

# National Stock Exchange of India

## Circular

<b>Department: LISTING</b>	
<b>Download Ref No: NSE/CML/64444</b>	<b>Date: October 08, 2024</b>
<b>Circular Ref. No: 1939/2024</b>	

To,  
All Listed AMCs

**Subject: Introduction of online platform for Mutual Fund Announcement**

Dear Sir/Madam,

This is in accordance with SEBI LODR for submission of Mutual Fund Announcement by all Listed AMCs under regulation 90(1) **Submission of Documents.**

*(The listed entity shall intimate to the recognised stock exchange the information relating to daily Net Asset Value, monthly portfolio, half yearly portfolio of those schemes whose units are listed on the recognised stock exchange in the format as specified under Securities and Exchange Board of India (Mutual Funds) Regulations, 1996 and directions issued there under.)*

In this regard, it is to be noted that the Exchange has introduced an online module to facilitate the Listed AMCs to submit the Mutual Fund Announcement through NEAPS application.

(Link: <https://neaps.nseindia.com/NEWLISTINGCORP/>)

Henceforth the Listed AMCs are required to submit the Mutual Fund Announcement of the Effective Date through the online module only in NEAPS application.

The procedure to submit the Mutual Fund Announcement is annexed hereby as an Annexure.

The Listed AMCs are requested to take note of the disclosure requirements and exercise abundant precautions while identifying and intimating it to the Exchange.

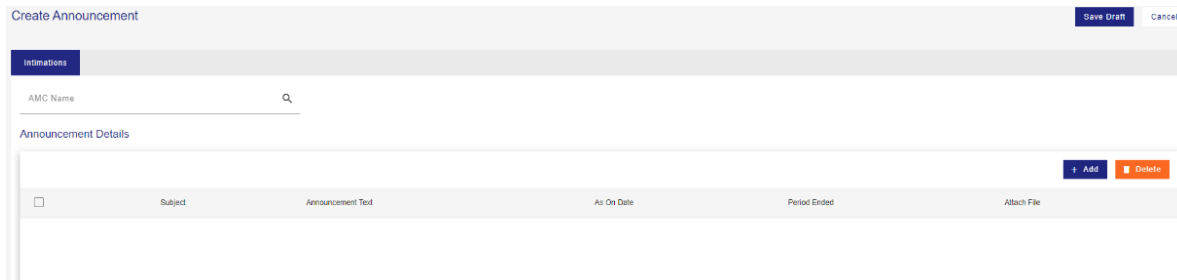
**For and on behalf of  
National Stock Exchange of India Limited**

Veena Chandnani  
Senior Manager

## Annexure

Procedure to submit Mutual Fund Announcement:

- 1) Navigate to **NEAPS login > Mutual Funds > Mutual Fund Announcement**
- 2) Click on the Add button.



	Subject	Announcement Text	As On Date	Period Ended	Attach File
<input type="checkbox"/>					

- 3) Select the subject from the drop down.
- 4) Add your text in the announcement text box.
- 5) Select 'As on Date'.
- 6) Attach the Mutual Fund Announcement in pdf format.
- 7) Click on the Save button and submit.
- 8) The submitted record shall be available for view under path - **NEAPS > Reports > Mutual Fund > Announcement All**
- 9) Post submission, the report shall be disseminated on the website and shall be available on the below path - <https://www.nseindia.com/companies-listing/corporate-filings-announcements>