



September 04, 2020

The Deputy Manager
Department of Corporate Services
Bombay Stock Exchange Limited (BSE)
P.J. Towers, 25th Floor, Dalal Street, Fort
Mumbai - 400001

Scrip Code: 526707

The Manager (Listing Department)
National Stock Exchange of India Limited (NSE)
Exchange Plaza, BandraKurla Complex,
Bandra (East), Mumbai- 400051

Scrip Code: ALCHEM

Sub: Notice of 31st Annual General Meeting

Dear Sir/Madam,

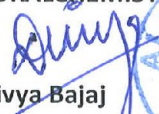
Pursuant to Regulation 30 and other applicable regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirement) Regulations, 2015, we notify as under:

1. The 31th Annual General Meeting of the Company will be held on Wednesday the 30th Day of September, 2020 at 10:00 A.M. through Video Conferencing.
2. Pursuant to Regulation 44, we have provided the facility to vote by electronic means (e-voting) on all resolutions as set out in the notice of AGM to those members, who are holding shares either in physical or in electronic form as on the cut-off date i.e. Wednesday, September 23, 2020. The Remote e-voting will commence at 9:00 A.M. on Sunday September 27, 2020 and ends at 5:00 P.M. on Tuesday, September 29, 2020.
3. Notice of AGM, e-voting notice and the Annual Report 2019-20, are being sent to the shareholders through emails only. Those Shareholders whose email IDs are not registered, are requested to register their email ID with Registrar & Share Transfer Agent (R&STA) at Link Intime India Pvt. Ltd, at Noble Heights, 1st Floor, Plot No. NH 2, LSC, C-1 Block, Near Savitri Market, Janakpuri, New Delhi-110058 by providing their Name as registered with the R&STA, Address, email ID, PAN, DPID/Client ID or Folio Number and Number of shares held by them

Kindly take the above on record.

Thanking You,

FORALCHEMIST LIMITED


Divya Bajaj
(Company Secretary)



ALCHEMIST LTD.

CIN : L72200DL1988PLC192643

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Chd. Office : Plot No. F5, Rajiv Gandhi IT Park, Chandigarh - 160 101 Tel. : +91-172-4266666, Fax: +91-172-4266602
E-mail : investors@alchemist.co.in Website : www.alchemist.co.in