



ABSLAMCL/PS/95/22-23

November 29, 2022

**BSE Limited**

Phiroze Jeejeebhoy Towers  
Dalal Street Mumbai - 400 001

**Scrip Code: 543374**

**National Stock Exchange of India Limited**

Exchange Plaza, 5th Floor  
Plot No. C/1, G Block  
Bandra Kurla Complex, Bandra (East),  
Mumbai - 400 051

**Symbol: ABSLAMC**

Dear Sir/ Ma'am,

**Sub.: Intimation of Notice of Postal Ballot - Disclosure under Regulation 30 of the Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015**

Pursuant to the Regulation 30 of the Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed Postal Ballot Notice dated November 21, 2022, for seeking approval of the Members of the Company through remote e-voting for appointment of Mrs. Vishakha Mulye (DIN:00203578) as a Non-Executive Director of the Company.

The Company has initiated the process of dispatching the Postal Ballot Notice, electronically to all the Members, whose e-mail addresses are registered with the Company or with the Depositories/Depository Participant(s) or with the Company's Registrar and Transfer Agent i.e. KFin Technologies Limited and whose names appear in the Register of Members / List of Beneficial Owners as received from the Depositories as on Friday, November 25, 2022, being the cut-off date, considered for the purpose of remote e-voting.

The Company has engaged the services of KFin Technologies Limited, Registrar and Transfer Agent for providing remote e-voting facility to all its members. The e-voting facility will be available during the following period:

**Commencement of e-voting:** 9.00 a.m. (IST) on Wednesday, November 30, 2022

**End of e-voting:** 5.00 p.m. (IST) on Thursday, December 29, 2022

The Postal Ballot Notice along with explanatory statement and instructions for e-voting which is available on the website of the Company <https://mutualfund.adityabirlacapital.com> and also on the website of KFin Technologies Limited at <https://evoting.kfintech.com>.

This is for your information and records.

Thanking you.

Yours faithfully,

**For Aditya Birla Sun Life AMC Limited**

HEMANTI GOBINDRAM  
WADHWA

Digitally signed by HEMANTI  
GOBINDRAM WADHWA  
Date: 2022.11.29 16:11:53 +05'30'

**Hemanti Wadhwa**  
**Company Secretary and Compliance Officer**  
**FCS – 6477**

Encl.: As above



## **ADITYA BIRLA SUN LIFE AMC LIMITED**

**CIN: L65991MH1994PLC080811**

**Registered Office:** One World Center, Tower 1, 17<sup>th</sup> Floor, Jupiter Mills, Senapati Bapat Marg, Elphinstone Road, Mumbai – 400 013; **Telephone No.:** +91 22 4356 8000;

**Fax No.:** +91 22 4356 8110/ 8111;

**Website:** <https://mutualfund.adityabirlacapital.com;>

**Email id:** [abslamc.cs@adityabirlacapital.com](mailto:abslamc.cs@adityabirlacapital.com)

### **POSTAL BALLOT NOTICE**

**(Pursuant to Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014, as amended)**

**Dear Members,**

**NOTICE** is hereby given that pursuant to the provisions of Sections 108, 110 and other applicable provisions, if any, of the Companies Act, 2013 (the “Act”) read with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014 (the “Rules”) (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and Secretarial Standard-2 on General Meetings (SS-2), issued by the Institute of Company Secretaries of India (“ICSI”) Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the “SEBI Listing Regulations”), and in accordance with the requirements prescribed by the Ministry of Corporate Affairs (“MCA”) for holding general meetings/ conducting postal ballot process through e-voting vide General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, 22/2020 dated June 15, 2020, 33/2020 dated September 28, 2020, 39/2020 dated December 31, 2020, 10/2021 dated June 23, 2021, Circular No. 20/2021 dated December 8, 2021 and Circular No. 3/2022 dated May 5, 2022, in view of the COVID-19 pandemic (collectively the “MCA Circulars”), and any other applicable law, rules and regulations, the resolution set out below is proposed to be passed by the Members of Aditya Birla Sun Life AMC Limited ( the “Company”) through Postal Ballot, by way of voting only through electronic means (“remote e-voting process”).

In Compliance with the MCA Circulars, this Postal Ballot Notice is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company/ Depositories. If your e-mail address is not registered with the

Company/Depositories, please follow the process provided in the Notes to this Postal Ballot Notice to register the same and receive this Postal Ballot Notice.

The Statement pursuant to Section 102(1) and other applicable provisions of the Act read with the Rules setting out all material facts relating to the resolution mentioned in this Postal Ballot Notice is annexed hereto.

In Compliance with Regulation 44 of the SEBI Listing Regulations and pursuant to the provisions of Section 108 and Section 110 of the Act read with the Rules, the MCA circulars and SS-2, the Company is providing remote e-voting facility to its Members, to enable them to cast their votes electronically. The Company has engaged the services of KFin Technologies Limited (formerly known as Kfin Technologies Private Limited) (“KfinTech” or “Registrar and Transfer Agent”) as the agency to provide e-voting facility. The instructions for remote e-voting are appended to this Postal Ballot Notice.

Pursuant to Rule 22(5) of the Companies (Management and Administration) Rules, 2014, the Board of Directors have appointed Shri Vijay Kondalkar, (Membership No.: A15697) or failing him Shri Manish Gupta, (Membership No.: A43802), Partners of VKMG & Associates LLP, Practicing Company Secretaries as the Scrutinizer for conducting the Postal Ballot e-voting process in a fair and transparent manner.

The remote e-voting period commences at 9:00 a.m. (IST) from Wednesday, November 30, 2022 and ends at 5:00 p.m. (IST) on Thursday, December 29, 2022. After completion of scrutiny of the votes cast, the Scrutinizer will submit his Report

to the Chairman of the Company, or any person authorized by him. The results of the e-voting will be announced on or before Saturday, December 31, 2022 and will be displayed on the Company's website <https://mutualfund.adityabirlacapital.com> and will also be communicated to the Stock Exchanges, National Securities Depository Limited ("NSDL") and Central Depository Services (India) Limited ("CDSL") (together the "Depositories") and KFinTech. The Company will also display the results of the Postal Ballot at its Registered Office.

#### **SPECIAL BUSINESS:**

##### **1. APPOINTMENT OF MRS. VISHAKHA MULYE (DIN:00203578) AS A NON-EXECUTIVE DIRECTOR OF THE COMPANY**

To consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Sections 152, 161 and all other applicable provisions of the Companies Act, 2013 (the "Act") read with the Companies (Appointment and Qualification of Directors) Rules, 2014, SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, SEBI (Mutual Funds) Regulations, 1996 (including any statutory modification(s) or amendment(s) or re-enactment(s) thereof for the time being in force)

and the Articles of Association of the Company, Mrs. Vishakha Mulye (DIN: 00203578) who was appointed as an Additional Director by the Board of Directors with effect from October 27, 2022 and in respect of whom the Company has received a notice from a Member, in writing, under Section 160 of the Act, proposing her candidature for the office of a Director of the Company, be and is hereby appointed as a Non-Executive & Non-Independent Director of the Company effective from October 27, 2022, whose office shall be liable to retire by rotation.

**RESOLVED FURTHER THAT** the Board of Directors of the Company including any Committee thereof be and are hereby severally authorised to do all such acts, deeds, matters and things and take all such steps as may be necessary, proper, desirable or expedient to give effect to this resolution."

By Order of the Board of Directors  
For **Aditya Birla Sun Life AMC Limited**

Place: Mumbai  
Dated: November 21, 2022

**Hemanti Wadhwa**  
Company Secretary  
FCS No.: 6477

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### **EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013**

Pursuant to the provisions of Section 161(1) of the Companies Act, 2013 (the "Act"), the Articles of Association of the Company and based on the recommendation of the Nomination, Remuneration and Compensation Committee, the Board of Directors of the Company had approved the appointment of Mrs. Vishakha Mulye (DIN: 00203578) as an Additional Director (Non - Executive & Non - Independent), representative of Aditya Birla Capital Limited, with effect from October 27, 2022, subject to the approval of the Members of the Company. Further, pursuant to the provisions of SEBI (Mutual Funds) Regulations, 1996, the Board of Directors of Aditya Birla Sun Life Trustee Private Limited had also approved the appointment of Mrs. Vishakha Mulye.

In accordance with Regulation 17(1C) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), approval of the shareholders for appointment of a person on the Board of Directors should be taken at the next general meeting or within three months from the date of appointment, whichever is earlier. Accordingly, the approval of members is being sought for appointment of Mrs. Vishakha Mulye as a Non-Executive & Non-Independent Director, whose office shall be liable to retire by rotation.

The Company has received from Mrs. Vishakha Mulye, consent to act as a Director of the Company along with a declaration to the effect that she is not disqualified from being appointed as a Director in terms of Section 164 of the Act and has not been debarred or disqualified from being appointed or continuing as a Director of the Company by SEBI, Ministry of Corporate Affairs or any such other Statutory Authority. The Company has, in terms of Section 160(1) of the Act received in writing, a notice from a Member proposing the candidature of Mrs. Vishakha Mulye for the office of Director of the Company.

In the opinion of the Board, Mrs. Vishakha Mulye, fulfils the conditions for appointment as a Non-Executive Director as specified in the Act and the SEBI Listing Regulations. Mrs. Vishakha Mulye is a person of integrity and possesses appropriate skills, experience and knowledge. Considering the extensive knowledge and experience of Mrs. Vishakha Mulye in the field of finance, capital market and regulatory governance, the Board is of the view that appointment of Mrs. Vishakha Mulye as a Non-Executive & Non-Independent Director is in the interest of the Company.

A brief profile of Mrs. Vishakha Mulye, in terms of Regulation 36(3) of the SEBI Listing Regulations and the SS-2 has been provided as an annexure to this Postal Ballot Notice.

The Board accordingly recommends an ordinary resolution, pertaining to the appointment of Mrs. Vishakha Mulye as a Non-Executive & Non-Independent Director of the Company, whose office shall be liable to retire by rotation.

Except for Mrs. Vishakha Mulye and her relatives, none of the Directors, Key Managerial Personnel of the Company or their respective relatives are in any way concerned or interested, financially or otherwise, in the resolution set out at item no.1 of this Postal Ballot Notice.

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## NOTES:

1. The explanatory statement pursuant to Section 102(1) of the Companies Act, 2013 ("the Act") and other applicable provisions, if any, setting out all the material facts relating to the resolution contained in this Postal Ballot Notice dated November 21, 2022 is annexed hereto.
2. In compliance with the MCA Circulars, this Postal Ballot Notice is being sent only by electronic mode to those Members whose names appear in the Register of Members/List of Beneficial Owners as on Friday, November 25, 2022 ("Cut-Off date") received from the Depositories and whose e-mail address are registered with the Company / Depositories. A copy of this Postal Ballot Notice will also be available on the website of the Company (<https://mutualfund.adityabirlacapital.com>), websites of the Stock Exchanges i.e. BSE Limited ([www.bseindia.com](http://www.bseindia.com)) and National Stock Exchange of India Limited ([www.nseindia.com](http://www.nseindia.com)) and the website of KFinTech at <https://evoting.kfintech.com>.
3. In accordance with the MCA Circulars, the physical copies of this Postal Ballot Notice, along with postal ballot forms and pre-paid business envelope, are not being sent to any Member. Accordingly, the communication of the assent or dissent of the Members eligible to vote is restricted to voting through electronic means only i.e. by casting their votes electronically instead of submitting postal ballot forms. Members who have not yet registered their e-mail address may register the same as under:
  - a) Members holding shares in physical mode are requested to register/ update their e-mail address and other KYC details, if applicable, by sending request at [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) (if email is already registered) or sending physical documents along with Form ISR-1 and other relevant forms and documents to KFin Technologies Limited, Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad 500 032. The format of Form ISR-1 is available on the website of KFinTech at <https://ris.kfintech.com/clientservices/isc/> & on the website of the Company at <https://mutualfund.adityabirlacapital.com/-/media/bsl/files/resources/forms-for-physical-shareholders/form-isr1.pdf>
  - b) Members holding shares in dematerialised mode are requested to register/ update their e-mail address(es) with the Depository Participant(s) with whom they maintain their demat accounts.
4. Once the vote is cast, whether partially or otherwise, the Member shall not be allowed to change it subsequently or cast the vote again. Voting rights of a Member/Beneficial Owner (in case of electronic shareholding) shall be in proportion to his/her/its shareholding in the paid-up equity share capital of the Company as on the Cut-Off date i.e. Friday, November 25, 2022.
5. The Members holding Equity Shares of the Company as on the Cut-off date ("Eligible Members") only shall be entitled to vote through remote e-voting process in relation to the resolution specified in this Postal Ballot Notice. A person who becomes a Member after the Cut-off date should treat this Postal Ballot Notice for information purpose only.
6. Eligible Members who have not registered their e-mail address are required to register the same so as to receive this Postal Ballot Notice and the procedure for e-voting along with the login ID and password related details. The procedure to register e-mail address is mentioned in this Postal Ballot Notice. Members may send a request at [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) for procuring user ID and password for e-voting.
7. Relevant documents referred to in this Postal Ballot Notice will be available for inspection electronically from the date of circulation of this notice upto 5:00 p.m. (IST) on the last date of remote e-voting. Members seeking to inspect such documents can send an e-mail at [abslamc.cs@adityabirlacapital.com](mailto:abslamc.cs@adityabirlacapital.com).

8. Corporate/Institutional members (i.e. other than individuals, HUFs, NRIs etc.) are also required to send legible scanned copy (PDF / JPG Format) of the relevant Board Resolution/ Power of Attorney/Authority letter etc. authorising their representatives who are authorised to vote on their behalf, to the Scrutinizer via e-mail to [vijay@vkmg.in](mailto:vijay@vkmg.in) with a copy marked to [abslamc.cs@adityabirlacapital.com](mailto:abslamc.cs@adityabirlacapital.com). They are also requested to upload the same in the e-voting module in their login.

9. The facility to exercise vote through electronic means will be available during the following period:

| Commencement of Remote e-voting              | End of Remote e-voting                      |
|----------------------------------------------|---------------------------------------------|
| Wednesday, November 30, 2022 (9:00 a.m. IST) | Thursday, December 29, 2022 (5:00 p.m. IST) |

During this period, Eligible Members may cast their votes electronically. The remote e-voting will not be allowed beyond the aforesaid date and time and the remote e-voting module shall be forthwith disabled by Kfintech upon expiry of the aforesaid period. The instructions for e-voting are provided as part of this Postal Ballot Notice which the members are requested to read carefully before casting their vote.

10. There will be one login for every Folio/Client ID irrespective of the number of joint holders.
11. The Resolution, if approved by requisite majority, will be deemed to be passed on the last date of e-voting i.e. Thursday, December 29, 2022. Resolution passed by the Members through Postal Ballot is deemed to have been passed effectively at a General Meeting of the Members.

12. **INSTRUCTIONS FOR E-VOTING:**

The Company has engaged the services of Kfintech for providing e-voting facility to the Eligible Members, enabling them to cast their vote electronically, in a

secured manner. Eligible Members, other than individuals may, in accordance with the provisions of Sections 112 and 113 of the Act, appoint representatives for the purpose of e-voting.

**The process and manner for remote e-voting is as under:**

- In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 in relation to e-voting Facility provided by Listed Entities, the Members are provided with the facility to cast their vote electronically, through the remote e-voting services provided by Kfintech, on the resolution set forth in this Notice. The instructions for e-voting are given herein below.
- E-voting process has been enabled for all the individual demat account holders, by way of single login credential, through their demat accounts/ websites of Depositories/ DPs in order to increase the efficiency of the voting process.
- Individual demat account holders would be able to cast their vote without having to register again with the e-voting service provider (ESP) i.e., Kfintech, thereby not only facilitating seamless authentication but also ease and convenience of participating in remote e-voting process. Members are advised to update their mobile number and e-mail address with their DPs to access remote e-voting facility.
- The process and manner for remote e-voting are explained below:

**Step 1:** Access to Depositories e-voting system in case of individual Members holding shares in demat mode.

**Step 2:** Access to Kfintech e-voting system in case of Members holding shares in physical and non-individual Members in demat mode.

**DETAILS ON STEP 1 ARE MENTIONED BELOW:**

**I) Login for remote e-voting for Individual shareholders holding equity shares in demat mode.**

| Type of Member                                                          | Login Method                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Individual Members holding equity shares in demat mode with NSDL</b> | <p><b>A. Existing Internet-based Demat Account Statement (“IDeAS”) facility Users:</b></p> <ul style="list-style-type: none"> <li>i) Visit the e-services website of NSDL <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>.</li> <li>ii) On the e-services home page click on the “Beneficial Owner” icon under “Login” which is available under “IDeAS” section. Thereafter enter the existing user id and password.</li> <li>iii) After successful authentication, Members will be able to see e-voting services under “Value Added Services”. Please click on “Access to e-voting” under e-voting services.</li> <li>iv) Click on Company name i.e. ‘Aditya Birla Sun Life AMC Limited’ or e-voting service provider i.e. KFinTech.</li> <li>v) Members will be re-directed to KFinTech’s website for casting their vote during the remote e-voting.</li> </ul> <p><b>B) Users not registered under IDeAS e-Services:</b></p> <ul style="list-style-type: none"> <li>i) Visit <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> for registering.</li> <li>ii) Select “Register Online for IDeAS Portal” or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a>.</li> <li>iii) After successful registration, please follow the steps given in point no. 1 above to cast your vote.</li> </ul> <p><b>C) By visiting the e-voting website of NSDL</b></p> <ul style="list-style-type: none"> <li>i) Visit the e-voting website of NSDL <a href="https://www.evoting.nsdl.com">https://www.evoting.nsdl.com</a>.</li> <li>ii) Once the home page of e-voting system is launched, click on the icon “Login” which is available under ‘Shareholder / Member’ section. A new screen will then open.</li> <li>iii) Members will have to enter their User ID (i.e. the sixteen digit demat account number held with NSDL), password / OTP and a Verification Code as shown on the screen.</li> <li>iv) After successful authentication, Members will be redirected to NSDL Depository site wherein they can see e-voting page.</li> <li>v) Click on Company name i.e. Aditya Birla Sun Life AMC Limited or e-voting service provider name i.e. KFinTech after which the Member will be redirected to e-voting service provider website for casting their vote during the remote e-voting period.</li> </ul> |
| <b>Individual Members holding equity shares in demat mode with CDSL</b> | <p><b>A) Existing user who have opted for Electronic Access To Securities Information (“Easi / Easiest”) facility:</b></p> <ul style="list-style-type: none"> <li>i) Visit <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or <a href="http://www.cdslindia.com">www.cdslindia.com</a></li> <li>ii) Click on New System MyEasi.</li> <li>iii) Login to MyEasi option under quick login.</li> <li>iv) Login with the registered user ID and password.</li> <li>v) Members will be able to view the e-voting Menu.</li> <li>vi) The Menu will have links of KFinTech e-voting portal and will be redirected to the e-voting page of KFinTech to cast their vote without any further authentication.</li> </ul> <p><b>B) Users who have not opted for Easi/Easiest:</b></p> <ul style="list-style-type: none"> <li>i) Visit <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a> for registering.</li> <li>ii) Proceed to complete registration using the DP ID, Client ID (BO ID), etc.</li> <li>iii) After successful registration, please follow the steps given in point no. A above to cast your vote.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

|                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                               | <b>C) By visiting the e-voting website of CDSL:</b> <ul style="list-style-type: none"> <li>i) Visit <a href="http://www.cdslindia.com">www.cdslindia.com</a></li> <li>ii) Provide demat Account Number and PAN</li> <li>iii) System will authenticate user by sending OTP on registered mobile and email as recorded in the demat Account.</li> <li>iv) After successful authentication, please enter the e-voting module of CDSL. Click on the e-voting link available against the name of the Company, viz. “Aditya Birla Sun Life AMC Limited” or select KFinTech.</li> <li>v) Members will be re-directed to the e-voting page of KFinTech to cast their vote without any further authentication.</li> </ul>                                     |
| <b>Individual Members (holding equity shares in demat mode) logging through their depository participants</b> | <ul style="list-style-type: none"> <li>i) Members can also login using the login credentials of their demat account through their DP registered with the Depositories for e-voting facility.</li> <li>ii) Once logged-in, Members will be able to view e-voting option.</li> <li>iii) Upon clicking on e-voting option, Members will be redirected to the NSDL / CDSL website after successful authentication, wherein they will be able to view the e-voting feature.</li> <li>iv) Click on options available against Aditya Birla Sun Life AMC Limited or KFinTech.</li> <li>v) Members will be redirected to e-voting website of KFinTech for casting their vote during the remote e-voting period without any further authentication.</li> </ul> |

*Important note: Members who are unable to retrieve User ID / Password are advised to use Forgot user ID and Forgot Password option available at respective websites.*

**Helpdesk for Individual Members holding equity shares in demat mode for any technical issues related to login through NSDL / CDSL:**

| <b>Members facing any technical issue - NSDL</b>                                                                                                                                                                     | <b>Members facing any technical issue - CDSL</b>                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call on toll free number: 1800 1020 990 and 1800 224 430 | Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact on 022- 23058738 or 022-23058542-43 |

**DETAILS ON STEP 2 ARE MENTIONED BELOW:**

**II) Access to KFinTech e-voting system in case of Members holding shares in physical and non-individual Members in demat mode**

**(A) Members whose email IDs are registered with the Company / Depository Participants, will receive an email from KFinTech which will include details of e-voting Event Number (EVEN), USER ID and Password.**

They will have to follow the following process:

- i. Launch internet browser by typing the URL: <https://emeetings.kfintech.com>.
- ii. Enter the login credentials (i.e. User ID and password). In case of physical folio, User ID will be EVEN (E-Voting Event Number) followed by folio number. In case of Demat account, User ID will be your DP ID and Client ID. However, if a Member is registered with KFinTech for e-voting, they can use their existing User ID and password for casting the vote.
- iii. After entering these details appropriately, click on “LOGIN”.
- iv. Members will now reach password change Menu

wherein they are required to mandatorily change the password. The new password shall comprise of minimum 8 characters with at least one upper case (A- Z), one lower case (a-z), one numeric value (0-9) and a special character (@,#,\$, etc.,). The system will prompt the Member to change their password and update their contact details viz. mobile number, email ID etc. on first login. Members may also enter a secret question and answer of their choice to retrieve their password in case they forget it. It is strongly recommended that Members do not share their password with any other person and that they take utmost care to keep their password confidential.

- v. Members would need to login again with the new credentials.
- vi. On successful login, the system will prompt the Member to select the “EVEN” i.e., “Aditya Birla Sun Life AMC Limited” and click on “Submit”.
- vii. On the voting page, enter the number of shares (which represents the number of votes) as on the Cut-off Date under “FOR/AGAINST” or alternatively, a Member may partially enter any number in “FOR” and partially “AGAINST” but the total number in

“FOR/AGAINST” taken together shall not exceed the total shareholding of the shareholder as on the cut-off date. A Member may also choose the option ABSTAIN. If a Member does not indicate either “FOR” or “AGAINST” it will be treated as “ABSTAIN” and the shares held will not be counted under either head.

- viii. Members holding multiple folios / demat accounts shall choose the voting process separately for each folio / demat account.
- ix. Voting has to be done for each item of the notice separately. In case a Member does not desire to cast their vote on any specific item, it will be treated as abstained.
- x. A Member may then cast their vote by selecting an appropriate option and click on “Submit”.
- xi. A confirmation box will be displayed. Click “OK” to confirm else “CANCEL” to modify. Once a Member has voted on the resolution (s), they will not be allowed to modify their vote. During the voting period, Members can login any number of times till they have voted on the Resolution(s).

**(B) Members whose email IDs are not registered with the Company/Depository Participants and consequently the Postal Ballot Notice and e-voting instructions cannot be serviced, will have to follow the following process:**

- i. Members who have not registered their email address, thereby not being in receipt of Postal Ballot Notice and e-voting instructions, may temporarily get their email address and mobile number submitted with KFinTech by following the below steps:
  - (a) Visit the link: <https://ris.kfintech.com/clientservices/mobilereg/mobileemailreg.aspx>.
  - (b) Select the company name i.e. Aditya Birla Sun Life AMC Limited.
  - (c) Select the Holding type from the drop down i.e. - NSDL/CDSL/Physical.
  - (d) Enter DP ID – Client ID (in case shares are held in electronic form)/Physical Folio No. (in case shares are held in physical form) and PAN.
  - (e) If PAN details are not available in the system, the system will prompt to upload a self-attested copy of the PAN card for updating records.
  - (f) In case shares are held in physical form and PAN is not available in the records, please enter any one of the Share Certificate No. in respect of the shares held by you.
  - (g) Enter the email address and mobile number.
  - (h) System will validate DP ID – Client ID/Folio number and PAN/share certificate number, as the case may be, and send OTP at the registered mobile number as well as email address for validation.

- (i) Enter the OTPs received by SMS and email to complete the validation process. OTP will be valid for 5 minutes only.
- (j) The Postal Ballot Notice and e-voting instructions along with the User ID and Password will be sent on the email address updated by the member.
- (k) Please note that in case the shares are held in demat form, the above facility is only for temporary registration of email address for receipt of the Notice and the e-voting instructions along with the User ID and Password. Such members will have to register their email address with their DPs permanently, so that all communications are received by them in electronic form.
- ii. Members are requested to follow the process as guided to capture the email address and mobile number for receiving the soft copy of the Postal Ballot Notice and e-voting instructions along with the User ID and Password. In case of any queries, Members may write to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com).
- iii. Alternatively, Members may send an e-mail request at along with scanned copy of the request letter, duly signed, providing their email address, mobile number, self-attested PAN copy and Client Master copy in case of electronic folio and copy of share certificate in case of physical folio for sending Postal Ballot Notice and e-voting instructions.
- iv. After receiving the e-voting instructions, please follow all the above steps to cast your vote by electronic means.

In case of any queries/grievances, you may refer the Frequently Asked Questions (FAQs) for Members and e-voting User Manual available at the ‘download’ section of <https://evoting.kfintech.com> or call KFinTech on 1800 572 4001 (toll free).

**Contact details for addressing e-voting grievances:**

Mr. Rajesh Patro, Manager, KFin Technologies Limited, Address: Selenium, Tower B, Plot Nos. 31 & 32, Gachibowli Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad - 500 032

Email: [einward@kfintech.com](mailto:einward@kfintech.com). Toll Free No. 1800 572 4001.

By Order of the Board of Directors  
For **Aditya Birla Sun Life AMC Limited**

**Hemanti Wadhwa**  
Company Secretary  
FCS No.: 6477

Place: Mumbai  
Dated: November 21, 2022

**DISCLOSURE RELATING TO DIRECTOR PURSUANT TO REGULATION 36(3) OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 AND SECRETARIAL STANDARD ON GENERAL MEETINGS ISSUED BY INSTITUTE OF COMPANY SECRETARIES OF INDIA**

|                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| DIN                                                                                         | 00203578                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Name of the Director                                                                        | Mrs. Vishakha Mulye                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Date of Birth/ Age                                                                          | February 4, 1969/ 53 years                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Nationality                                                                                 | Indian                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Qualification(s)                                                                            | B.Com and a member of the Institute of Chartered Accountants of India (ICAI)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Brief details of experience and nature of expertise in specific functional areas            | <p>Mrs. Vishakha Mulye is the Chief Executive Officer of Aditya Birla Capital Limited, the holding company of all the financial services businesses of the Aditya Birla Group. She is also a director on the board of Aditya Birla Management Corporation Private Limited, the apex decision-making body of the Aditya Birla Group.</p> <p>Before joining the Aditya Birla Group, Mrs. Vishakha Mulye, a career banker, was an Executive Director on the Board of ICICI Bank Limited. During her career at ICICI Group she has also served as the Group Chief Financial Officer, on the Board of ICICI Lombard General Insurance Company Limited and as the MD and CEO of ICICI Venture Funds Management Company Limited. She also chaired the Board of ICICI Bank Canada. In a career spanning thirty years, she has held many significant roles and led several strategic initiatives as a part of the ICICI Group, most recently as the head of domestic and international Wholesale Banking Group, Proprietary Trading Group, Markets Group and Transaction Banking Group at the Bank. She had also handled several other responsibilities at the Bank, in the areas of strategy, treasury &amp; markets, proprietary equity investing and management of long-term equity investments, structured finance, management of special assets and corporate &amp; project finance. She was also responsible for the Bank's structured finance and global markets businesses, and its financial institutions' relationships.</p> <p>Mrs. Vishakha Mulye is a member of Aspen Institute's 'India Leadership Initiative'. She was selected as 'Young Global Leader' in 2007 by the World Economic Forum. She received the 'India CFO Award' in 2006 from IMA India, for 'Excellence in Finance in a Large Corporate' and 'CA Corporate Leader Award' in 2008 from the Institute of Chartered Accountants. Mrs. Mulye has featured in several power lists such as the 'Most Powerful Women' in Indian Business' by Business Today and 'Most Powerful Women' by Fortune India.</p> |
| Number of Board meetings attended during the FY 22-23                                       | One Board Meeting (One Board Meeting has been held since appointment of the Director and up to the date of this Postal Ballot Notice)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Number of Committee meetings attended during the FY 22-23                                   | Nil (No Committee Meeting(s) have been held since appointment of the Director and up to the date of this Postal Ballot Notice)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Terms and conditions of appointment                                                         | Non-Executive & Non-Independent Director, whose office shall be liable to retire by rotation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Remuneration last drawn and remuneration sought to be paid (including sitting fees, if any) | Not Applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Date of first appointment (Board) – effective date                                          | Appointed as an Additional Director w.e.f. October 27, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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|-----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Chairman/ Member of the Committee of the Board of Directors of the Company <sup>1</sup> | Audit Committee – Member                                                                                                                                                                                                                                                                                                                                                              |
| Directorships in other Public Companies <sup>2</sup>                                    | <ol style="list-style-type: none"> <li>1. Aditya Birla Finance Limited</li> <li>2. Aditya Birla Housing Finance Limited</li> <li>3. Aditya Birla ARC Limited</li> <li>4. Aditya Birla Health Insurance Co. Limited</li> <li>5. Aditya Birla Sun Life Insurance Company Limited</li> <li>6. Aditya Birla Capital Foundation</li> <li>7. NPCI International Payments Limited</li> </ol> |
| Listed entities from which the Director resigned in the past three years                | <ol style="list-style-type: none"> <li>1. ICICI Bank Limited</li> <li>2. ICICI Lombard General Insurance Company Limited</li> </ol>                                                                                                                                                                                                                                                   |
| Membership / Chairmanship of Committees of other Boards <sup>1</sup>                    | <p>Audit Committee (Member):</p> <ol style="list-style-type: none"> <li>1. Aditya Birla Sun Life Insurance Company Limited</li> <li>2. Aditya Birla Health Insurance Co Limited</li> <li>3. Aditya Birla Housing Finance Limited</li> <li>4. Aditya Birla Finance Limited</li> </ol>                                                                                                  |
| Shareholding in the Company along with shareholding as beneficial owner                 | Nil                                                                                                                                                                                                                                                                                                                                                                                   |
| Relationship between Director inter se and Key Managerial Personnel of the Company      | Mrs. Vishakha Mulye is not related to any Director and Key Managerial Personnel of the Company                                                                                                                                                                                                                                                                                        |

**Note:**

<sup>1</sup> Pursuant to Regulation 26 of the SEBI Listing Regulations, only two Committees viz. Audit Committee and Stakeholders Relationship Committee have been considered.

<sup>2</sup> excludes directorships held in foreign & private companies.