

National Stock Exchange Of India Limited**Department : NMF TM SEGMENT**

Download Ref No: NSE/NMFTM/46486

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Introduction of X-SIP on NMF II Trade Member (MFSS) Portal

All Members

We are extremely pleased to announce facilitation of Exchange Systematic Investment Plan (XSIP) transactions through our NMF II Trading member (MFSS) portal.

ACH Mandate registration and XSIP registration will be available through web portal and file upload. Format for registering ACH Mandate and XSIP transactions through file upload is provided in **Annexure -1**.

Members may refer the operating instructions and process note provided in **Annexure - 2** for a detailed understanding.

Members may refer the XSIP ACH Mandate Form provided in **Annexure -3**

Exchange shall implement this functionality w.e.f. **Dec 01, 2020**.

**For and on behalf of
National Stock Exchange of India Limited**

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Annexure -1
Web Portal: (Mandate registration upload)

Field Sequence	Data Item	Type	Can be blank	Length	Remarks
Field1	CLIENT_CODE	Character	No	10	Client Code is mandatory
Field2	DP_CODE	Character	No	4	DP Code is mandatory
Field3	DP_ID	Character	No	8	DP ID is mandatory
Field4	BEN_ID	Character	No	16	BEN ID is mandatory
Field5	BANK_NAME	Character	No	35	Bank name is Mandatory
Field6	BRANCH_NAME	Character	No	50	Branch name is Mandatory
Field7	AC_NO	Character	No	50	account number is Mandatory
Field8	MICR_NO	Character	No	9	Either MICR Number or IFSC Code Mandatory
Field9	IFSC_CODE	Character	No	11	IFSC CODE
Field10	AC_TYPE	Character	No		Account Type is Mandatory
Field11	ACH_AMOUNT	Character	No	15	ACH amount is Mandatory
Field12	ACH_ENDDATE	Date(dd-Mon-yyyy)	No	11	ACH To Date is Mandatory ex: 20-Nov-2019
Field13	UNTIL_CANCELLED	Character	Yes	1	Until cancelled
Field14	BANK HOLDER_NAME	Character	No	40	Bank Holder Name is Mandatory

Field15	BANK_HOLDER_NAME1	Character	Yes	40	Bank Holder Name 1
Field16	BANK_HOLDER_NAME2	Character	Yes	40	Bank Holder Name 2
Field17	DEBIT_TYPE	Character	No		FA-Fixed Amount, MA-Maximum Amount.
Field18	EMAIL	Alphanumeric	No	15	Either Email or Phone Number Mandatory
Field19	PHONE_NUMBER	Number.	No	10	Either Phone Number or Email Mandatory

Web Portal: (XSIP transaction upload)

Field Sequence	Data Item	Type	Mandatory	Length	Remarks
Field1	Reference_Number	Character	Yes	13	Reference_Number
Field2	Transaction_type	Number	Yes	1	1- XSIP order
Field3	Symbol	Character	Yes	10	Symbol
Field4	Series	Character	Yes	2	Series
Field5	Frequency	Number	Yes	1	2 – Monthly 3 – Quarterly 4 – Semi-annually 5 – Annually
Field6	Days_Date	Number	Yes	2	1st date till 31st date

Field7	Periodicity	Number	Yes	3	Duration (in months) for which investor wants to continue the XSIP investment. It shall be from 1 to 999.
Field8	Month	Number	Yes	2	Monthly It will be 0 Quarterly frequency 1-Jan-Apr-Jul-Oct 2-Feb-May-Aug-Nov 3-Mar-Jun-Sept-Dec Semi-annually 1-Jan-Jul 2-Feb-Aug 3-Mar-Sep 4-Apr-Oct 5-May-Nov 6-Jun-Dec Annually 1-Jan 2-Feb 3-Mar,.....12-Dec
Field9	Amount	Number	Yes	15	Amount
Field10	Client_ID	Number/Character	Yes	10	Client code of the first holder
Field11	Depository_Participant_ID	Character	Yes	8	Depository Participant ID in case of NSDL and Blank in case of CDSL
Field12	Depository_Code	Character	Yes	8	NSDL/CDSL

Field1 3	Beneficiary_ID	Number/Character	Yes	16	Beneficiary Id of the client
Field1 4	Order_Number	Number	Yes	16	Order_Number
Field1 5	Registration_number	Number	Yes	15	Registration_number
Field1 6	Error	Number	Yes	10	Error
Field1 7	Same Day Flag	Character	No	1	Y-> Same day Flag is Yes N-> Same Day Flag is No
Field1 8	DPC	Character	No	1	Always Y
Field1 9	UMRN	Character	Yes	20	UMRN Number

Annexure -2**OPERATING INSTRUCTIONS AND PROCESS NOTE ON XSIP****Preface:**

Presently, the Trading Members can register SIP for their clients on the MFSS (NMF Trade Member Portal) in demat (dematerialized) mode and can start the SIP by selecting the respective AMC, Scheme, SIP date, Frequency and amount if provided by the AMC. Investors usually give an ACH mandate to the Trading Member. The SIP amount is debited from investor's bank account and credited to the Trading Member's account on the SIP instalment due date. Till now, this onerous duty of collecting the bank mandate for ACH credit from the investor and registering the same with the investor's bank and then collecting the instalment amount on the due date is being handled by the Trading Member and it is their responsibility to pay the SIP amount on T+1 to the exchange. This takes up precious time of the Trading Member in administrative activity thus reducing time and resources for servicing investors.

Launch of XSIP: In a continuous endeavour to improve the services, exchange is pleased to inform that the entire process of registration of ACH mandate and collection of SIP instalment will be done by the exchange on behalf of the Trading Member. This new service is referred to as EXCHANGE SIP or XSIP. This service will presently be offered free of charge to the Trading Members.

It may be noted that this XSIP facility is offered as an additional option and the Trading Members may choose to continue registering SIPs and collecting funds from their investors as they are doing today **OR** may shift to the XSIP Process explained in detail below.

XSIP or EXCHANGE SIP is a facility offered by the exchange to the Trading Members on MFSS (NMF Trade Member portal) to register their investor's ACH Bank Mandates and upon successful registration with the destination bank, to start registering SIPs. This facility will take away the burden of administrative activity for registering mandates and collecting SIP payments from the investors on the due date.

XSIP Process: The following process needs to be followed by the Trading Member for using XSIP:

- 1) Mandate Registration:** Register details of the mandate along with bank details of the Investor who has given the mandate, in MFSS system under the (PATH : Masters | Mandate Registration). Upon successful registration of the mandate the system will display a success message along with a **UNIQUE MANDATE ID**.

- 2) **Download Prefilled Mandate Form:** After the member has entered the mandate details, member can download the prefilled mandate form and get it signed by the Investor
- 3) **Upload Signed mandate Form:** Member needs to get the prefilled ACH mandate form signed by the investor and upload the scanned copy of the same in JPEG format upto 5MB. (PATH : Masters | Mandate Image Upload)
- 4) The ACH mandate will be in favor of '**NSE Clearing Limited**'. The format in which the XSIP MANDATE is to be given is attached as Annexure 3.
- 5) After the Mandate is registered and the signed copy of ACH form is uploaded by the member, the Trading member's work ends here, and they do not have to do anything further as far as mandate is concerned. NSE will get the mandate processed through a third-party vendors (Agency) appointed for this purpose and they will arrange to get the same registered with the respective client's bank. Based on information from the destination bank, the status of the mandate will be updated by the Agency in the MFSS system as "SUCCESSFUL / REJECTED" and this will be visible to the Trading Member. It may be noted here that the TAT for mandate registration by the destination (client) bank is approximately 21 working days and varies depending on the destination bank.
- 6) **Track ACH Mandate Status:** Once the mandate status is shown in the system (PATH : Report | ACH Mandate Report) as SUCCESSFUL, the Trading Member can start registering SIPs for the investor under that mandate. UMRN (Unique Mandate Registration Number) will be generated for successful cases.
- 7) **XSIP Registration:** Members may register XSIP (PATH: Transaction-> XSIP Registration) for the investors for whom, mandates have been registered successfully. Exchange would be sending the SIP instalment collection data to the vendor Agency well in advance of the SIP instalment due date and hence the SIP registration (effective START date for XSIP) and STOP request by the Trading Members will be allowed up to T-4 working days only.
- 8) Once the XSIP is registered in the system, the Trading Member's work ends. The MFSS system will automatically generate SIP orders on due date and NCL will arrange to collect the SIP instalments through the Agency (vendors) and send the same to the respective AMC on the due date. The investor's bank account will be debited on the SIP Due date as per the Location of the Investors Bank Account. Thus, to the extent of value of XSIP orders on due date the Trading Members obligation to pay money on T+1 in the pay-in to the exchange will be reduced.

- 9) It may be noted that in case the funds with respect to any XSIP instalment are not received by NSE by the SIP due date, on account of shortage of funds or any other reason (dependency on bank / agency), the particular XSIP order will be rejected.
