NSE

Circular

# National Stock Exchange Of India Limited

| Department : Member Service | |
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| Download Ref No: NSE/MSD/43876 | Date : March 18, 2020 |
| Circular Ref. No: 12/2020 | |

All Members,

**Sub: User Id- New facilities and revision in file format**

In our continuous effort to facilitate Trading Members, the Exchange is pleased to announce the below initiatives:

I. **New facilities-**

a) **Digital acceptance of corporate manager (CM) disablement request**

- CM disablement request can now be submitted through ENIT (path: ENIT-NEW-TRADE > Trade > User Id Request > Disable Neat User ID).
- Members can also track the status of the request through ENIT (path: ENIT-NEW-TRADE > Trade > User Id Request > Neat User Id Request Report).

b) **Provision to update emails for receipt of CTCL mismatch and certificate expiry intimation**

- Exchange has made a provision for the members to update their email ids for receiving CTCL mismatch and user id certificate expiry alerts.
- This facility can be availed by members by updating their email id through ENIT (path: ENIT > Member details > Correspondence Office (field: E-mail Id).

II. **Revision in file format-**

- The CTCL bulk activation template has been revised.
- Members are requested to download the latest template through ENIT (path: ENIT-NEW-TRADE > Trade > Member Reporting Pre Trade > CTCL Bulk Upload.)

The circular shall be effective from the start of business hours of March 20, 2020.

**For and on behalf of**
**National Stock Exchange of India Limited**

**Heena Pendharkar**
**Associate Vice President**

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