

**NATIONAL STOCK EXCHANGE OF INDIA LIMITED****Initial Public Offer – SME**

**Documents to be submitted on T+1 day (i.e. within 1 working days from the closure of the issue)**

<b>Sr. No.</b>	<b>Particulars</b>
1	Confirmation from the Issuer as per Annexure I
2	Confirmation from the Merchant Banker(s) as per Annexure II
3	Proof of SEBI Scores Registration of the Issuer
4	i. Material Contracts for the Issue ii. Material Documents for the Issue

**General Instructions:**

1. Provide MCMD documents in chronological order.
2. Agreements need to be stamped and dated.
3. Documents/details provided by the issuer must be duly certified by the Company Secretary/Compliance officer/Authorized person.

**Annexure I**  
**(On the letterhead of the Issuer)**

Date

To,  
National Stock Exchange of India Ltd,  
Exchange Plaza,  
Bandra Kurla Complex, Bandra (East),  
Mumbai– 400051

Dear Sir/Madam,

**Sub: Initial Public Offer of (Name of Issuer) of (No of Equity Shares) of Face Value INR (Face Value) /- each.**

We hereby, inter alia, confirm the following:-

- i. That we are in compliance with the eligibility criteria of NSE;
- ii. That the dividend entitlement for the current year, for all the existing shares including the shares issued in the public issue shall rank pari-passu;
- iii. That we are in compliance with the Regulation 46 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.
- iv. That the issue is in compliance with Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018.

Yours faithfully,

(Name and Designation)  
CFO/ Company Secretary / Compliance Officer

**Annexure II**  
**(On the letterhead of the Merchant Banker)**

Date

To,

National Stock Exchange of India Ltd,  
Exchange Plaza,  
Bandra Kurla Complex, Bandra (East),  
Mumbai– 400051

Dear Sir/Madam,

**Sub: Initial Public Offer of (Name of Issuer) of (No of Equity Shares) of Face Value INR (Face Value) /- each.**

We hereby, inter alia, confirm the following:-

- i. That the Issuer is in compliance with the eligibility criteria of NSE
- ii. That devolvement notices have been sent to underwriters (**applicable in case of under subscribed issue**);
- iii. That the issue is in compliance with Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018.

Yours faithfully,

(Name and Designation)

**NATIONAL STOCK EXCHANGE OF INDIA LIMITED****Initial Public Offer – SME****Part A - Documents to be submitted on T+1 day- (Before 6 p.m.)**

<b>Sr. No</b>	<b>Particulars</b>
1	Prospectus
2	Confirmation from the Registrar as per Annexure I
3	Details of the allocation made to QIBs.
4	Proceeding of meetings of the Registrar, Merchant Banker(s) and the Issuer
5	Basis of Allotment of equity shares.
6	Category wise breakup of the total applications received and rejected on technical grounds and those considered for allotment separately for Retail investors, Non-Institutional investors and QIB, if any
7	Confirmation from the Managing Director / Company Secretary of the Issuer as per Annexure II

**Annexure I**  
**(On the letterhead of the Registrar)**

Date

To,  
National Stock Exchange of India Ltd,  
Exchange Plaza,  
Bandra Kurla Complex, Bandra (East),  
Mumbai– 400051

**Sub: Initial Public Offer of (Name of Issuer) of (No of Equity Shares) of Face Value INR (Face Value) /- each.**

Dear Sir/Madam,

We hereby, inter alia, confirm the following:-

- i. That no other exception to rejected cases have been made except those mentioned in the Proceeding of meetings of the Registrar, Lead Manager/BRLM and the Issuer;
- ii. That we have checked and verified all the final certificates issued by the controlling branch and the same have been found in order
- iii. The validation of the electronic bid details with the depository's records for DP ID, client ID and PAN.

Yours faithfully,

(Name and Designation)

**Annexure II**  
**(On the letterhead of the Issuer)**

Date

To,  
National Stock Exchange of India Ltd,  
Exchange Plaza,  
Bandra Kurla Complex, Bandra (East),  
Mumbai– 400051

Dear Sir/Madam,

**Sub: Initial Public Offer of (Name of Issuer) of (No of Equity Shares) of Face Value INR (Face Value) /- each.**

We hereby, inter alia, confirm that there is no injunction / prohibition order of a competent court of law on the issue or on a part of any particular category of the issue.

Yours faithfully,

(Name and Designation)  
Managing Director / Company Secretary