Board of India  
(Listing Obligations and Disclosure Requirements) Regulations, 2015 -  
Resignation of Company Secretary and Compliance Officer.**

In compliance with provisions of Regulation 30 of SEBI (LODR) Regulations, 2015 read with Part A of Schedule III of the said Regulations, we would like to inform that Ms. Swati Bagh has tendered her resignation (letter attached) from the position of Company Secretary and Compliance Officer of Alpa Laboratories Limited vide letter dated November 14, 2024 effective from the close of business hours on 10<sup>th</sup> December, 2024. The details required under Regulation 30 of the Listing Regulations read with SEBI Circular No. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 are provided in Annexure A.

Further, the Company has received confirmation from Ms. Swati Bagh that there are no other material reasons for her resignation other than those which are provided in the resignation letter which is annexed as Annexure B.

You are requested to take the same on records.

**For ALPA LABORATORIES LIMITED**

*Mahendra*

**Mahendra Singh Chawla  
Director**



**Annexure A**

|   |  |
|---|--|
| Reason of Change  | Resignation of Ms. Swati Bagh as the Company Secretary and Compliance Officer of the company with effect from close of business hours on 10 <sup>th</sup> December,2024 and her cessation is due to personal reasons |
| Date of Cessation   | From the close of business hours on 10 <sup>th</sup> December,2024   |
| Brief Profile (In case of Appointment)  | Not Applicable   |
| Disclosure of relationships between directors (in case of appointment of a director). | Not Applicable   |

Date: 14.11.2024

To,

Mr. Mahendra Singh Chawla  
Director  
Alpa Laboratories Limited  
33/2 A.B Road, Pigdamber Rau  
Indore -453446, Madhya Pradesh

Dear Sir,

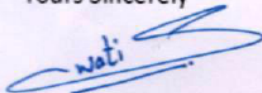
I am writing to formally resign from my position as Company Secretary due to my personal reasons with effect from close of business hours of 10th December, 2024.

This decision was not made lightly, and it comes after much thought and careful consideration. I have truly enjoyed working with the company and am grateful for the opportunities to contribute to the company's success and growth. My time here has been professionally fulfilling and personally rewarding, and I am especially thankful for the trust and support that company has extended to me.

In the coming weeks, I am fully committed to ensuring a smooth transition of my responsibilities. I will work closely with the team to hand over all duties, and complete any necessary documentation to help maintain continuity.

Kindly take it on record and accept my resignation letter.

Yours Sincerely

A handwritten signature in blue ink, appearing to read 'Swati', is written over a blue horizontal line.

CS Swati Bagh  
Company Secretary