

NOTICE AND AGENDA

NOTICE IS HEREBY GIVEN THAT THE MEETING OF BOARD OF DIRECTORS OF THE COMPANY M/S FOCUS LIGHTING AND FIXTURES LIMITED WILL BE HELD ON MONDAY, 29TH DAY OF MAY 2017 AT 11.00 A.M. AT THE REGISTERED OFFICE OF THE COMPANY AT 1007, CORPORATE AVENUE, A- WING, SONAWALA ROAD, GOREGAON – EAST, MUMBAI – 400063, MAHARASHTRA TO TRANSACT THE FOLLOWING BUSINESS:

Serial no: BM/01/2017-18

Sr. No	Items
1.	To grant leave of absence, if any.
2.	To confirm, sign and take note of Board and Committee Meetings held in past
3.	To take note of Form MBP-1 received from Directors pursuant to Section 184 (1) of the Companies Act, 2013
4.	To take note of the Declaration received from Independent Directors of the Company under Section 149(7) of the Companies Act, 2013
5.	To take note of the declaration received in Form DIR-8 from the Directors of the Company, in terms of provisions of Companies Act, 2013
6.	To peruse and sign the Register maintained under Section 189 of the Companies Act 2013
7.	To take note and review the Internal Financial Control laid out by the Company and the proper system for all applicable laws and compliances for the Financial Year 2016-17
8.	To consider the appointment of the Secretarial Auditor for the Financial Year 2017-18, subject to the recommendation of the Audit Committee
9.	To form wholly owned subsidiary in Dubai
10.	To consider any other business with the permission of the Chair.

Date: 20.05.2017

For M/S FOCUS LIGHTING AND FIXTURES LIMITED

P. P. Shah

Ms. Priya Pragnesh Shah
Company Secretary
Place: Mumbai