

National Stock Exchange of India Limited

Circular

DEPARTMENT: INSPECTION	
Download Ref No: NSE/INSP/65936	Date: January 01, 2025
Circular Ref. No: 01/2025	

To All Trading Members,

Sub: Quarterly Cyber Incident Reporting of Cyber Security & Cyber Resilience framework for Stockbrokers

This has reference to the SEBI circulars SEBI/HO/MIRSD/CIR/PB/2018/147 dated December 03, 2018, SEBI/HO/MIRSD/TPD/P/CIR/2022/93 dated June 30, 2022, and Exchange Circulars no. NSE/ITRC/40081 dated January 30, 2019, and NSE/INSP/53387 dated August 23, 2022, on Cyber Security & Cyber Resilience framework for Stockbrokers/Depository Participants.

In view of the above, trading members are required to report Cyber Incident(s) for the quarter ending December 31, 2024, through member portal on or before January 15, 2025. The path for online submission of the Quarterly Cyber Incident Report is given below.

ENIT > ENIT-NEW-TRADE > Trade > Incident Report > Quarterly Report Submission.

The guideline for submitting the Quarterly Cyber Incident Report is given in **Annexure 1**. Further, in case of any non-submission/delayed submission, disciplinary action as prescribed in **Annexure 2** will be initiated.

In case of any query or support for cyber incident reporting, please reach us on email ID:
DL-SYSCYB@nse.co.in

**For and on behalf of
National Stock Exchange of India Limited**

**Ajinkya Nikam
Senior Manager – Inspection**

National Stock Exchange of India Limited

In case of any clarifications, Members may contact our below offices:

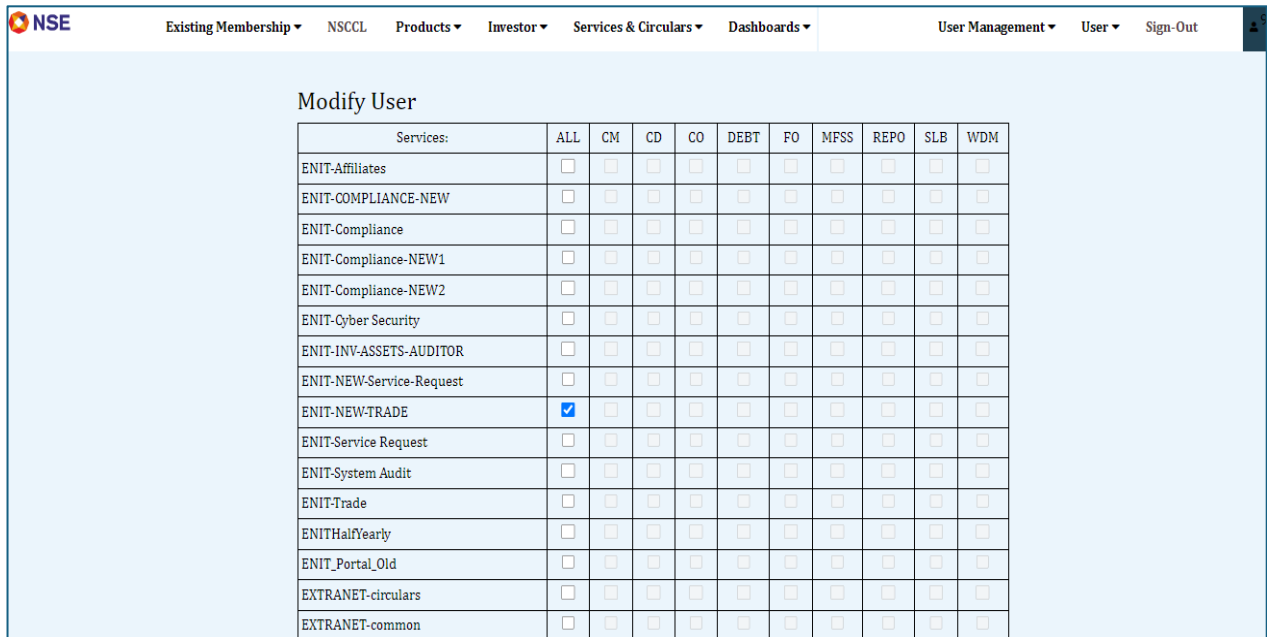
Regional Office	E MAIL ID	CONTACT NO.
Ahmedabad (ARO)	inspectionahm@nse.co.in	079- 49008632
Chennai (CRO)	inspection_cro@nse.co.in	044- 66309915 / 17
Delhi (DRO)	delhi_inspection@nse.co.in	011- 23459127 / 38 / 46
Kolkata (KRO)	inspection_kolkata@nse.co.in	033- 40400412 / 59
Mumbai (WRO)	compliance_wro@nse.co.in	022-26598200 / 022-61928200
Central Help Desk	compliance_assistance@nse.co.in	

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Annexure 1

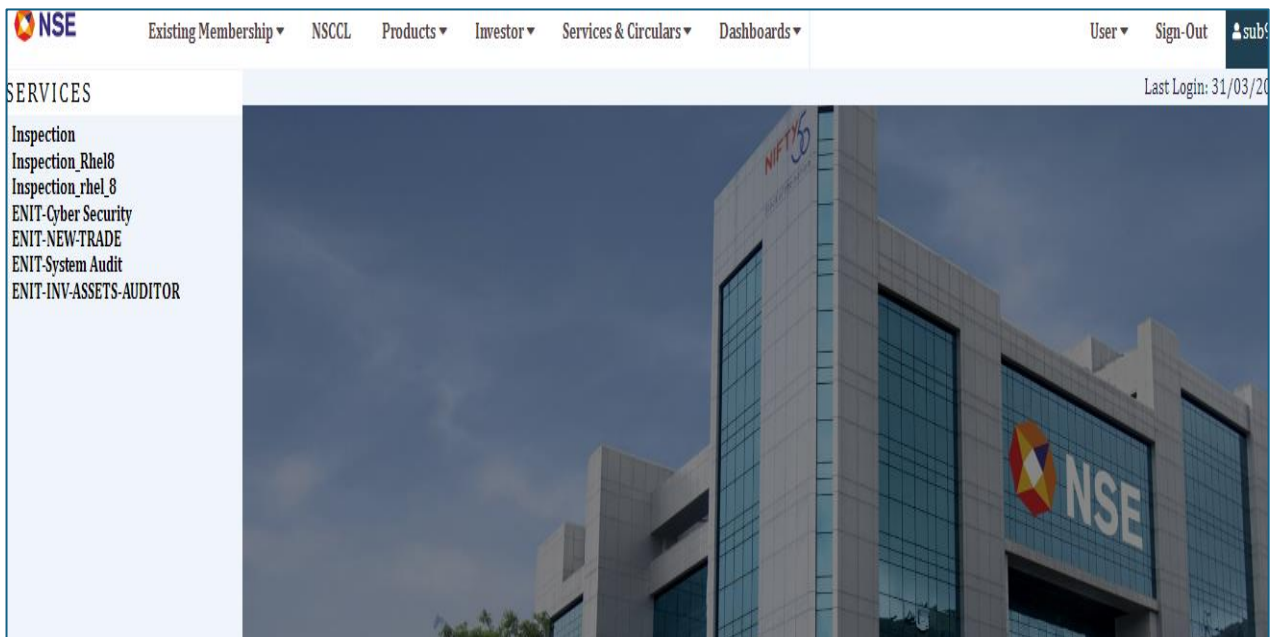
The guideline for submitting the Quarterly Cyber Incident Report

- 1) Admin needs to assign “Enit New trade” role to designated officer in the Member Portal



Services:	ALL	CM	CD	CO	DEBT	FO	MFSS	REPO	SLB	WDM
ENIT-Affiliates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENIT-COMPLIANCE-NEW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENIT-Compliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENIT-Compliance-NEW1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENIT-Compliance-NEW2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENIT-Cyber Security	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENIT-INV-ASSETS-AUDITOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENIT-NEW-Service-Request	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENIT-NEW-TRADE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENIT-Service Request	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENIT-System Audit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENIT-Trade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENITHalfYearly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENIT_Portal_Old	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EXTRANET-circulars	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EXTRANET-common	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 2) Sub User id having above mentioned ‘ENIT NEW TRADE’ role can see below screen after login. Click on ‘ENIT-NEW-TRADE’



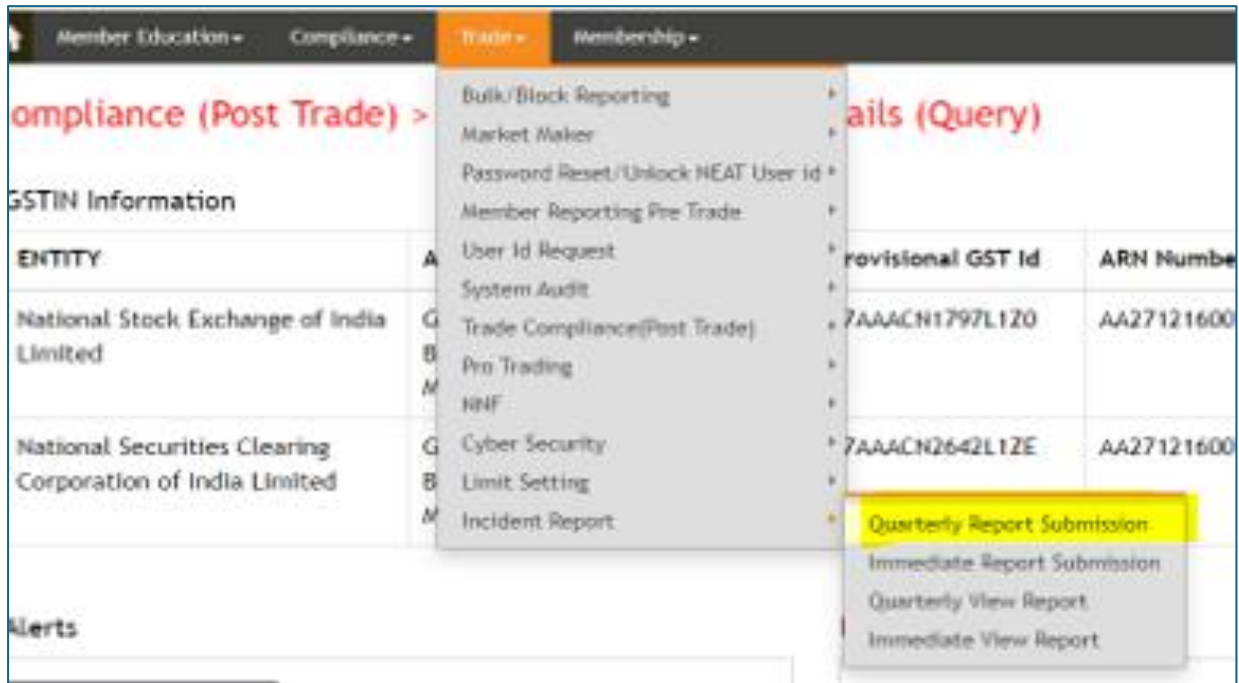
SERVICES

- Inspection
- Inspection_Rhel8
- Inspection_rhel_8
- ENIT-Cyber Security
- ENIT-NEW-TRADE**
- ENIT-System Audit
- ENIT-INV-ASSETS-AUDITOR

Last Login: 31/03/20

National Stock Exchange of India Limited

3) Click on Trade > Incident Report > Quarterly Report Submission



4) Click on 'Submit Details' button

2024-25	Q3	01-Jan-2024	15-Jan-2024	Submit Details
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5) Details for first 2 point will auto-populate in system. Enter Designated Officer details in 3rd point. Confirm in point no. 4 whether any breach observed by selecting 'Yes' or 'No'

Quarterly Incident Report							
Sr No	Particulars			Details			
1	Letter / Report Subject-Quarterly Incident Reporting						
	Name of the Member			XYZ			
	Name of the Stock Exchange			National Stock Exchange India Limited			
	Member ID						
2	Reporting Periodicity						
	Year: Quarter:						
3	Designated Officer (Reporting Officer details)						
	Name	Organization	Title	Phone/Fax No	Mobile	Email	Address
			Exe	26598100	1234567891		Abcdefghijklmnopqrstuvwxyz Abc
4	Cyber-attack / breach observed in Quarter						
	<input type="radio"/> Yes <input type="radio"/> No						

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- 6) If 'No' is selected in Point no. 4, a new field of 'Nil Submission' will auto-populate. Click the 'Nil Submission' check Box

Quarterly Incident Report

Sr No	Particulars	Details														
1	Letter / Report Subject-Quarterly Incident Reporting															
	Name of the Member	XYZ														
	Name of the Stock Exchange	National Stock Exchange India Limited														
	Member ID															
2	Reporting Periodicity															
	Year: _____ Quarter: _____															
3	Designated Officer (Reporting Officer details)															
	<table border="1"> <thead> <tr> <th>Name</th> <th>Organization</th> <th>Title</th> <th>Phone/Fax No</th> <th>Mobile</th> <th>Email</th> <th>Address</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>Exl</td> <td></td> <td>1234567891</td> <td></td> <td>abcdefghijklmnpqrstuvwxy: Abc</td> </tr> </tbody> </table>	Name	Organization	Title	Phone/Fax No	Mobile	Email	Address			Exl		1234567891		abcdefghijklmnpqrstuvwxy: Abc	
Name	Organization	Title	Phone/Fax No	Mobile	Email	Address										
		Exl		1234567891		abcdefghijklmnpqrstuvwxy: Abc										
4	Cyber-attack / breach observed in Quarter															
	<input type="radio"/> Yes <input checked="" type="radio"/> No															
5	Brief Information															
	<input checked="" type="checkbox"/> Nil Submission															

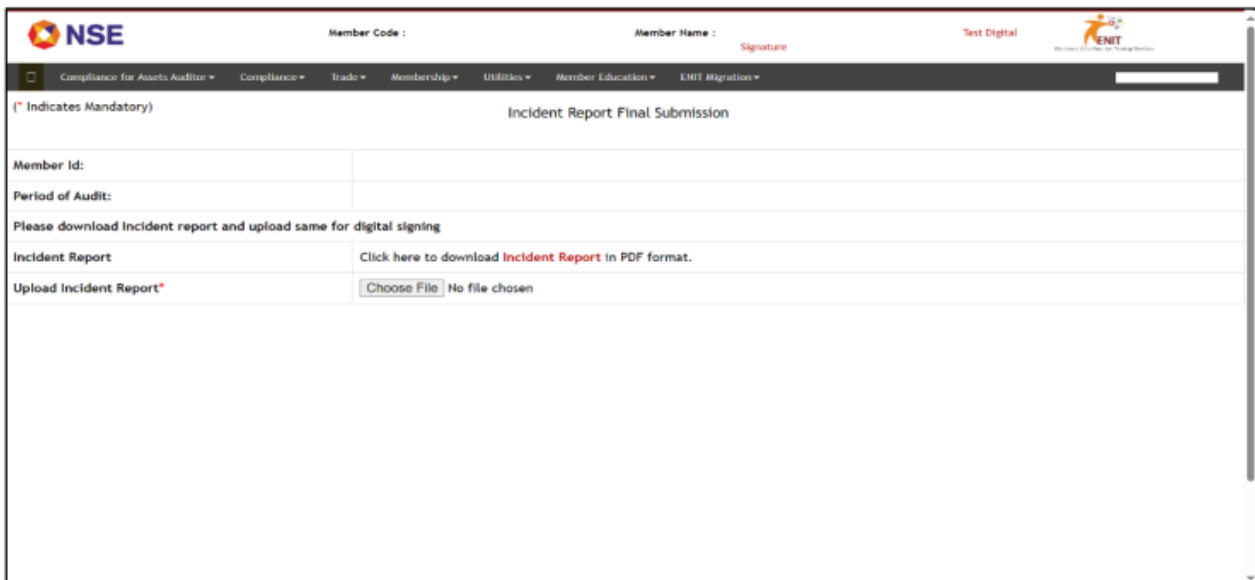
- 7) In case "No" is selected user will be directed to save the draft and sign and upload the report. In case "Yes" is selected, user can save the details of incident as per below print screen. User can save data on clicking 'Save as Draft' and can submit data later. After filling in all required details, click on 'Generate PDF' button for submitting the report

10	IP Address of apparent or suspected source									
	<table border="1"> <thead> <tr> <th>Select</th> <th>S.No.</th> <th>Source IP address</th> <th>Other information available</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>1.</td> <td></td> <td></td> </tr> </tbody> </table>	Select	S.No.	Source IP address	Other information available	<input type="checkbox"/>	1.			
Select	S.No.	Source IP address	Other information available							
<input type="checkbox"/>	1.									
	<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>									
11	How many host(s) are affected									
	<input type="radio"/> 0 <input type="radio"/> 1 to 10 <input type="radio"/> 10 to 100 <input type="radio"/> More than 100									
12	Whether any action has been taken for mitigation and any preventive measures applied ?									
	<input type="radio"/> Yes <input type="radio"/> No									
<input type="button" value="Save As Draft"/> <input type="button" value="Generate PDF"/>										

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8) On Clicking “Incident Report” a PDF report will get download. Check the PDF report and upload the incident Report on clicking ‘Choose File’ button

Please Note: To facilitate ease of submission for Quarterly/Immediate Incident Report the requirement of digital signature shall not be applicable



Member Code : _____ Member Name : _____ Signature _____ Test Digital _____

Compliance for Assets Auditor Compliance Trade Membership Utilities Member Education ENT Migration

(* Indicates Mandatory) Incident Report Final Submission

Member Id: _____

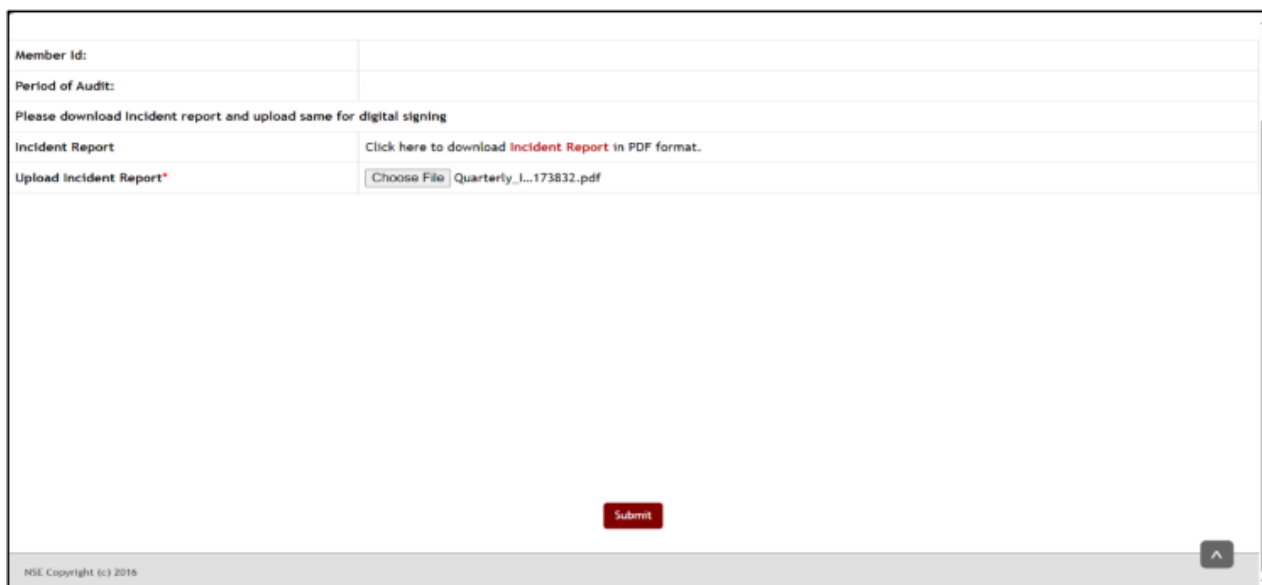
Period of Audit: _____

Please download Incident report and upload same for digital signing

Incident Report [Click here to download Incident Report in PDF format.](#)

Upload Incident Report* No file chosen

9) After uploading PDF file, click on ‘Submit’ button



Member Id: _____

Period of Audit: _____

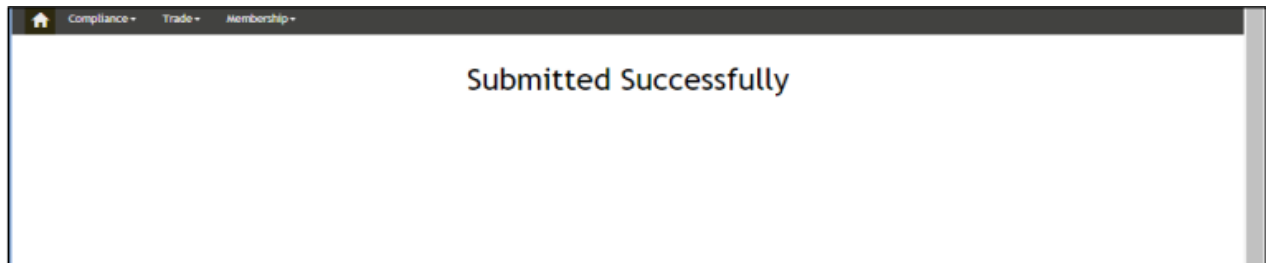
Please download Incident report and upload same for digital signing

Incident Report [Click here to download Incident Report in PDF format.](#)

Upload Incident Report* Quarterly_I...173832.pdf

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User can see the status of the report at below path:

ENIT-NEW-TRADE > Trade > Incident Report > Quarterly View Report

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Annexure – 2

Indicative penalty for non-submission / late submission of cyber incident reporting (quarterly submission) within the time specified by the exchange.

The following late/non-submission penalty/ disciplinary actions would be initiated against the Member in this regard:

Details of Violation/contravention	Penalty/disciplinary actions	Penalty/disciplinary action in case of Repeat violation/contravention
Non-submission of Cyber Incident reporting (Quarterly Submission) within the time specified by the Exchange.	<p>1. For 1st week after due date, Charges of Rs. 2,500/- per day</p> <p>2. Charges of Rs. 5000/- per day from second week after due date</p> <p>3. In case of non-submission within three weeks from the due date of submission, new client registration to be prohibited and notice of 7 days for disablement of trading facility till submission of data/report.</p> <p>The disablement notice issued to the member shall be shared with all the Exchanges for information.</p> <p>4. In case of non-submission within four weeks from the due date of submission, Member shall be disabled in all segments</p>	<p>In case of a repeat instance by the Member, levy of applicable monetary penalty along with an escalation of 50%.</p> <p>In case of non-submission within three weeks from the due date of submission, new client registration to be prohibited and notice of 7 days for disablement of trading facility till submission of data/report.</p> <p>The disablement notice issued to the member shall be shared with all the Exchanges for information.</p> <p>In case of non-submission within three weeks from the due date of submission, Member shall be disabled in all segments till submission of data/report.</p>