



National Stock Exchange of India Ltd.

Bulk/ Block Reporting User Manual

Procedure for submitting 'Bulk/ Block/ Derived bulk modification' request through ENIT

Bulk & Block Reporting:

SEBI vide its circular no. SEBI/MRD/SE/Cir-7/2004 dated January 14, 2004 has decided that members of the Exchange shall make disclosures to the Exchange with respect to all transactions fulfilling the criteria of Bulk/ Block and Derived bulk deals.

In our continuous effort to facilitate Trading Members, the Exchange is pleased to announce one more initiative. Members can now submit request for Bulk/ Block/ Derived bulk modification through ENIT for faster processing and online reporting for any disclosures to the Exchange with respect to the information pertaining to bulk trades/ derived bulk and /or trades done under the block deals session/ market on the same day of trade.

The member has to submit the request through ENIT for changes (if any) in the bulk/ block/ derived bulk disclosure report within **45 minutes** from the time the record is made available on ENIT.

To whom:

To all the members who have traded on a given trading day and want to make changes in the bulk/ block/ derived bulk disclosure report which has been downloaded by the Exchange on the same trading day.

Software requirements:

- Google Chrome (preferred)
- Internet Explorer 11.0

Access:

- Members should login through the below link to log in into ENIT
<https://enit.nseindia.com/MemberPortal/>
<https://inspection.nseindia.com/MemberPortal/>
- Member can login through member portal by entering User ID and password
- When user logs in, below screen will be displayed



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Important Notice

Sign In

User Id

Member Code

Password

Enter Captcha - Case Sensitive

DsO4Qe

Forgot Password?

Login Cancel

- Click on **'ENIT- NEW- TRADE'**



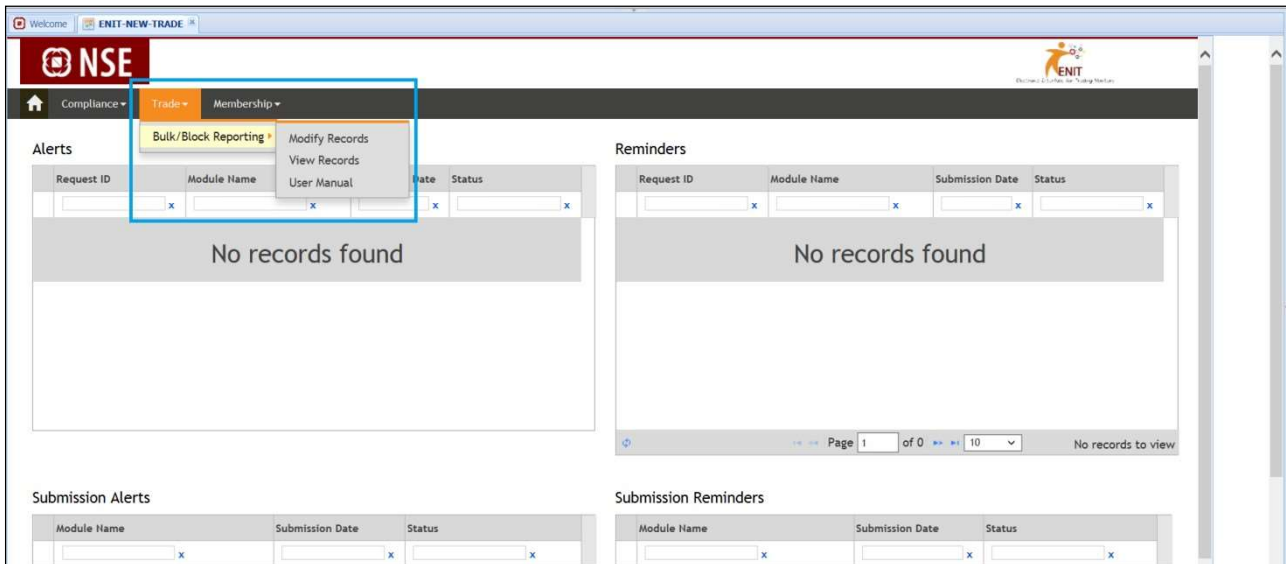
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SERVICES

- ENIT-Compliance-NEW1
- ENIT-COMPLIANCE-NEW
- ENIT-NEW-Service-Request
- ENIT-NEW-TRADE
- ENIT-Cyber Security
- ENIT-Compliance-NEW2
- ENIT-Compliance
- ENIT-Affiliates
- ENIT-Trade
- ENIT_Portal_Old

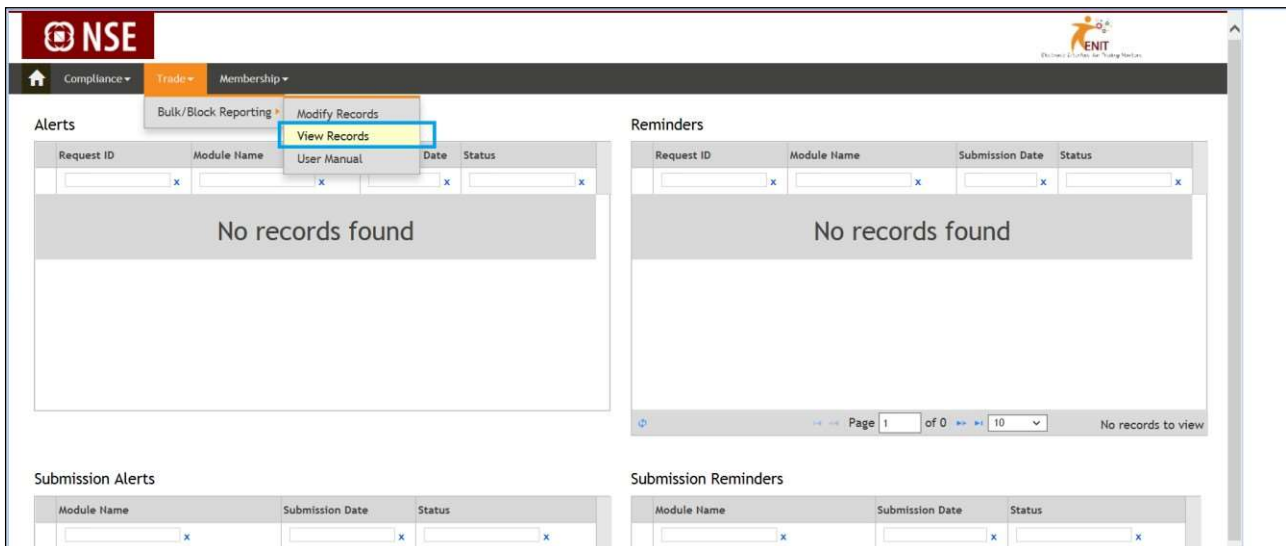


- Go to the path: **Trade > Bulk/ Block Reporting**
As shown in the below image



View Records:

- Once the bulk/ block reporting file is available on Extranet for the current day, those records shall be made available on ENIT on the below path-
Trade > Bulk/ Block Reporting > View Records
- Member can view the Bulk/ Block/ Derived bulk records under the tab 'View Records' as shown in the below image.



In the below screen on path- **Trade > Bulk/ Block Reporting > View Records**

- 'Search' button helps to search the record on the various parameters selected.
- 'Trade date' field helps to fetch the data for a particular period.
- 'Export to Excel' button helps to get the MIS report into an excel sheet in .csv format.
- 'Reset' button helps to reset the data to the default values.

Welcome | ENIT-NEW-TRADE

NSE | ENIT (Electronic & Computer Trading Platform)

Compliance | Trade | Membership

Bulk / Block Reporting

Member Name: Member Code:

Trade From Date: Trade To Date:

*** The yellow highlighted records are the modified records**

[Search](#) [Export To Excel](#) [Reset](#)

Member Code	Trade Date	Symbol	Series	Status	Security Name	Client Code	Client Name	Listed Capital	Threshold	Buy Quantity	Buy Price	Sell Quantity	Sell Price	View Modified Record
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
1	14-Aug-2017	LTI	BL	BLOCK	L&T Infotech Limited	W	DALI	170571113	852855	1724854	698	0	0	
2	14-Aug-2017	ADVENZYMES	EQ	BULK	Advanced Enzyme Tech Ltd	C9	CHANDRAKANT RATHI	22326005	111630	160023	1988.16	0	0	

Modify Records:

- If the member wants to make any modifications in the record, he shall modify the record by using the '**Modify Records**' tab on the below path-

Trade > Bulk/ Block Reporting > Modify Records

Welcome | ENIT-NEW-TRADE

NSE | ENIT (Electronic & Computer Trading Platform)

Compliance | **Trade** | Membership

Alerts

Bulk/Block Reporting | **Modify Records** | View Records | User Manual

Request ID: Module Name: Date: Status:

No records found

Reminders

Request ID: Module Name: Submission Date: Status:

No records found

Page 1 of 0

Submission Alerts

Module Name: Submission Date: Status:

Submission Reminders

Module Name: Submission Date: Status:

- On selecting '**Modify Records**' the below instruction screen will be displayed.
- Members are required to read the instructions carefully and click on '**ACCEPT**'.

Instructions:

1. Kindly ensure UCC is updated before or immediately after Bulk-Block record modifications to avoid further discrepancy.
2. In case of Derived bulk record, if any modification is being made, then the same modification shall be made in the Block record as well and vice versa.
3. Kindly note, if a trade has taken place in any security in the same client code in buy and sell side both, and either side of the quantity is exceeding the threshold limit, then both buy and sell trades shall be reported in the final report downloaded on web.
4. In case of multiple allocations for the same TM code-Client code-Symbol combination under two different transactions, the total quantity for that client code shall be computed. If the total quantity is exceeding the threshold limit, then the same shall be reported in the final report downloaded on web.
5. If a security is under SM series, then the quantity allotted after allocation shall be in the multiples of the lot size of that security.
6. Kindly refer the User Manual available on ENIT for Bulk-Block reporting process.
7. In case of any Bulk- Block related query, please send mail on msm@nse.co.in or call on toll free no 1800 266 0050.

ACCEPT

- Once the member accepts the instructions page, the below screen will be displayed.
- The screen displays the bulk/ block/ derived bulk records for the current trading day only.

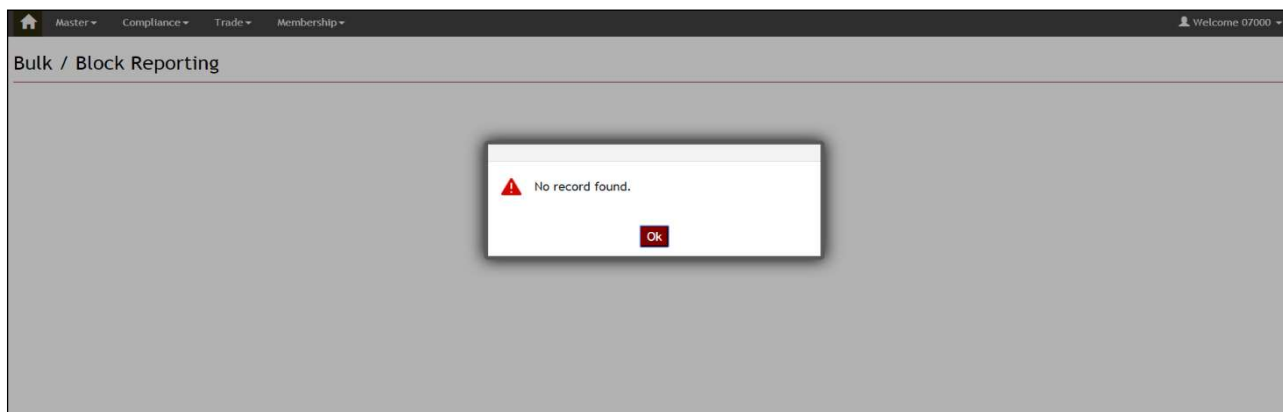
Bulk / Block Reporting

Time Remaining : 229 Minutes , 7 Seconds

Download bulk/block allocation file format:
Note:File format should be in .csv and re-nomenclature of file should be bulkupload.csv

Member Trade Data Code	Symbol	Series	Status	Security Name	Client Code	Client Name	Listed Capital	Threshold	Buy Quantity	Buy Price	Sell Quantity	Sell Price	Contact Name	Contact No	Contact Email	Pin No	Status	Modif
1 07730	28 Oct 2021	SCAPOVR	BE	BULK	Stampede Capital Limited		57251800	284364	0	0	31374	18.25						

- If no records are available for the member for the current day, then alert will be displayed as '**No Record Found**' as below-

**Procedure to Modify Record:**

- To modify the record member should click on the link in the '**Modify Record**' column for a particular record (Parent record) for which the member wants to do the modification as shown in the below screen.

Bulk / Block Reporting																	
Time Remaining :224 Minutes ,7 Seconds																	
Download bulk/block allocation file format Note:File format should be in .csv and nomenclature of file should be bulkupload.csv																	
Member Code	Trade Date	Symbol	Series	Status	Security Name	Client Code	Client Name	Listed Capital	Threshold	Buy Quantity	Buy Price	Sell Quantity	Sell Price	Contact Name	Contact No.	Contact Email	Pan No.
1 07730	28-Oct-2021	SCAPORV	BE	BULK	Stampede Capital Limited			57252800	286264	0	0	313774	19.05				

Modification Screen:

- The below screen will be displayed after clicking on the link in the '**Modify Record**' column.
- This screen shows the details of the record for which the modification is to be done as selected by the member.
- Member can do the modifications in three ways-
 - i. **Edit record**
 - ii. **Allocation to sub-accounts**
 - iii. **Bulk upload**

Edit Records

Time Remaining :223 Minutes ,16 Seconds

Client Name

Client Code

Buy Qty.

0

Sell Qty.

313774

Trade Date

28-Oct-2021

Listed Capital

57252800

Threshold

286264

Pan No

Edit

Add Records

Close

Go to Bulk Upload

i. Edit record:

- On selecting the 'Edit' button, the member will be allowed to modify the below fields only for the selected record-
 - Client name
 - Client code
 - PAN number

Original record

Edit Records

Time Remaining : 223 Minutes , 16 Seconds

Client Name

Client Code

Buy Qty.

Sell Qty.

313774

Trade Date

28-Oct-2021

Listed Capital

57252800

Threshold

286264

Pan No

Edit

Add Records

Close

Go to Bulk Upload

Modification screen

Edit Records

Time Remaining : 31 Minutes , 14 Seconds

Client Name

ABCD

Client Code

12345

Buy Qty.

276382

Sell Qty.

105751

Trade Date

02-Nov-2021

Listed Capital

53660085

Threshold

268300

Pan No

ABCDE12348

Contact Person Name *

Contact Person No. *

Contact Person Email Id *

Save

Confirm

Close

Back

Go to Bulk Upload

In case where the investor / agencies is exempt from PAN, it will be mandatory to provide 'PAN_EXEMPT' in the PAN field.

➤ Contact person details:

Once the modification is done member is required to fill the below details as the one point contact in relation to the given request.

- Contact person name
- Contact person number
- Contact person email ID

Edit Records

Time Remaining : 31 Minutes , 14 Seconds

Client Name	ABCD	Client Code	12345
Buy Qty.	276382	Sell Qty.	165751
Trade Date	02-Nov-2021	Listed Capital	53660055
Threshold	268300		
Pan No	ABCDE12348		
Contact Person Name *		Contact Person No. *	
Contact Person Email Id *			

Save Confirm Close Back

Go to Bulk Upload

- In order to save the changes made the member has to click '**SAVE**' button as shown in the below image.

Edit Records

Time Remaining : 360 Minutes , 32 Seconds

Client Name	ABCD	Client Code	1234
Buy Qty.	999268	Sell Qty.	981083
Trade Date		Listed Capital	187780000
Threshold			
Pan No	ABCDE1234B		
Contact Person Name *	XYZ	Contact Person No. *	1234567890
Contact Person Email Id *	xyz@abc.com		

Save Confirm Close Back

Go to Bulk Upload

⚠ To submit the record to exchange, kindly 'CONFIRM' the record and then click on 'SUBMIT'.

Ok

- Once the member clicks on '**SAVE**' button and if he wants to make any changes further, member should click on '**BACK**' button as shown in the below image. System will allow the user to make the changes and '**SAVE**' the record again.
- If the member clicks on '**Cancel**' or clicks on '**X**' to close the screen as shown in the below image, then all the modifications done by the user shall be deleted.
- The member will get the below pop up message.

Edit Records

All modifications done will be deleted.

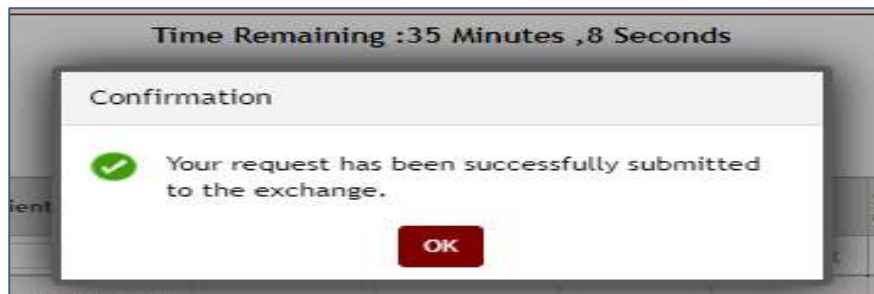
OK Cancel

Client Name	ABCD	Client Code	12345
Buy Qty.	276382	Sell Qty.	165751
Trade Date	02-Nov-2021	Listed Capital	53660055
Threshold	268300		
Pan No	ABCDE1234B		
Contact Person Name *	XYZ	Contact Person No. *	1234567890
Contact Person Email Id *	xyz@abc.com		

Save Confirm Close Back

Go to Bulk Upload

- Once the record is saved, member is required to click on '**Confirm**' button.
- By clicking on '**OK**' button as given in the below screen, member confirms that he is sure to submit the record to the Exchange with the necessary modifications done. Member needs to first click on '**Certify**' button to digitally sign the record to the Exchange.
- The below pop up will be displayed once the records is certified successfully. Click "OK". then click on 'Submit' button as shown in the below image to submit the record to the Exchange.
- The member will get the below message once the record is successfully submitted to the Exchange.



- If the member do not want to submit the modified record, he can click on '**Close**' button as shown in the below image.
- If the member clicks on '**Close**' button, all the modified details will not be considered and deleted.

ii. Allocation to Sub-account:

- If the member wishes to allocate the parent record into sub-accounts, member needs to click on '**Add Records**' button as shown in the below image.

- Once the member clicks on '**Add records**' button he can view the below screen.
- Member can input the sub-account details in the below screen.
- Member can modify the below details only-
 - Client code
 - Client name
 - Buy / Sell Quantity
 - PAN Number

- In case where the investor / agencies is exempt from PAN, it will be mandatory to provide '**PAN_EXEMPT**' in the PAN field.

Edit Records

Time Remaining :42 Minutes ,25 Seconds

Trade Date: 08-Nov-2021 Listed Capital: 187780000

Pan No: ABCDE1234B

Select	Symbol	Series	Security Name	Status	Client Code	Client Name	Pan No	Threshold	Buy Qty	Buy Price	Sell Qty	Sell Price	Final Status
☐	VISHWARAJ	EQ	Vishwaraj Sugar Ind Ltd	BULK				938900	0	39.94	0	38.87	

Add Record Delete Record

Total Buy Qty: 0 Total Sell Qty: 0

Contact Person Name * Contact Person No. *

Contact Person Email id *

Save Confirm Close Back

Go to Bulk Upload

- Once the member adds the sub-account details, he gets a status message against that record whether it will be reported or not as shown in the below image.

Edit Records

Time Remaining :127 Minutes ,20 Seconds

Select	Symbol	Series	Security Name	Status	Client Code	Client Name	Pan No	Threshold	Buy Qty	Buy Price	Sell Qty	Sell Price	Final Status
☐	VISHWARAJ	EQ	Vishwaraj Sugar Ind Ltd	BULK	12345	XYZ	ABCDE1234F	938900	9288	39.94	0	38.87	Not to be reported
☐	VISHWARAJ	EQ	Vishwaraj Sugar Ind Ltd	BULK	45678	ABC	ABCDE1234G	938900	99000	39.94	0	38.87	Will be reported

Add Record Delete Record

Total Buy Qty: 999288 Total Sell Qty: 0

Contact Person Name * XYZ Contact Person No. * 1234567890

Contact Person Email id * xyz@abc.com

Save Confirm Close Back

Go to Bulk Upload

- To add multiple records, member needs to click on '**Add record**' button as shown in the below image.

Edit Records

Time Remaining :124 Minutes ,50 Seconds

Trade Date: 08-Nov-2021 Listed Capital: 187780000

Pan No: AFUPC4887H

Select	Symbol	Series	Security Name	Status	Client Code	Client Name	Pan No	Threshold	Buy Qty	Buy Price	Sell Qty	Sell Price	Final Status
☐	VISHWARAJ	EQ	Vishwaraj Sugar Ind Ltd	BULK				938900	0	39.94	0	38.87	

Add Record Delete Record

Total Buy Qty: 0 Total Sell Qty: 0

Contact Person Name * Contact Person No. *

Contact Person Email id *

Save Confirm Close Back

Go to Bulk Upload

- Once the member clicks on '**Add record**' button, additional row will be added to insert details for another client as shown in the below image.

Time Remaining : 123 Minutes , 52 Seconds

Trade Date: 08-Nov-2021 Listed Capital: 187780000

Pan No: AFUPC4887K

Select	Symbol	Series	Security Name	Status	Client Code	Client Name	Pan No	Threshold	Buy Qty	Buy Price	Sell Qty	Sell Price	Final Status
☐	VISHWARAJ	EQ	Vishwaraj Sugar Ind Ltd	BULK				938900	0	39.94	0	38.87	
☐	VISHWARAJ	EQ	Vishwaraj Sugar Ind Ltd	BULK				938900	0	39.94	0	38.87	

Add Record Delete Record

Total Buy Qty: Total Sell Qty:

Contact Person Name * Contact Person No. *

Contact Person Email Id * Go to Bulk Upload

- If the member wants to delete the inserted record, he can select the record and then click on '**Delete Record**' button as shown in the below image.

Time Remaining : 123 Minutes , 52 Seconds

Trade Date: 09-Nov-2021 Listed Capital: 187780000

Pan No: AFUPC4887K

Select	Symbol	Series	Security Name	Status	Client Code	Client Name	Pan No	Threshold	Buy Qty	Buy Price	Sell Qty	Sell Price	Final Status
☐	VISHWARAJ	EQ	Vishwaraj Sugar Ind Ltd	BULK				938900	0	39.94	0	38.87	
☐	VISHWARAJ	EQ	Vishwaraj Sugar Ind Ltd	BULK				938900	0	39.94	0	38.87	

Add Record Delete Record

Total Buy Qty: Total Sell Qty:

Contact Person Name * Contact Person No. *

Contact Person Email Id * Go to Bulk Upload

➤ **Contact person details:**

Once the modification is done member is required to fill the below details as the one point contact in relation to the given request.

- Contact person name
- Contact person number
- Contact person email id

Edit Records Time Remaining :123 Minutes ,52 Seconds

Trade Date: Listed Capital:

Pan No:

Select	Symbol	Series	Security Name	Status	Client Code	Client Name	Pan No	Threshold	Buy Qty	Buy Price	Sell Qty	Sell Price	Final Status
☐	VISHWARAJ	EQ	Vishwaraj Sugar Ind Ltd	BULK				938900	0	39.94	0	38.87	
☐	VISHWARAJ	EQ	Vishwaraj Sugar Ind Ltd	BULK				938900	0	39.94	0	38.87	

Total Buy Qty: Total Sell Qty:

Contact Person Name: Contact Person No.:

Contact Person Email Id:

Bulk Upload

- Member can then save the record by clicking on '**SAVE**' button as shown in the below image.
- Before saving the record, member should ensure that the quantity of the parent record is matching with the sum of the quantity allotted to the sub-accounts.

Edit Records Time Remaining :124 Minutes ,58 Seconds

Trade Date: Listed Capital:

Pan No:

Select	Symbol	Series	Security Name	Status	Client Code	Client Name	Pan No	Threshold	Buy Qty	Buy Price	Sell Qty	Sell Price	Final Status
☐	VISHWARAJ	EQ	Vishwaraj Sugar Ind Ltd	BULK				938900	0	39.94	0	38.87	

Total Buy Qty: Total Sell Qty:

Contact Person Name: Contact Person No.:

Contact Person Email Id:

Go to Bulk Upload

- After the member clicks on '**SAVE**' button and later if he wants to make any changes further, member should click on '**BACK**' button as shown in the below image. System will allow the user to make the changes and SAVE the record again.

Edit Records Time Remaining :124 Minutes ,58 Seconds

Trade Date: Listed Capital:

Pan No:

Select	Symbol	Series	Security Name	Status	Client Code	Client Name	Pan No	Threshold	Buy Qty	Buy Price	Sell Qty	Sell Price	Final Status
☐	VISHWARAJ	EQ	Vishwaraj Sugar Ind Ltd	BULK				938900	0	39.94	0	38.87	

Total Buy Qty: Total Sell Qty:

Contact Person Name: Contact Person No.:

Contact Person Email Id:

Go to Bulk Upload

- If the member clicks on '**OK**' button then all the modifications done by the user shall be deleted as shown in the below image.

- The member will get the below pop up message.

The screenshot shows the 'Edit Records' form. A blue-bordered pop-up window is centered on the screen with the text: "All modifications done will be deleted." It has "OK" and "Cancel" buttons. The form in the background includes fields for Trade Date, Pan No. (ABCE1234B), and a table with columns: Select, Symbol, Series, Security Name, Status, Client Code, Client Name, Pan No., Threshold, Buy Qty, Buy Price, Sell Qty, Sell Price, and Final Status. Below the table are buttons for "Add Record" and "Delete Record", and summary fields for "Total Buy Qty" and "Total Sell Qty". At the bottom are fields for "Contact Person Name" and "Contact Person Email Id", and buttons for "Save", "Confirm", "Close", and "Back".

- Once the record is saved, member is required to click on '**Confirm**' button as shown in the below screen.

This screenshot shows the 'Edit Records' form after data entry. A blue-bordered pop-up window displays a warning icon and the text: "To submit the record to exchange, kindly 'CONFIRM' the record and then click on SUBMIT." It has an "OK" button. The form shows a table with three rows of data. The "Final Status" column contains the values "Will be reported", "Not to be reported", and "Will be reported". At the bottom, the "Confirm" button is highlighted with a blue box. Other buttons include "Save", "Close", and "Back".

- By clicking on '**OK**' button as given in the below screen, member confirms that he is sure to submit the record to the exchange with the necessary modifications done.
- Member needs to first click on '**Certify**' button to digitally sign the record to the Exchange.
- The below pop up will be displayed once the records is certified successfully. Click "OK"

The screenshot shows a small pop-up window titled "Certified". It contains a green checkmark icon and the text: "Data certified successfully. Kindly submit the form." Below the text is an "OK" button, which is highlighted with a blue box.

- Members should verify the status of the records in the '**Final status**' column before making the submission to the Exchange as shown in the below image.
- Then click on '**Submit**' button to submit the record to the Exchange as shown in below image

Edit Records

Time Remaining :113 Minutes ,42 Seconds

Series	Status	Security Name	Client Code	Client Name	Listed Capital	Threshold	Buy Quantity	Buy Price	Sell Quantity	Sell Price	Contact Name	Contact No.	Contact Email	Pen No.	Status	Modify Record
EQ	BULK	Vishwaraj Sugar Ind Ltd	7677	JLESH NARIN OHEDA	187780000	938900	999268	39.94	981083	38.87	XYZ	1234567890	xyz@abc.com	ABCDEF1234H	Submitted	Will be reported
EQ	BULK	Vishwaraj Sugar Ind Ltd	7677	JLESH NARIN OHEDA	187780000	938900	999268	39.94	981083	38.87	XYZ	1234567890	xyz@abc.com	ABCDEF1234G	Submitted	Not to be reported
EQ	BULK	Vishwaraj Sugar Ind Ltd	7677	JLESH NARIN OHEDA	187780000	938900	999268	39.94	981083	38.87	XYZ	1234567890	xyz@abc.com	ABCDEF1234F	Submitted	Will be reported

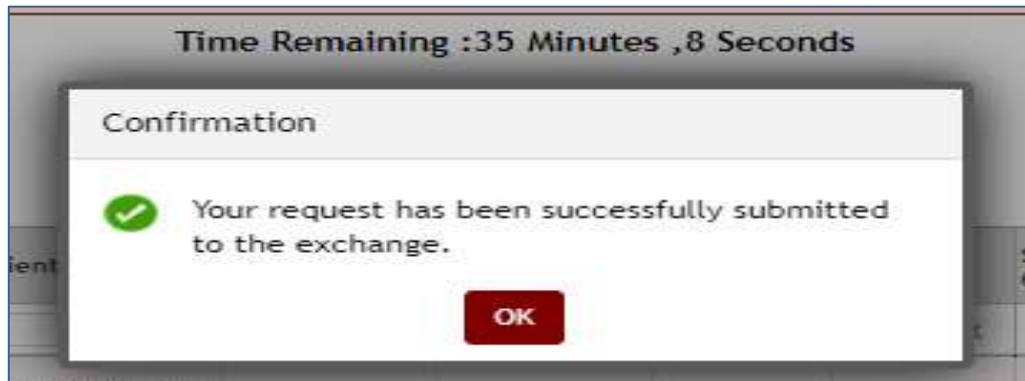
Total Buy Qty: 999268 Total Sell Qty: 981083

Contact Person Name: XYZ Contact Person No.: 1234567890

Contact Person Email id: xyz@abc.com

Submit Close

- The member will get the below message once the record is successfully submitted to the Exchange.



- If the member do not want to submit the modified record, he can click on 'Close' button as shown in the above image. By clicking on 'Close' button, all modified details shall be deleted.
- After the modification of records, if the member observes any error, the records modified by him can be deleted by clicking on 'Delete Allocated Records' post which the parent record will be available as original record and modification button will be available for further processing.

Bulk / Block Reporting

Time Remaining :89 Minutes ,42 Seconds

Download bulk/block allocation file format
Note:File format should be in .csv and nomenclature of file should be bulkupload.csv

Series	Status	Security Name	Client Code	Client Name	Listed Capital	Threshold	Buy Quantity	Buy Price	Sell Quantity	Sell Price	Contact Name	Contact No.	Contact Email	Pen No.	Status	Modify Record
EQ	BULK	Vishwaraj Sugar Ind Ltd	7677	JLESH NARIN OHEDA	187780000	938900	999268	39.94	981083	38.87	XYZ	1234567890	xyz@abc.com	ABCDEF1234H	Submitted	Delete Allocated Records

- Member needs to select the tick box and click ok button.

Allocated Records															
	Trade Date	Symbol	Series	Status	Security Name	Client Code	Client Name	Pan No	Listed Capital	Threshold	Buy Quantity	Buy Price	Sell Quantity	Sell Price	Final Status
1	08-Nov-2021	VISHWARAJ	EQ	BULK	Vishwaraj Sugar Ind Ltd	23456	PQRS	ABCDE1234H	187780000	938900	0	39.94	981083	38.87	Will be reported
2	08-Nov-2021	VISHWARAJ	EQ	BULK	Vishwaraj Sugar Ind Ltd	45678	ABC	ABCDE1234G	187780000	938900	9268	39.94	0	38.87	Not to be reported
3	08-Nov-2021	VISHWARAJ	EQ	BULK	Vishwaraj Sugar Ind Ltd	12345	XYZ	ABCDE1234F	187780000	938900	990000	39.94	0	38.87	Will be reported

Page 1 of 3

Once the modified records are deleted the original parent record will be available for modification till bulk modification window is open.

OK Close

- After deleting the modified record, original record will be retained.
- Members can delete the current modified record and shall be allowed to modify the disclosure in records, multiple times till bulk / block reporting window is closed.

iii. Bulk Upload

- Members can modify/ update disclosure of single / multiple sub-account for each record in the indicative bulk deals report through bulk upload.
- In modified record window, click on '**Go to Bulk Upload**' as shown in below image.

Time Remaining : 65 Minutes , 42 Seconds

Client Name: JULESH NAWIN CHHEDA Client Code: 7677

Buy Qty: 999268 Sell Qty: 981083

Trade Date: 08-Nov-2021 Listed Capital: 187780000

Threshold: 938900

Pan No: AFUPCAB87N

Edit Add Records Close

Go to Bulk Upload

- File format can be downloaded by on '**Download bulk/block allocation file format**' as shown in below image

Bulk Upload

Download bulk/block allocation file format

Client Name: JULESH NAWIN CHHEDA Client Code: 7677

Buy Qty: 999268 Sell Qty: 981083

Trade Date: 08-11-2021 12:00:00 Listed Capital: 187780000

Threshold: 938900 Pan No: AFUPCAB87N

Bulk File Upload: Choose File No file chosen

Submit Save Reset

Getify

- Member can fill the relevant information in the file as per below table and save the file.
- File type : .csv

Field	Field Description
Client Code	Input the Client Code (as per UCC system) to be updated for the bulk record
Client Name	Input the Client Name (as per UCC system) to be updated for the bulk record
Buy Quantity	Input the buy quantity to be updated for the record
Sell Quantity	Input the sell quantity to be updated for the record
PAN Number	10 Digit PAN Number as per UCC system. In case where PAN is exempted, then mention ' PAN_EXEMPT '

	A	B	C	D	E	F	G	H	I
1	Client Code	Client Name	Buy Quantity	Sell Quantity	PAN Number				
2									
3									

For Example-

	A	B	C	D	E
1	Client Code	Client Name	Buy Quantity	Sell Quantity	PAN Number
2	123	ABCD	990000	0	ABCDE1234A
3	456	XYZ	9268	0	ABCDE1234B
4	789	PQRS	0	981083	ABCDE1234C
5					
6					

- The same file should be uploaded by clicking on 'Choose file' button as shown in below image.

Bulk Upload

Download bulk/block allocation file format
Note: File format should be in .csv and nomenclature of file should be bulkupload.csv

Client Name: JLESH NATH CHHEDA Client Code: 7677

Buy Qty: 999288 Sell Qty: 981083

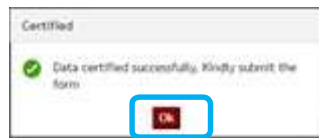
Trade Date: 08-11-2021 12:00:00 Listed Capital: 187780000

Threshold: 938900 Pan No: APUPC48876

Bulk File Upload: bulkupload.csv

- Member needs to digitally sign by clicking on 'Certify' button.

- The below pop up will be displayed once the records is certified successfully. Click “OK”



- Member needs to click on ‘Submit’ button.

Bulk Upload

Download bulk/block allocation file format
Note: File format should be in .csv and nomenclature of file should be bulkupload.csv

Client Name	JULESH SATHI CHHEDA	Client Code	7877
Buy Qty	999268	Sell Qty	981083
Trade Date	08-11-2021 12:00:00	Listed Capital	187790000
Threshold	938900	Pan No	APUPC4887K

Bulk File Upload: bulkupload.csv

- After submission, modified records shall be displayed as shown in below image.

Buy Qty	999268	Sell Qty	981083
Trade Date	08-11-2021 12:00:00	Listed Capital	187790000
Threshold	938900	Pan No	APUPC4887K

Bulk File Upload: No file chosen

Contact Person Name:

Contact Person Email Id:

Contact Person No:

Client Code	Client Name	Buy Quantity	Sell Quantity	PAN Number	Final Status
123	ABCD	990000	0	ABCDE1234A	Will be reported
456	XYZ	9268	0	ABCDE1234B	Not to be reported
789	PQRS	0	981083	ABCDE1234C	Will be reported

- **Contact person details:**

Once the modification is done member is required to fill the below details as the one-point contact in relation to the given request.

- Contact person name
- Contact person number
- Contact person email id

Buy Qty	999268	Sell Qty	981083
Trade Date	08-11-2021 12:00:00	Listed Capital	187790000
Threshold	938900	Pan No	APUPC4887K

Bulk File Upload: No file chosen

Contact Person Name:

Contact Person Email Id:

Contact Person No:

Client Code	Client Name	Buy Quantity	Sell Quantity	PAN Number	Final Status
123	ABCD	990000	0	ABCDE1234A	Will be reported
456	XYZ	9268	0	ABCDE1234B	Not to be reported
789	PQRS	0	981083	ABCDE1234C	Will be reported

- On clicking on ‘Save’ button below pop-up shall be displayed. Member needs to click on ‘OK’

button for request to get submitted to exchange.

Confirmation

 Do you want to make the final submission to the exchange?

Ok

- After the modification of records, if the member observes any error, the records modified by him can be deleted by clicking on '**Delete Allocated Records**' post which the parent record will be available as original record and modification button will be available for further processing.

Bulk / Block Reporting

Time Remaining :89 Minutes ,42 Seconds

Download bulk/block allocation file format
Note:File format should be in .csv and nomenclature of file should be bulkupload.csv

Series	Status	Security Name	Client Code	Client Name	Listed Capital	Threshold	Buy Quantity	Buy Price	Sell Quantity	Sell Price	Contact Name	Contact No	Contact Email	Pin No	Status	Modify Record
☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
EQ	BULK	Vishwaraj Sugar Ind Ltd	7677	JILESH NARIN CHHEDA	187780000	938900	999268	39.94	981083	38.87	XYZ	1234567890	xyz@abc.com	ABCDE12348	Submitted	Delete Allocated Records

- Member needs to select the tick box and click ok button.

Allocated Records

Trade Date	Symbol	Series	Status	Security Name	Client Code	Client Name	Pin No	Listed Capital	Threshold	Buy Quantity	Buy Price	Sell Quantity	Sell Price	Final Status
08-Nov-2021	VISHWARAJ	EQ	BULK	Vishwaraj Sugar Ind Ltd	23456	PQRS	ABCDE1234H	187780000	938900	0	39.94	981083	38.87	Will be reported
08-Nov-2021	VISHWARAJ	EQ	BULK	Vishwaraj Sugar Ind Ltd	45678	ABC	ABCDE1234G	187780000	938900	9268	39.94	0	38.87	Not to be reported
08-Nov-2021	VISHWARAJ	EQ	BULK	Vishwaraj Sugar Ind Ltd	12345	XYZ	ABCDE1234F	187780000	938900	990000	39.94	0	38.87	Will be reported

Page 1 of 1

Once the modified records are deleted the original parent record will be available for modification till bulk modification window is open.

Ok Close

- After deleting the modified record, original record will be retained.
- Members can delete the current modified record and shall be allowed to modify the disclosure in records, multiple times till bulk / block reporting window is closed.

Timing of request

- The request is to be submitted to the Exchange within **45 minutes** from the time the record is made available on ENIT.
- The timer is available on the top of the screen as shown in the below image.

Bulk / Block Reporting

Time Remaining : 22 Minutes , 54 Seconds															
Member Code	Trade Date	Symbol	Series	Status	Security Name	Client Code	Client Name	Listed Capital	Threshold	Buy Quantity	Buy Price	Sell Quantity	Sell Price	Modify Record	
☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒
1	00000	10-Aug-2017	ADVENZYMES	EQ	BULK	Advanced Enzyme Tech Ltd	123	ROSHANI	22326005	111630	300000	1988.16	0	0	
2	00000	10-Aug-2017	LTI	BL	DERIVED BULK	L&T Infotech Limited	234	MALI LIMITED	170571113	852855	1724854	698	0	0	
3	00000	10-Aug-2017	LTI	BL	DERIVED BULK	L&T Infotech Limited	456	KINJAL SECUTITIES PVT. LTD	170571113	852855	0	0	1724854	698	Submitted
4	00000	10-Aug-2017	ADVENZYMES	EQ	BULK	Advanced Enzyme Tech Ltd	333	ABCD PRIVATE LIMITED	22326005	111630	160023	1988.16	0	0	

- When **last 15 minutes** are remaining and if the user is modifying the record, then the below pop up alert will be displayed.

Time Remaining : 14 Minutes , 50 Seconds

Client Name: MALI LIMITED Client Code: 234

Buy Qty: 1724854 Sell Qty: 0

Trade Date: 14-Aug-2017 Listed Capital: 170571113

Select	Symbol	Series	Security Name	Status	Client Code	Price	Sell Qty	Sell Price	Final Status
☒	LTI	BL	L&T Infotech Limited	DERIVED BULK	123		0	0	Will be reported
☒	LTI	BL	L&T Infotech Limited	DERIVED BULK	111		0	0	

Buttons: Add Record, Delete Record

Total Buy Qty: 1724800 Total Sell Qty: 0

Contact Person Name: Contact Person No.:

Contact Person Email Id:

Ok

- For the last 15 minutes of modification, the time remaining will be highlighted in **red** colour as shown in the below image.

Time Remaining : 12 Minutes , 7 Seconds

Client Name: MALI LIMITED Client Code: 234

Buy Qty: 1724854 Sell Qty: 0

Trade Date: 14-Aug-2017 Listed Capital: 170571113

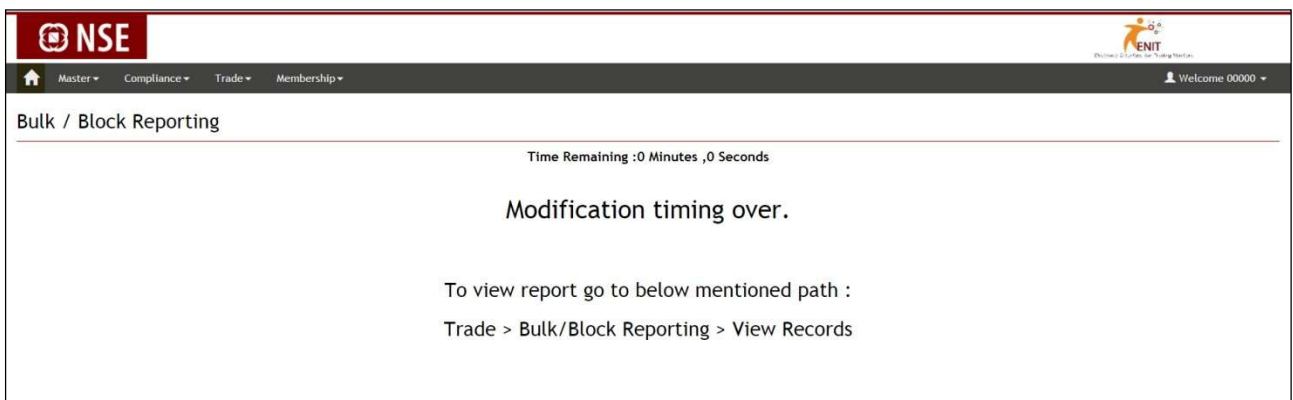
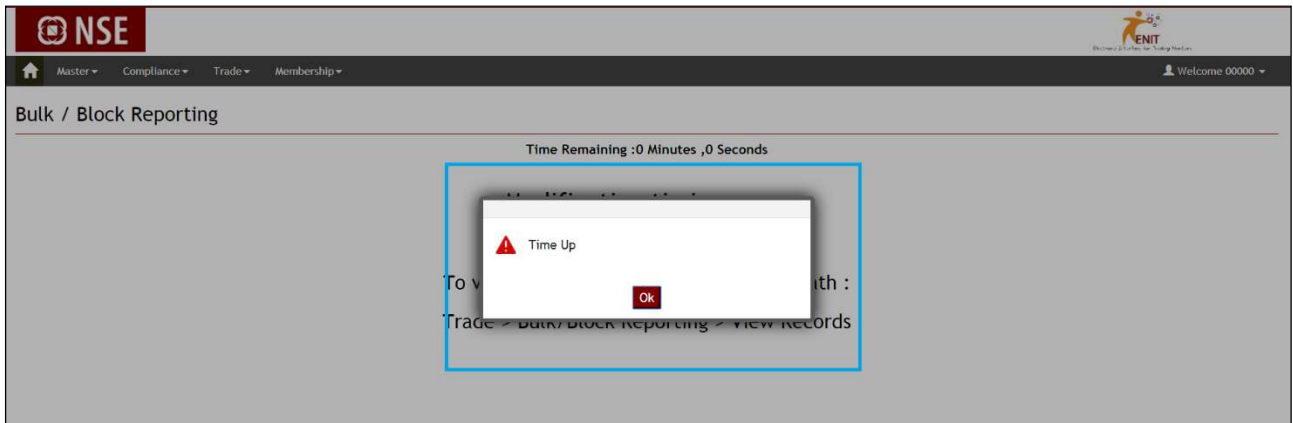
Threshold: 852855

Contact Person Name: Contact Person No.:

Contact Person Email Id:

Buttons: Save, Confirm, Close, Back

- If the member is on modification screen and the modification time gets over, member will receive the below pop up message.
- Also, the modified details shall not be considered for that particular record.



Tracking Status of the request:

- On successful submission to the Exchange, the status of the request will be '**Submitted**' as shown in the below image on the path:

Trade > Bulk/ Block Reporting > Modify Records

Bulk / Block Reporting

Time Remaining :16 Minutes ,33 Seconds

Member Code	Trade Date	Symbol	Series	Status	Security Name	Client Code	Client Name	Listed Capital	Threshold	Buy Quantity	Buy Price	Sell Quantity	Sell Price	Modify Record	
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	
1	00000	10-Aug-2017	ADVENZYMES	EQ	BULK	Advanced Enzyme Tech Ltd	123	ROSHANI	22326005	111630	300000	1988.16	0	0	
2	00000	10-Aug-2017	LTI	BL	DERIVED BULK	L&T Infotech Limited	234	MALI LIMITED	170571113	852855	1724854	698	0	0	
3	00000	10-Aug-2017	LTI	BL	DERIVED BULK	L&T Infotech Limited	456	KINJAL SECURITIES PVT. LTD	170571113	852855	0	0	1724854	698	Submitted
4	00000	10-Aug-2017	ADVENZYMES	EQ	BULK	Advanced Enzyme Tech Ltd	333	ABCD PRIVATE LIMITED	22326005	111630	160023	1988.16	0	0	

Trade > Bulk/ Block Reporting > View Records

The screenshot displays the NSE eNIT system interface. At the top, the NSE logo is on the left, and the eNIT logo with the text 'Electronic System for Trading Notices' is on the right. Below the header is a navigation bar with 'Compliance', 'Trade', and 'Membership' tabs. The 'Alerts' section is active, and a dropdown menu is open from the 'Trade' tab, showing options: 'Bulk/Block Reporting', 'Modify Records', 'View Records' (highlighted with a blue box), and 'User Manual'. Below the menu is a table with columns: Request ID, Module Name, Date, and Status. The table is empty, and a grey banner across it says 'No records found'. The 'Reminders' section is also empty, with a similar 'No records found' banner. At the bottom, a pagination bar shows 'Page 1 of 0' and 'No records to view'.

- The modified records are highlighted in yellow as shown in the below image.
- Member can view the modified details by clicking on '**View modified record**' icon against the original record as shown in the below image.
- Member can export the records in excel in .csv format by clicking on '**Export to Excel**' as shown in the below image.

Member Name

Member Code

Trade From Date

Trade To Date

Search

Export To Excel

Reset

* The yellow highlighted records are the modified records

Member Code	Trade Date	Symbol	Series	Status	Security Name	Client Code	Client Name	Listed Capital	Threshold	Buy Quantity	Buy Price	Sell Quantity	Sell Price	View Modified Record
1 00000	10-Aug-2017	ADVENZYMES	EQ	BULK	Advanced Enzyme Tech Ltd	123	ROSHANI	22326005	111630	300000	1988.16	0	0	
2 00000	10-Aug-2017	ADVENZYMES	EQ	BULK	Advanced Enzyme Tech Ltd	333	ABCD PRIVATE LIMITED	22326005	111630	160023	1988.16	0	0	
3 00000	10-Aug-2017	LTI	BL	DERIVED BULK	L&T Infotech Limited	234	MALI LIMITED	170571113	852855	1724854	698	0	0	
4 00000	10-Aug-2017	LTI	BL	DERIVED BULK	L&T Infotech Limited	456	KINJAL SECURITIES PVT. LTD	170571113	852855	0	0	1724854	698	

- When member clicks on '**View modified record**' icon, the below screen will be displayed.
- This screen shows the modified details as done by the member for the selected record.

View Records														
	Trade Date	Symbol	Series	Status	Security Name	Client Code	Client Name	Listed Capital	Threshold	Buy Quantity	Buy Price	Sell Quantity	Sell Price	Final Status
1	10-Aug-2017	LTI	BL	DERIVED BULK	L&T Infotech Limited	222	BBB	170571113	852855	0	0	54	698	Not to be reported
2	10-Aug-2017	LTI	BL	DERIVED BULK	L&T Infotech Limited	111	AAA	170571113	852855	0	0	1724800	698	Will be reported

- If the record is not modified, then the below pop up is displayed when the member clicks on 'View modified record' icon against that record.

The screenshot displays the 'Bulk / Block Reporting' section of a web application. At the top, there are navigation tabs: Master, Compliance, Trade, and Membership. Below these, there are input fields for 'Member Name' (DUMMY), 'Member Code' (00000), 'Trade From Date', and 'Trade To Date'. A 'Search' button is visible. A red text note states: '* The yellow highlighted records are the modified records'. Below this is a table with columns: Member Code, Trade Date, Symbol, Series, Status, Security Name, Client Code, Buy Price, Sell Quantity, Sell Price, and View Modified Record. The table contains four rows of data. The first row is highlighted in yellow. A blue box highlights the 'View Modified Record' icon in the first row. A pop-up message with a red triangle icon and the text 'No data found.' is displayed over the table. The pop-up has an 'OK' button.

Note:

- An email alert will be triggered to those members having indicative bulk/ block records for the current trade date, once the records are available on ENIT.

Disclaimer:

The Exchange, suo moto, on best effort basis, provides an indicative report of bulk / block deals to the members on a daily basis after market hours to assist them in fulfilling their compliance obligations. The same data is also provided on ENIT system. Apart from the report/data, as an additional facility the Exchange sends SMS and/or email alerts to contact details as registered on ENIT by members whenever reports get downloaded to members. However, it may be noted that non-availability of such alerts / report /data does not absolve a member of their responsibility to perform the required compliances. Members are required to put in place processes to ensure compliances on their own. National Stock Exchange does not own any responsibility for delay / non - delivery of SMS/email alert messages on account of Network congestions/ availing DND Services/ feeding of wrong email address/ System failures or any reasons beyond its control. The Exchange shall not be liable for any delay or any other interruption which may occur in providing the data due to any reason including network (Internet) reasons or snags in the system, break down of the system or any other equipment, server breakdown, maintenance shut down, breakdown of communication services or inability of the Exchange to send the data / alert.